



1 **RSWA BOARD OF DIRECTORS**
2 **Minutes of Regular Meeting**
3 **May 26, 2020**
4

5 A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held
6 on Tuesday, May 26, 2020 at 2:00 p.m. virtually via Zoom.
7

8 **Board Members Present:** Mike Gaffney, Dr. Liz Palmer, Jeff Richardson, Lance Stewart, Paul
9 Oberdorfer, Dr. Tarron Richardson, Lloyd Snook.
10

11 **Board Members Absent:** None.
12

13 **Rivanna Staff Present:** Bill Mawyer, Katie McIlwee, Lonnie Wood, Jennifer Whitaker, Phil
14 McKalips.
15

16 **Attorney(s) Present:** Kurt Krueger.
17

18 **Also Present:** Access to the meeting was available via Zoom for members of the public and
19 media representatives.
20

21 ***1. CALL TO ORDER***

22 Mr. Gaffney convened the May 26, 2020 regular meeting of the Board of Directors of the Rivanna
23 Solid Waste Authority at 2:02 p.m.
24

25 ***2. STATEMENT FROM THE CHAIR***

26 Mr. Gaffney stated that notwithstanding any provision in the bylaws to the contrary, as permitted
27 under the City of Charlottesville's Continuity of Government Ordinance adopted on March 25,
28 2020, and under Albemarle County's Continuity of Government Ordinance adopted on April 25,
29 2020, and under Chapter 1283 of the 2020 Acts of the Virginia Assembly effective April 24, 2020,
30 they were holding this meeting by real-time electronic means with no Board member physically
31 present in a single, central location.
32

33 Mr. Gaffney stated all Board members are participating electronically. He stated this meeting was
34 being held pursuant to the second resolution of the City's Continuity of Government Ordinance and
35 Section 6(e) of the County's Continuity of Government Ordinance. He stated all Board members
36 will identify themselves and state their physical location by electronic means during the roll call,
37 which would be held next.
38

39 Mr. Gaffney noted, for the record, that the public has real-time audio/visual access to this meeting
40 over Zoom as provided in the lawfully open meeting notice, and real-time audio access over
41 telephone, which was also contained in the notice. He stated the public is always invited to send
42 questions, comments, and suggestions to the Board through Mr. Bill Mawyer, the Authority's
43 Executive Director, at any time.
44

45 Mr. Gaffney called the roll call.
46

47 Mr. Paul Oberdorfer stated he was located at Craig Myrtle Drive in Louisa County.

48 Dr. Elizabeth Palmer stated she was located on Mechum Banks Drive in Albemarle County.

50
51 Dr. Tarron Richardson stated he was located on Main Street in Charlottesville.

52
53 Mr. Jeff Richardson stated he was located at 15 Lark Hill Lane in Arden, North Carolina.

54
55 Mr. Lloyd Snook stated he was located at 408 East Market Street in Charlottesville.

56
57 Mr. Mike Gaffney stated he was located at 3180 Dundee Road in Earlysville.

58
59 Mr. Gaffney stated the following Authority staff members were joining the meeting: Bill Mawyer
60 (Executive Director), Lonnie Wood (Director of Finance and Administration), Phil McKalips
61 (Director of Solid Waste), Jennifer Whitaker (Director of Engineering and Maintenance), Katie
62 McIlwee (Communications Manager).

63
64 Mr. Gaffney stated they were also joined electronically by Mr. Kurt Krueger (Counsel to the
65 Authority).

66
67 **3. RESOLUTION OF THE RIVANNA SOLID WASTE AUTHORITY AUTHORIZING**
68 **THE ADOPTION OF PROCEDURES FOR ELECTRONIC PUBLIC MEETINGS AND**
69 **PUBLIC HEARINGS AND MODIFICATION OF PROCUREMENT PROCEDURES TO**
70 **ENSURE THE CONTINUITY OF GOVERNMENT DURING THE COVID-19 PANDEMIC**
71 **DISASTER**

72 Mr. Gaffney stated this resolution: (i) approves conducting the meeting and future meetings
73 electronically, consistent with the City’s Continuity of Government Ordinance (adopted on March
74 25), the County’s Continuity of Government Ordinance (adopted on April 15), and Chapter 1283 of
75 the 2020 Acts of the Virginia General Assembly (effective April 24); (ii) approves conducting the
76 public hearings required for adoption of budgets and rate settings; and (iii) permits the Executive
77 Director to modify the requirements or procedures for procurements not directly related to the
78 COVID-19 disaster after giving reasonable notice to make the public aware of those modifications.

79
80 Mr. Gaffney noted that the public notice for this meeting was given in conformity with those
81 ordinances.

82 **RESOLUTION OF RIVANA SOLID WASTE AUTHORITY**
83
84 **AUTHORIZING THE ADOPTION OF PROCEDURES FOR ELECTRONIC PUBLIC**
85 **MEETINGS AND PUBLIC HEARINGS AND MODIFICATION OF PROCUREMENT**
86 **PROCEDURES TO ENSURE THE CONTINUITY OF GOVERNMENT DURING**
87 **THE COVID-19 PANDEMIC DISASTER**

88
89 **WHEREAS**, on March 12, 2020, Governor Ralph S. Northam issued Executive
90 Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the
91 novel Coronavirus (COVID-19) pandemic; and

92 **WHEREAS**, Executive Order Fifty-One acknowledged the existence of a public health
93 emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the
94 public health threat presented by a communicable disease anticipated to spread; and

95 **WHEREAS**, Executive Order Fifty-One ordered implementation of the Commonwealth of
96 Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to

97 provide assistance to local governments, and authorization for executive branch agencies to waive
98 “any state requirement or regulation” as appropriate; and

99 **WHEREAS**, on March 13, 2020, the President of the United States declared a national
100 emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

101 **WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19
102 outbreak a pandemic; and

103 **WHEREAS**, on March 12, 2020, the Charlottesville City Council approved the declaration
104 of a local emergency and the City Manager and Director of Emergency Management issued a
105 declaration of local emergency on March 12, 2020; and

106 **WHEREAS**, on March 17, 2020, the Albemarle County Board of Supervisors confirmed
107 the declaration of local emergency because of the COVID-19 pandemic made by the County
108 Executive, acting as the Director of Emergency Management on March 12, 2020; and,

109 **WHEREAS**, on March 18, 2020, the Albemarle County Board of Supervisors consented to
110 the County Executive, acting as the Director of Emergency Management, issuing an amended
111 declaration of local emergency to refer to the COVID-19 pandemic as not only an emergency, but
112 also as a “disaster” as the Governor had included in Executive Order Fifty-One, and the County
113 Executive issued the amended declaration on March 20, 2020; and

114 **WHEREAS**, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary
115 provision of law, a locality may, by ordinance, provide a method to assure continuity of government
116 in the event of a disaster for a period not to exceed six months; and

117 **WHEREAS**, on March 25, 2020, the Charlottesville City Council, pursuant to Virginia
118 Code § 15.2-1413, adopted an Ordinance to Modify Deadlines, Modify Public Meeting and Public
119 Hearing Practices and Procedures to Address Continuity of Operations Associated with the
120 Pandemic Disaster (the “City Emergency Ordinance”); and

121 **WHEREAS**, on March 27, 2020, the Albemarle County Board of Supervisors, pursuant to
122 Virginia Code § 15.2-1413, adopted an Emergency Ordinance to Ensure the Continuity of
123 Government During the COVID-19 Disaster; and

124 **WHEREAS**, on April 15, 2020, the Albemarle County Board of Supervisors, pursuant to
125 Virginia Code § 15.2-1413, adopted an Ordinance to Ensure the Continuity of Government During
126 the COVID-19 Disaster, modifying its earlier ordinance adopted on March 27, 2020 (the “County
127 Emergency Ordinance” and collectively, with the City Emergency Ordinance, the “Emergency
128 Ordinances”, and individually, the “Emergency Ordinance”); and

129 **WHEREAS**, through its respective Emergency Ordinance, the Charlottesville City Council
130 and the Albemarle County Board of Supervisors specifically found that COVID-19 constitutes a
131 real and substantial threat to public health and safety and constitutes a “disaster” as defined by
132 Virginia Code § 44-146.16 being a “communicable disease of public health threat” and

133 **WHEREAS**, through its respective Emergency Ordinance, the Charlottesville City Council
134 and the Albemarle County Board of Supervisors further found that the COVID-19 pandemic makes
135 it unsafe to assemble in one location a quorum for public bodies including its respective boards,
136 commissions and authorities (collectively the “Public Entities”), or for such Public Entities to
137 conduct meetings in accordance with normal practices and procedures; and

138 **WHEREAS**, on April 24, 2020, Governor Northam approved an amendment to House Bill
139 29, the Budget Bill, enacted as Chapter 1283 of the 2020 Acts of the Virginia General Assembly,
140 Part 4: General Provisions, Section 4-0.00 Operating Policies, subparagraph g., effective on such
141 date, permitting any public body, including any state, local, regional, or regulatory body, or certain
142 governing boards, to meet by electronic communication means without a quorum of the public body
143 and any member of the governing board physically assembled at one location when the Governor
144 has declared a state of emergency, subject to certain conditions and procedures;

145 **WHEREAS**, through its respective Emergency Ordinance, the Charlottesville City Council
146 and the Albemarle County Board of Supervisors adopted certain procedures to ensure the continuity

147 of government during the COVID-19 Pandemic disaster (such procedures together with the
148 Operating Policies set forth in Part 4 of Chapter 1283 of the 2020 Acts of the Virginia General
149 Assembly, hereinafter collectively referred to as the “Continuity Procedures”), suspended any
150 deadlines applicable to Public Entities and their staff during the COVID-19 disaster, and authorized
151 Public Entities, at their discretion, to postpone non-emergency public hearings and action items
152 during the disaster; and

153 **WHEREAS**, the Rivanna Solid Waste Authority, being a public body created by concurrent
154 resolutions of the City of Charlottesville and the County of Albemarle pursuant to the Virginia
155 Water and Waste Authorities Act (Virginia Code Section 15.2-5100 *et seq.*) and whose Board
156 members are appointed by the City of Charlottesville and the County of Albemarle, is a Public
157 Entity included within the scope of each of the Emergency Ordinances adopted by the City of
158 Charlottesville and the County of Albemarle and a local body under Chapter 1283 of the 2020 Acts
159 of the Virginia General Assembly.

160 **NOW, THEREFORE, BE IT RESOLVED** that the Rivanna Solid Waste Authority
161 hereby incorporates by reference and adopts the Continuity Procedures prescribed in each of the
162 respective Emergency Ordinances adopted by the City of Charlottesville and the County of
163 Albemarle, and in Chapter 1283 of the 2020 Acts of the Virginia General Assembly copies of which
164 are attached hereto; and

165 **BE IT FURTHER RESOLVED** that the Rivanna Solid Waste Authority hereby authorizes
166 and directs its officers and staff to take all steps reasonably necessary or appropriate to implement
167 such Continuity Procedures and to develop any specific procedures as applicable and appropriate for
168 the Rivanna Solid Waste Authority, provided that such specific procedures are consistent with the
169 terms and conditions of the Emergency Ordinances, including modification of the requirements or
170 procedures for procurements not directly related to the COVID-19 disaster, notwithstanding any
171 provision in its Bylaws or its Procurement Manual to the contrary, and

172 **BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon
173 adoption and shall remain in effect during the pendency of both Emergency Ordinances including
174 for any applicable period upon the re-adoption of the Emergency Ordinances by the Charlottesville
175 City Council or the Albemarle County Board of Supervisors and during the pendency of the
176 emergency declaration by the Governor of Virginia.

177
178 **Dr. Palmer moved that the board adopt the resolution authorizing the procedures for an**
179 **electronic public meetings and public hearings, and granting the Executive Director the**
180 **authority to modify procurement procedures to ensure the continuity of government during**
181 **the COVID-19 pandemic disaster. The motion was seconded by Mr. Snook, and passed**
182 **unanimously (6-0). (Mr. Stewart was late to the meeting and absent from this vote.)**
183

184 **4. ELECTION OF CHAIR, VICE CHAIR & SECRETARY-TREASURER**

185 Mr. Gaffney stated he was currently Chair, Mr. Richardson was Vice Chair, and Dr. Richardson
186 was Secretary-Treasurer.

187
188 Mr. Krueger stated in the past, they have alternated the Vice Chair and Secretary-Treasurer roles
189 between the City Manager and the County Executive so that for two years, one serves as the Vice
190 Chair of Solid Waste, for instance, and the other serves as Secretary-Treasurer and then vice-versa
191 for the next two years. He stated although the board did not have to do this, this is traditionally what
192 has been done.

193
194 Mr. Krueger stated in this case, if they did want to follow that tradition, they would have Dr.
195 Richardson serve as the Vice Chair, and Mr. Richardson serve as the Secretary-Treasurer for Solid
196 Waste. He stated they would then flip that when they do the election for Water and Sewer

197 Authority. He stated a motion would be needed for this, and that one motion could be used for all
198 three positions.

199
200 **Dr. Palmer moved that the board elect Mike Gaffney as Chair, Dr. Richardson as Vice Chair,**
201 **and Mr. Richardson as Secretary-Treasurer. The motion was seconded by Mr. Snook, and**
202 **passed unanimously (6-0). (Mr. Stewart was late to the meeting and absent from this vote.)**
203

204 At 2:11 p.m., Mr. Lance Stewart arrived to the meeting, noting he was located at 401 McIntire Road
205 in Charlottesville.

206
207 **5. MINUTES OF PREVIOUS BOARD MEETING**

208 *Minutes of the Special Meeting of the Board on February 25, 2020*

209 Mr. Gaffney asked board members if they had comments or changes.

210
211 **Dr. Palmer moved that the board approve the minutes of the previous board meeting. The**
212 **motion was seconded by Mr. Richardson, and passed unanimously (6-0). (Mr. Gaffney**
213 **abstained, as he was not in attendance at the February 25, 2020 meeting.)**
214

215 **6. RECOGNITIONS**

216 There were no recognitions.

217
218 **7. EXECUTIVE DIRECTOR'S REPORT**

219 Mr. Mawyer stated he was excited to attend the first virtual meeting of the Rivanna Solid Waste
220 Authority, noting it was likely the first in the history of the Authority. He thanked Mr. Lonnie Wood
221 and his technology staff (Mr. Steve Miller and Mr. John Hull) as well as Ms. Katie McIlwee. He
222 stated they had a consultant (Spectrum Integrators) for making this all possible. He stated he
223 appreciated the board members practicing last week, and things were going great.

224
225 Mr. Mawyer thanked the staff of the RSWA. He stated the refuse and recycling services are
226 essential services, and that all staff have worked their normal days and shifts. He stated 16 of the 18
227 Solid Waste employees have been on their normal jobs, performing transfer, refuse, and recycling
228 duties at the Ivy Facility, McIntire, and Paper Sort. He stated they did have two employees that
229 worked very closely in the scale house, and their schedules were staggered to provide social
230 distancing, and so those were the only two exceptions to the claim that they all worked their normal
231 shifts. He expressed his appreciation for staff's efforts to keep the Authority going during the
232 pandemic.

233
234 Mr. Mawyer noted that use of the transfer facilities is continuing at a normal clip. He stated they had
235 over 5,000 vehicles visit Ivy in March as well as in April, and were still averaging well over 90 tons
236 per day in municipal waste and construction debris.

237
238 Mr. Mawyer stated the recycling program was recognized in March by the Charlottesville Award
239 program, which recognized the Ivy MUC with a 2020 Best of Charlottesville Award in the category
240 of Recycling.

241
242 Mr. Mawyer stated the normal Household Hazardous Waste, Bulk Waste, and Electronic Amnesty
243 Days were rescheduled to start on June 13. He stated MXI Environmental is their consultant who is
244 on the site that helps manage the process. He stated they feel confident about this drive-thru process
245 for residents to deliver goods. He stated they will have the events on the dates scheduled, somewhat

246 regardless of when the Governor decides to move to Phase II of the recovery. He stated they were
247 very hopeful they would maintain this schedule, starting June 13 and running through mid-July.
248

249 Dr. Palmer thanked all the employees who worked so diligently through the pandemic on their
250 normal schedule.

251
252 Mr. Richardson agreed, thanking staff for dedication and focus.
253

254 Mr. Gaffney stated these sentiments could be passed on from the entire board.
255

256 Mr. Mawyer stated staff has done a great job, with no complaints from the public, no illnesses, and
257 business as usual.
258

259 **8. ITEMS FROM THE PUBLIC**

260 Mr. Gaffney opened Items from the Public. Hearing none, he closed the Items from the Public
261 portion of the meeting.
262

263 **9. RESPONSES TO PUBLIC COMMENT**

264 As there were no public comments, there were no responses.
265

266 **10. CONSENT AGENDA**

267 *a. Staff Report on Finance*

268 *b. Staff Report on Ivy Material Utilization Center/Recycling Operations Update*

269 *c. Authorization for Vegetative Waste Grinding, Green Waste Recycling*

270 **Dr. Palmer moved that the board approve the consent agenda. The motion was seconded by**
271 **Mr. Snook, and passed unanimously (7-0).**
272

273 **11. OTHER BUSINESS**

274 *a. Presentation: Introduction of Fiscal Year 2020-2021 Budget, and Adoption of Preliminary*
275 *Rate Resolution; Bill Mawyer, Executive Director*

276 Mr. Mawyer stated they looked forward to another exciting year in FY 20-21. He stated they are
277 proposing an expenses budget of \$5.15 million. He presented pictures for the board.

278 Mr. Mawyer stated that before moving into FY 21, they would like to celebrate the good things that
279 happened in FY 20. He stated they got the “Don’t Chuck a Shuck” program started at McIntire, as
280 well as the pizza box recycling program, that has been wildly popular. He stated they also added the
281 used cooking oil program there. He stated they looked forward to completing the new Ivy MUC
282 Convenience Center by the end of next month.

283 Mr. Mawyer stated the new Ivy Convenience Center would be located below the barn. He stated
284 they would construct a new access road, through the grassy area. He stated Faulconer Construction
285 is underway, building that access road and making other improvements to get the convenience
286 center set up.

287 Mr. Mawyer stated the board was provided with a forestry management plan many months ago, and
288 that a forester has been hired to help assess the forested area and put together a program to manage
289 forestry areas around the landfill. He stated they would continue their bulky waste, HHW, e-waste,
290 and mulch programs. He stated they started a new pilot program for compost, bringing compost
291 back from McGill in Waverly (the same place they take food waste and biosolids) for sale at Ivy. He
292 stated they look forward to seeing how that program will grow.

293 Mr. Mawyer stated expenses projected for next year are \$5.15 million. He presented a pie chart,
294 noting that one slice represented operations of clean fill and other services. He stated another slice
295 represented the transfer operation, which was the largest section of the budget (at 48%). He stated
296 another slice represented recycling, which was 14% of the budget, at \$700,000. He stated another
297 slice was for the environmental programs for gas, air, and those associated with closed cells, which
298 was a little over \$1 million. He stated a new slice was added to the budget, which was the new
299 convenience center, at about \$300,000.

300 Mr. Mawyer stated the budget was \$5.15 million, which would be a net increase of about \$442,000,
301 largely for the transfer operation, convenience center, and recycling programs. He stated in terms of
302 net budget, the expense budget was going up \$900,000 (or a 21% increase), while revenues would
303 also increase 24% (or about \$467,000). He stated there is a net budget increase of \$442,000.

304 Mr. Mawyer stated they cover their allocation of the difference between expenses and revenue
305 through the local agreements. He stated the County budget for that is just over \$2 million through
306 FY 21. He stated the City allocation is \$446,000. He stated UVA contributes to environmental
307 expenses, and by contract, they have agreed to pay almost \$80,000. He stated they are contributing
308 \$200,000 from the reserve RSWA funds towards the environmental programs, which will offset
309 some of the costs.

310 Mr. Mawyer stated he worked closely with Mr. Stewart and Mr. Oberdorfer as they went through
311 the budget, in view of the pandemic issues and budget cuts, to reassess all budget items over the last
312 month.

313 Mr. Mawyer stated compared to the current year, next year is almost about \$1 million higher (just
314 over \$900,000). He stated this was driven by the new convenience center, which is a new program
315 at \$300,000. He stated they anticipate that the transfer operation expenses will increase almost
316 \$500,000. He stated recycling revenues will likely drop. He stated all of this contributed to the \$1
317 million expense increase they are seeing and the difference between the two budget years.

318 Mr. Mawyer stated what is driving the net budget increase of just over \$400,000 was the new
319 convenience center, which was netting about \$280,000 on the expense side. He stated they have
320 increased recycling expenses (due to the decreased product values) of around \$100,000. He stated
321 they do have some increase to operating expenses for wood grinding, and as they are getting more
322 equipment, they have a higher equipment depreciation. He stated this was generally how they
323 arrived at the net increase of \$442,000.

324 Mr. Mawyer stated that in the Authority's 15-year budget history, the budget has been increasing for
325 the last several years and is now above the average for the last 15 years, but still far below where
326 Solid Waste was in 2008 (at \$9.2 million). He stated one could see in the history a decline, leveling,
327 and now an increase in the focus on Solid Waste.

328 Mr. Mawyer stated the programs or cost centers include the operations program (yard and
329 vegetative waste, tires, and clean fill). He stated there is a bulky waste program for the County, and
330 that the City pays its expenses directly based on City customers bringing items to those events.

331 Mr. Mawyer stated transfer operation is a 100% County-funded program, and it pays for the
332 Authority's staff, maintenance, and contract costs to transport the refuse and dispose of municipal
333 waste and construction debris.

334 Mr. Mawyer stated recycling is a joint program between the County and the City, by contract. He
335 stated 70% is funded by the County, and 30% by the City. He stated this pays for the McIntire
336 Recycling Center and the Paper Sort facility.

337 Mr. Mawyer stated they also have an environmental program, focused generally where the landfill
338 began many years ago. He stated all the cells are closed now, but they are required to monitor the
339 ground water. He stated there are ground water wells and gas wells. He stated this cost center also

340 funds the e-waste disposal program, HHW, paint disposal, and funds any repair and maintenance
341 they need to do to maintain the landfill caps. He stated this is the program in which UVA
342 participates, and also where reserve funds have been contributed to help minimize some of the costs
343 of this program for FY 21.

344 Mr. Mawyer stated the new cost center is the Ivy MUC Recycling Convenience Center, where
345 revenues are projected of about \$20,000. He stated the total net program costs are \$280,000, which
346 is funded by the County.

347 Mr. Mawyer stated that with respect to the entire budget, the total City allocation was \$446,000, the
348 County's was just over \$2 million, and UVA's was about \$80,000, with \$200,000 being contributed
349 by Rivanna's reserves.

350 Mr. Mawyer stated there is a small increase in health insurance costs for the Authority's staff (about
351 \$25,000). He stated they are proposing 1.5 full-time employees to staff the new convenience center
352 at a cost of about \$70,000. He stated otherwise, there are no additional programs or costs for
353 operating Solid Waste other than those costs of processing materials.

354 Mr. Mawyer stated there was no change to the schedule of fees, except that they were adding the
355 compost fee of \$75 per ton for the new pilot program, which is what they would charge customers
356 to purchase the compost.

357 Dr. Palmer asked about what they were bringing back from McGill in terms of the bagged compost
358 that would be sold. She stated she recognized the trucking isn't a problem, as they are putting the
359 compost on the trucks coming back after they deliver the biosolids. She asked if they were incurring
360 any charge from McGill for that bagged compost.

361 Mr. Mawyer stated the product they were bringing back for the pilot program was loose compost in
362 the truck, which they were paying a per-ton fee.

363 Mr. McKalips stated the fee was a couple dollars shy of \$50 per ton, as the full cost for the bulk
364 compost.

365 Mr. Mawyer stated they have a mark-up to cover their expenses, and that they did look at the market
366 rate and arrived at \$75 per ton. He stated this was barely above break-even and that they were not
367 making a profit, but were making sure they cover the costs.

368 Dr. Palmer asked Mr. McKalips if a recent survey had been done of what the tipping fees currently
369 are in the region, and if any changes have been seen in the tipping fees in the various places people
370 have options to go.

371 Mr. McKalips stated he had not gone back out to see what current comparative tipping fees were,
372 but could do this in the coming weeks.

373 Mr. Mawyer asked if Dr. Palmer was referring to MSW.

374 Dr. Palmer replied yes. She stated she knew this was done when they adjusted rates the last time,
375 and wasn't sure if this had changed. She stated she knew there was a new owner of County Waste,
376 and that her understanding is that GFL (GFL Environmental, Inc.) now owns that transfer station.
377 She stated she was curious if there had been any rate changes associated with that change in
378 ownership. She stated she was not suggesting that they raise or lower the tipping fee, but that they
379 should keep track of this for future discussions.

380 Dr. Palmer stated she knew that with the trucking contract for MSW, they saw an increase in that
381 cost. She recalled it was because of the fuel prices, asking to be corrected if her understanding was
382 wrong. She stated she couldn't remember how long the contract was for, and asked Mr. Mawyer to
383 comment on this, considering that fuel prices have now gone down.

384 Mr. McKalips replied that it was a two-year agreement. He stated fuel prices have gone down. He
385 stated the real driver for the increase in hauling costs was the fact that they were not getting 20 tons
386 per trailer average out, but were getting significantly less than that (somewhere around 15-16). He
387 stated the revenue for the trucking company wasn't really being defrayed through enough tons. He
388 stated they could look at this again. He stated they still likely have a full year left in the contract, and
389 will watch fuel prices to see where that goes before renewing.

390 Dr. Palmer stated that going back to the graph showing the 15-year average of the RSWA costs, the
391 net period of time between 2009 and 2011, where they saw a significant drop, corresponds with the
392 City's changes, as she recalled, in going their own way and moving away from using Rivanna. She
393 asked if this was correct, and what the major driver was in the 2009-2011 plummet.

394 Mr. Wood stated this was roughly the period of time where they were going through the legal
395 proceeding with Van der Linde. He stated around 2010 was when the settlement came through, and
396 operations changed. He stated the City no longer sent refuse to Rivanna, but started using a private
397 hauler and private disposal facility at that point in time. He stated this was also when Van der Linde
398 ramped up their operations, and Rivanna lost the Waste Management contract at Ivy. He stated there
399 had been a long-term contract with Waste Management to take all County and UVA waste, and at
400 the end of that legal proceeding was when they lost that contract as well.

401 Dr. Palmer stated she assumed the drop in the City's cost with respect to RSWA was completely a
402 result of Rivanna cutting the budget, as they were asked to do, for both the City and the County. She
403 stated the County's went up because they were obviously asking for more services from Rivanna.
404 She asked if this was the case.

405 Mr. Mawyer replied that the costs were formula driven. He stated they use agreed upon formulas to
406 calculate the allocations.

407 Dr. Palmer stated RSWA, like all other departments, had been asked to cut their budget because of
408 the COVID-19 issues, which will affect the City and the County. She stated she was trying to figure
409 out where the drop in the City's allocation comes from in case she receives the question. She stated
410 she simply wanted to be prepared for that question.

411 Mr. Wood replied that most of the drop was in the environmental programs. He stated looking at
412 Appendix A in the budget, MOU Environmental Programs went down \$136,000 for the County and
413 \$75,000 for the City. He stated adding the new convenience center made up for some of that
414 reduction in County costs. He stated the costs for most of those programs went down for both
415 entities.

416 Mr. Mawyer added they also eliminated employee salary increases in the proposed budget.

417 Dr. Palmer mentioned the rate schedule and the handling fee per load based on locations. She asked
418 for explanation as to under what circumstances someone would incur that fee.

419 Mr. McKalips stated they used to do hauling and delivery of mulch, logs (for firewood), and other
420 things. He stated they have largely stopped doing this, and that he could not remember what the
421 distances were that described the two different fees, as it had been so long since they have done any
422 hauling for customers. He stated there was a radius from Ivy and if one was below it, they got one
423 fee, and if they were over it, they got another.

424 Dr. Palmer suggested if they were not doing this anymore, at some point perhaps next year, it would
425 be a good idea to clean up the fee structure.

426 **Dr. Palmer moved the board adopt the preliminary rate schedule. The motion was seconded**
427 **by Mr. Oberdorfer, and passed unanimously (7-0).**

428 Mr. Gaffney stated there would be a public hearing on the rate schedule next month.

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12. OTHER ITEMS FROM BOARD/STAFF NOT ON AGENDA

Mr. Stewart thanked Mr. Wood and Mr. McKalips. He stated throughout the entire budget cycle, as County staff, they will have an earlier start on their budget process. He stated he had asked them to accelerate the budget development process so that they were not finding out in the spring what they needed to plan for. He stated Mr. Wood and Mr. McKalips were diligent in doing this and worked together well so that by the time the County came to recommend a budget and then revisit it, they were in good shape to do that.

Mr. Krueger asked Mr. Mawyer if he recalled the proposal to amend the by-laws to change the meeting dates. He stated he was just looking at the by-laws in connection with the election of the officers to see when they were to change office, and under Article 3, Section 1 of the RSWA by-laws, they would normally hold their meetings in April, with the new officers taking office on May 1.

Mr. Krueger stated given they did not have an April meeting and that they were trying to reconfigure the meeting schedule to make it every odd-numbered month, it would make sense to clarify the motion for the election of officers and have the new officers take office immediately.

Mr. Mawyer stated this was the intent.

Mr. Krueger asked if, with respect to amending the by-laws to change the meeting dates, Mr. Mawyer wanted to do this now, or at the next meeting.

Mr. Mawyer replied they were not ready to do this now. He stated the next month was a regularly-scheduled month, and that they would have to have the meeting in June to hold the budget public hearing. He stated after that, they will only have two more meetings for the rest of the year. He stated they had been planning to take another look at the new schedule starting in January.

Mr. Gaffney asked if anything needed to be done for the new officers to take effect immediately.

Mr. Krueger replied that he had forgotten who had made the motion and second for the election, but that if those same people would be willing to make the same motion with those elected taking office effective immediately, this would clarify that.

Dr. Palmer moved that the board accept her amended motion for the election of officers, that those positions would take place immediately. The motion was seconded by Mr. Oberdorfer, and passed unanimously (7-0).

Dr. Palmer asked about the meeting schedule. She asked if this meant they would not have RSWA meetings in the fall, and that it would not start until 2021.

Mr. Mawyer replied no. He stated they would follow the regular schedule and hold those meetings in June, August, and November. He stated if a special meeting is needed, it can be added.

13. CLOSED MEETING

There was no closed meeting.

14. ADJOURNMENT

478 At 2:44 p.m., Dr. Palmer moved to adjourn the meeting of the Rivanna Solid Waste
479 Authority. The motion was seconded by Dr. Richardson and passed unanimously (7-0).

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481 Respectfully submitted,

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Dr. Tarron Richardson
Secretary - Treasurer