

## VALUES

The Rivanna Authorities are committed to the following values:

- Integrity
- Teamwork
- Respect
- Quality

## Adopted Budget

Fiscal Year 2024 – 2025

Adopted May 28, 2024

This page left blank intentionally.

# RIVANNA WATER & SEWER AUTHORITY

## FY 2025 Adopted Budget

Prepared:            March 5, 2024  
 Adopted:            May 28, 2024

### Table of Contents

	<u>Page</u>
<b>Budget Highlights</b>	
Narrative	i-viii
<b>Departmental Summary of Revenues and Expenses</b>	1
<b>Summary of Itemized Rates</b>	2
<b>Summary of Charges to Customers</b>	3
Urban Water:	Summary Sheet            7
	Expense Detail            8-9
Crozet Water:	Summary Sheet            11
	Expense Detail            12-13
Scottsville Water:	Summary Sheet            15
	Expense Detail            16-17
<b>Wastewater:</b>	
Urban Wastewater:	Summary Sheet            21
	Expense Detail            22-23
Glenmore Wastewater:	Summary Sheet            25
	Expense Detail            26-27
Scottsville Wastewater:	Summary Sheet            29
	Expense Detail            30-31
<b>Support Departments:</b>	
Administration	35-37
Finance & IT	39-41
Maintenance	43-45
Lab	47-49
Engineering	51-53
<b>Appendices:</b>	
1 - Flow Projections	57
2 - Urban Water Debt Service Rates	58
3 - Urban Wastewater Debt Service Rates	59
4 - Other Rate Centers Debt Service Rates	60
5 - Debt Summary	61
6 - Stone Robinson	62
7 - Detailed Summary of Revenues	63
8 - Detailed Summary of Expenses	64-65
9 - Staffing by Department	66-67

This page left blank intentionally.

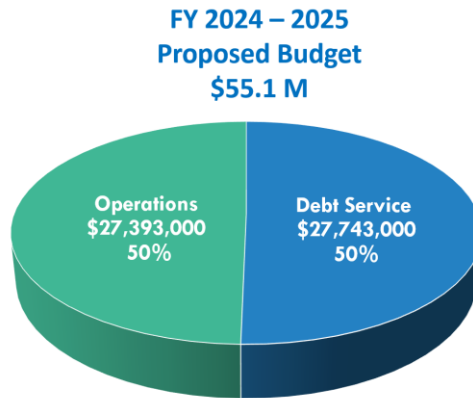
# ***Budget Highlights***

***- Executive Summary Narrative***

**Rivanna Water and Sewer Authority**  
**Adopted**  
**FY 2024-2025 Budget**

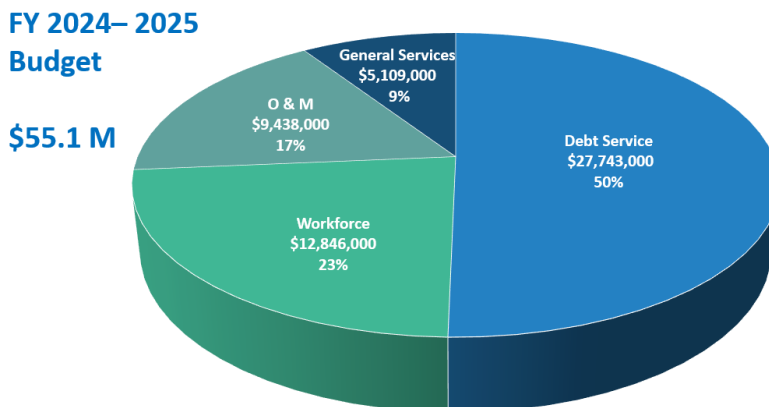
**Budget Overview**

The Rivanna Water and Sewer Authority provides wholesale drinking water and wastewater treatment services for the City of Charlottesville Utilities Department (City) and the Albemarle County Service Authority (ACSA). An FY 2024-2025 budget of \$55,136,000 is proposed to support the quality of life and economic development desired by both localities. The proposed budget was developed to strategically provide these water and wastewater services for our community in a reliable, regulatory compliant, environmentally protective, and financially responsible manner.



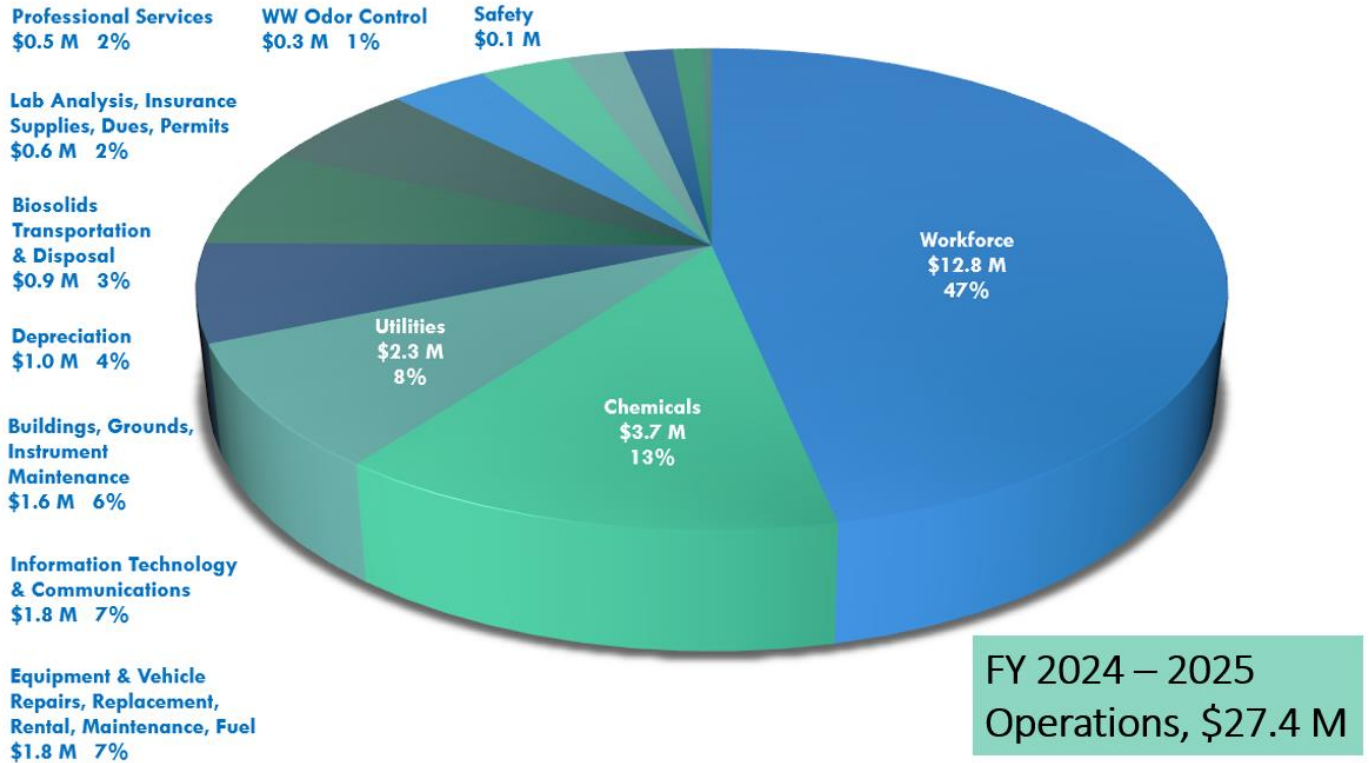
To provide the capacity and reliability needed to appropriately serve our customers, we are guided by our Strategic Plan priorities of Optimization and Resiliency, Communication and Collaboration, Planning and Infrastructure, Environmental Stewardship, and Workforce Development. The proposed budget includes \$27,393,000 for Operating expenses and \$27,743,000 for Debt Service charges, including a total budget increase of \$7,437,000, or 15.6%.

Operating expenses include General Services (professional and nonprofessional contract services; utilities; biosolids transportation and disposal; odor control; information technology; insurance; permits; and communications), Operation and Maintenance (chemicals; repairs and maintenance for buildings, vehicles, and equipment; fuel; and depreciation) and Workforce (salaries; benefits; training; and uniforms). Debt Service charges represent 50% of our budget and provide funding to construct and renew our major infrastructure including water and wastewater treatment plants, pumping stations, piping systems and reservoir facilities.



**Rivanna Water and Sewer Authority  
Adopted  
FY 2024-2025 Budget**

A detailed outline of our Operating expenses is shown below:



To support our Operational, Capital and Strategic Plan goals, the FY 2024-2025 budget proposes an increase of \$2,986,000 in Operating expenses and an increase of \$4,451,000 in Debt Service charges for a total budget increase of \$7,437,000. Rates in the Urban Rate Centers are proposed to increase:

- \$0.414 per 1000 gallons = 14% for water
- \$0.325 per 1000 gallons = 11% for wastewater

Monthly Debt Service charges to City Utilities will increase:

- \$69,026 = 22% for Urban water
- \$29,332 = 7% for Urban wastewater

Monthly Debt Service charges to the ACSA will increase:

- \$130,982 = 24% for Urban water
- \$38,755 = 10% for Urban wastewater
- \$51,488 = 11% for non-Urban water and wastewater

**Rivanna Water and Sewer Authority**  
**Adopted**  
**FY 2024-2025 Budget**

**Actual Water and Wastewater Flows**

Actual FY 2022-2023 water and wastewater retail flows reported by City Utilities and ACSA are used to allocate the Urban Area operating rates and charges, in accordance with the “Working Agreement on Urban Area Wholesale Flow Allocation and Billing Methodology” (1983). Based on the actual retail flows reported, the allocation of costs resulted in a \$230,000 charge increase for the City and a \$230,000 charge decrease for the ACSA.

Allocation of flows (based on retail flows):

	<u>FY 2024</u>	<u>FY 2025</u>
City Water	48%	49%
ACSA Water	52%	51%
City Wastewater	46%	47%
ACSA Wastewater	54%	53%

**Expenses**

Utility and chemical costs for our water and wastewater treatment processes continue to be major drivers of our expense increases. Expanded laboratory testing for PFAS compounds and other emerging contaminants will also increase our budget as we strive to protect our environment and our customers. Four additional positions are proposed to strengthen our resources as we work to achieve Strategic Plan priorities including brand identity, community outreach, diversity in our workforce, and leadership development. The proposed budget includes a 3% cost-of-living and 2% merit pool for staff salary increases to help us retain and attract qualified staff to provide our essential services. A brief description of proposed budget investments includes:

<b>A. Increase in Operating Expenses:</b>	<b>\$2,986,000</b>
<b>1. Water and Wastewater Programs, net increase:</b>	<b>\$1,828,000</b>
a. Water and Wastewater Utilities	\$690,000
b. Water and Wastewater Chemicals	\$625,000
c. Technology, Paychex, SCADA	\$200,000
d. Laboratory Analysis – PFAS, Pharmaceuticals	\$130,000
<b>2. Personnel:</b>	<b>\$1,157,000</b>
a. 3% cola + 2% merit	\$425,000
b. VRS, Taxes, Health and Life Insurance	\$364,000
c. FY 24 positions	\$163,000
d. Additional positions (partial year)	\$205,000
▪ Deputy Executive Director	
▪ Wastewater Operator	

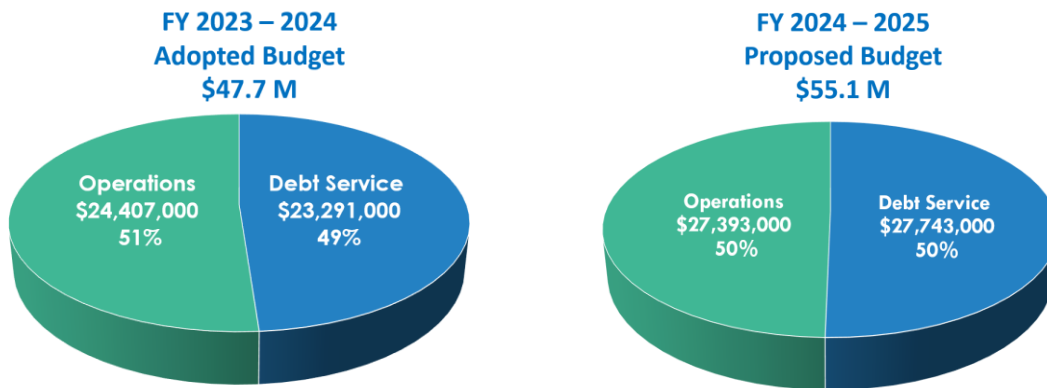


**Rivanna Water and Sewer Authority  
Adopted  
FY 2024-2025 Budget**

- Outreach and Communications Coordinator
- Sustainability and Grants Coordinator

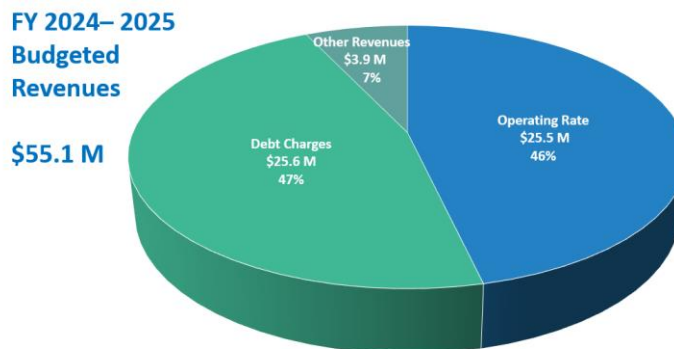
**B. Increase in Debt Service Charges: \$4,451,000**

Debt Service costs of \$27,743,000 represent the largest component of our budget (50%). These debt costs are estimated to increase \$4,451,000 to support our investment in major infrastructure projects in our FY 25 – 29 CIP. Some of those projects include the Airport Road Water Pump Station, Central Water Line, Ragged Mtn Reservoir to Observatory WTP Water Line and Pump Station, South Fork Rivanna Reservoir to Ragged Mtn. Reservoir Water Line, Beaver Creek Reservoir Dam, Pump Station and Water Line, and any costs not reimbursed by our property insurance company for the repairs to the Rivanna Pump Station. The Authority’s overall ratio of Operating expenses and increasing Debt Service costs now share equal allocations of the total budget, as shown below in comparison to FY 2023-2024:



**Revenues**

Revenues for FY 2024 - 2025 are based upon estimated Operating Rate revenues of \$25,534,000, Debt Service charges of \$25,612,000, and other non-customer revenues of \$3,990,000 (RSWA allocation, septage receiving, nutrient credits, County septage station support, and interest income), as shown below:



A summary of the major inflation and investment-driven budget increases follows, and a detailed line-by-line comparison is provided in **Appendix 8** for the Authority as a whole.

**Rivanna Water and Sewer Authority**  
**Adopted**  
**FY 2024-2025 Budget**

**Summary of Budget Expenses**  
**FY 2025**

Significant Line - item increases

	<u>Line Item</u>	<u>Items</u>	<u>Budget</u> <u>Change over</u> <u>Prior year</u>
<b><u>Personnel cost in general</u></b>			
• Salary Adjustment 3% COLA & 2% Merit increase	11000	425,000	
• New Positions Half-year funding (Deputy, HR, WW Operator, Grant/Sustainability)	11000	205,000	
• Fund 2024 Positions to fully fund	11000	163,000	
• Personnel costs related changes (VRS, Taxes, Life Ins., Health)	12000	364,000	
<i>Total change in personnel and benefit costs</i>			<b>\$ 1,157,000</b>
<b><u>General overall changes</u></b>			
<b><u>All Departments</u></b>			
• IT / SCADA Support and Maintenance	31000		\$ 200,500
• Insurance - New facilities and rate increases	21100		\$ 24,000
• Training	13150		\$ 19,400
<b><u>Urban Water</u></b>			
• Lab - several new tests for PFAS, Pharmaceutical byproducts	21350		\$ 30,800
• Utilities - bring to FY 2023 actual levels	21400		\$ 225,000
• Dam Main. - See Data Table Worksheet	41300		\$ 47,500
• Chemicals - See Data Table Worksheet	41450		\$ 462,400
<b><u>Urban Wastewater</u></b>			
• Utilities - bring to trend	21400		\$ 260,000
• Chemicals	41450		\$ 170,800
<b><u>Crozet</u></b>			
• Lab - several new tests for PFAS, Pharmaceutical byproducts	21350		\$ 18,600
• Utilities - bring to FY 2023 actual levels	21400		\$ 12,500
• B & G - bring to trend - FY 2023 level	41100		\$ 19,500
• Chemicals - See Data Table Worksheet	41450		\$ 57,900
• Instrumentation - new Zeta Meter \$20,000	41600		\$ 11,200
<b><u>Scottsville Water</u></b>			
• Lab - several new tests for PFAS, Pharmaceutical byproducts	21350		\$ 30,900
• Utilities - bring to FY 2023 actual levels	21400		\$ 5,500
• Dam Maintenance	41300		\$ 3,500
• Instrumentation - new equipment installed	41600		\$ 3,800

**Rivanna Water and Sewer Authority**  
**Adopted**  
**FY 2024-2025 Budget**

**Summary of Budget Expenses**  
**FY 2025**

Significant Line - item increases

	<u>Line Item</u>	<u>Items</u>	<u>Budget</u> <u>Change over</u> <u>Prior year</u>
• Chemicals - See Data Table Worksheet	41450		\$ 8,500
<u>Glenmore WW</u>			
• Depreciation			\$ 15,000
<u>Administration</u>			
• Other - Personnel (service awards, EAP, Open Enrollment)	13350		\$ 6,000
• Administrative Services - Deputy Dir. recruitment consultant \$50K	20200		\$ 16,800
• General Other - Paychex \$50k, Web Design \$50k	21420		\$ 65,000
<u>Maintenance</u>			
• Cellphone and Wireless - iPad	22200		\$ 5,200
• Fuel and Lubricants (last year was \$27k actual)	41650		\$ 15,000
<u>Lab</u>			
• Materials and Supplies (FY 2023 actuals were \$85K)	41400		\$ 35,000
• Equipment Maintenance	41450		\$ (23,500)
• Instrumentation (FY 2023 actuals were \$17k)	41600		\$ 10,500
• New Equipment over \$10,000	81250		\$ 20,000
<u>Engineering</u>			
• Asset Management - Citywork annual subscription and Support	31325		\$ 56,800
• All other changes			\$ (5,300)
<b>FY 2025 Total increases in estimated operating expenses</b>			<b>\$ 2,985,800</b>

**Rivanna Water and Sewer Authority**  
**Adopted**  
**FY 2024-2025 Budget**

**Debt Service & Capital Improvements**

Debt service requirements for the Capital Improvement Plan (CIP) are included in the budget request. The FY 25-29 CIP totals \$370 M, a net increase of \$44.8 M as compared to the FY 24-28 CIP. A budget increase of \$25 M is included in the five-year CIP for inflation and scope revisions to existing projects, one project totaling \$13 M was accelerated, seven projects totaling \$2.6 M were added, and projects totaling \$47 M transitioned into FY 2029. More detailed information on the proposed FY 2025 – 2029 CIP can be found at <http://www.rivanna.org/financials-and-procurement/>.

The table below shows the changes in estimated project costs reflected in the CIP:

<b>Project Cost</b>	<b>2024-2028 Adopted CIP</b>	<b>Projects Completed</b>	<b>New or Additional Project Costs</b>	<b>2025-2029 Draft CIP</b>	<b>Change \$</b>	<b>Change %</b>
Urban Water Projects	\$ 209,590,000	\$ (47,150,000)	\$ 60,951,000	\$ 223,391,000	\$ 13,801,000	7%
Urban Wastewater Projects	58,220,000	-	18,365,000	76,585,000	18,365,000	24%
Shared Projects	4,984,000	(654,300)	6,442,700	10,772,400	5,788,400	54%
Non-Urban Projects	53,331,000	-	6,921,000	60,252,000	6,921,000	11%
<b>Total Project Cost Estimates</b>	<b>\$ 326,125,000</b>	<b>\$ (47,804,300)</b>	<b>\$ 92,679,700</b>	<b>\$ 371,000,400</b>	<b>\$ 44,875,400</b>	<b>12%</b>

The Authority has programmed into the FY 2024-2025 budget charges that fund the additional debt service anticipated by the proposed CIP. Cumulatively, the Authority has built 33.2% of future debt service costs into the rates and charges for all rate centers in FY 2024-2025. This is done by using the CIP as a guide for future debt needs, and including an average charge increase over that five-year period. This proactive approach prevents large spikes in charges for any given year in which new debt is actually issued - effectively leveling the impact on charges.

For example, current Urban Water charges have 27% (\$2.9 M) of the needed future debt service revenues already built into the charges to cover the total funding needed for the next five years, which is \$10.78 M. This will require the remaining \$7.9 M to be included in the future debt service charge as an annual increase over the next four years to fund the Water projects within the CIP.

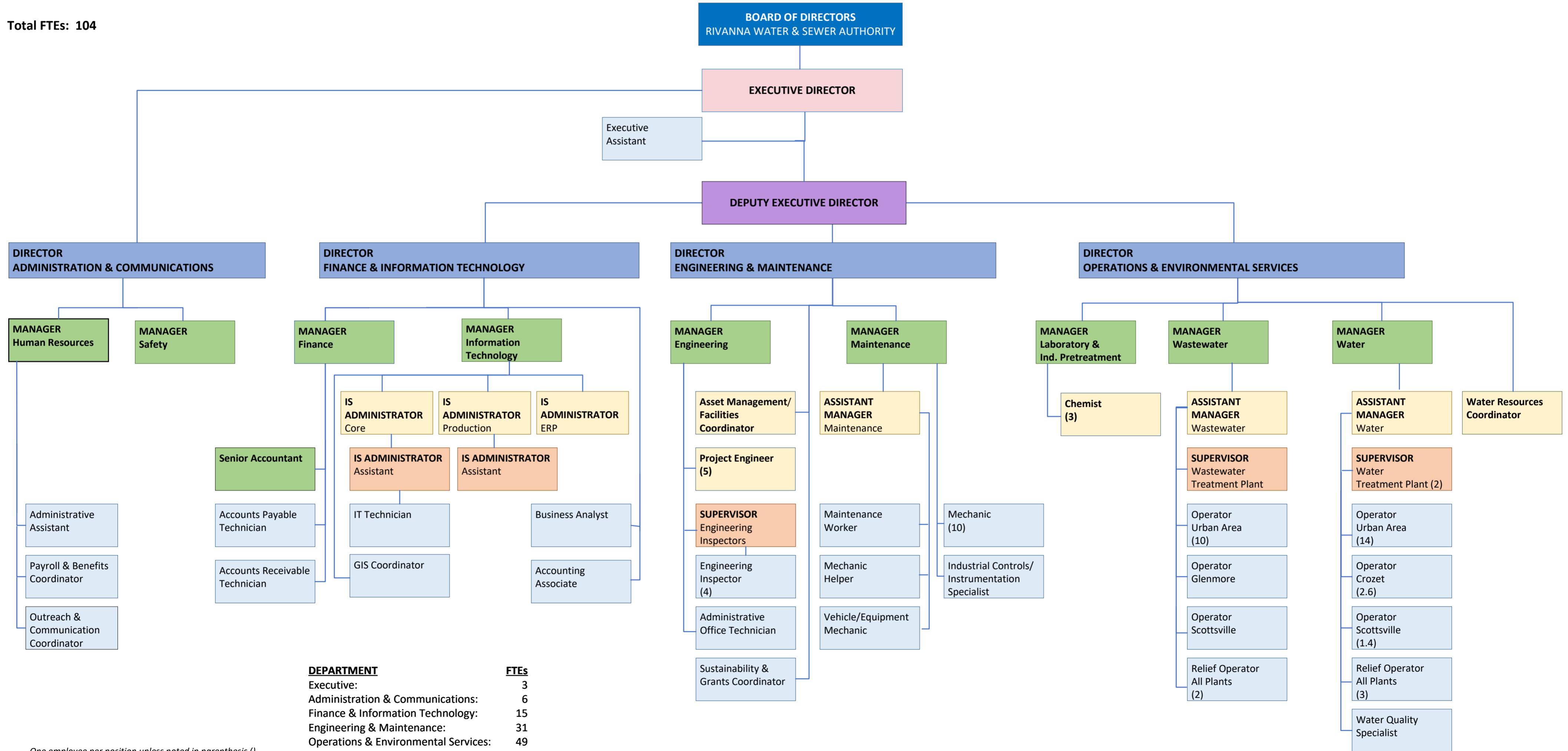
Next Five Years			
	Annual Estimated NEW Debt Service related to 5-year CIP <u>New Debt</u>	New Debt Service Cost built into <u>FY 2025 Rates</u>	Percentage of Debt Service in <u>FY 2025 Rates</u>
Urban Water	\$ 14,921,000	\$ 5,310,600	35.6%
Urban Wastewater	4,970,000	2,143,800	43.1%
Non-Urban Rate Centers	3,128,000	1,593,000	50.9%
	<b>\$ 23,019,000</b>	<b>\$ 9,047,400</b>	<b>39.3%</b>

# RIVANNA WATER & SEWER AUTHORITY

## Organizational Chart

FY 2024 – 2025 Approved Budget

Total FTEs: 104



DEPARTMENT	FTEs
Executive:	3
Administration & Communications:	6
Finance & Information Technology:	15
Engineering & Maintenance:	31
Operations & Environmental Services:	49
<b>TOTAL FTEs</b>	<b>104</b>

One employee per position unless noted in parenthesis ()

This page left blank intentionally.

# ***Budget Details***

***Pages 1 - 64***

This page left blank intentionally.



**Departmental Summary of Revenues and Expenses**

**Summary of Revenues**

	FY 2024	FY 2025	\$ Change	% Change
<b>Operations Revenues</b>				
Urban Water	\$ 10,230,000	\$ 11,587,000	1,357,000	13.26%
Crozet Water	1,269,000	1,460,000	191,000	15.05%
Scottsville Water	659,000	747,000	88,000	13.35%
Urban Wastewater	10,559,000	11,749,000	1,190,000	11.27%
Glenmore Wastewater	524,000	537,000	13,000	2.48%
Scottsville Wastewater	385,000	408,000	23,000	5.97%
Administration	781,000	364,000	(417,000)	-53.39%
Finance & IT	-	541,000	541,000	
Maintenance	-	-	-	
Lab	-	-	-	
Engineering	-	-	-	
<b>Total</b>	<b>\$ 24,407,000</b>	<b>\$ 27,393,000</b>	<b>\$ 2,986,000</b>	<b>12.23%</b>
<b>Debt Service Revenues</b>				
Urban Water	\$ 10,696,000	\$ 13,534,000	2,838,000	26.53%
Crozet Water	2,434,000	2,717,000	283,000	11.63%
Scottsville Water	171,000	201,000	30,000	17.54%
Urban Wastewater	9,946,000	11,206,000	1,259,000	12.67%
Glenmore Wastewater	23,000	49,000	26,000	113.04%
Scottsville Wastewater	21,000	36,000	15,000	71.43%
<b>Total</b>	<b>\$ 23,291,000</b>	<b>\$ 27,743,000</b>	<b>\$ 4,451,000</b>	<b>19.11%</b>
<b>Total Revenues</b>	<b>\$ 47,698,000</b>	<b>\$ 55,136,000</b>	<b>\$ 7,437,000</b>	<b>15.59%</b>

**Summary of Expenses**

	FY 2024	FY 2025	\$ Change	% Change
<b>Operations Expenses</b>				
Urban Water	\$ 6,795,000	\$ 7,690,000	895,000	13.17%
Crozet Water	948,000	1,097,000	149,000	15.72%
Scottsville Water	464,000	530,000	66,000	14.22%
Urban Wastewater	6,524,000	7,219,000	695,000	10.65%
Glenmore Wastewater	377,000	378,000	1,000	0.27%
Scottsville Wastewater	249,000	259,000	10,000	4.02%
Administration	4,131,000	1,758,000	(2,373,000)	-57.44%
Finance & IT	-	3,226,000	3,226,000	
Maintenance	1,963,000	1,997,000	34,000	1.73%
Lab	591,000	633,000	42,000	7.11%
Engineering	2,365,000	2,606,000	241,000	10.19%
<b>Total</b>	<b>\$ 24,407,000</b>	<b>\$ 27,393,000</b>	<b>\$ 2,986,000</b>	<b>12.23%</b>
<b>Debt Service Expenses</b>				
Urban Water	\$ 10,696,000	\$ 13,534,000	2,838,000	26.53%
Crozet Water	2,434,000	2,717,000	283,000	11.63%
Scottsville Water	171,000	201,000	30,000	17.54%
Urban Wastewater	9,946,000	11,205,000	1,259,000	12.66%
Glenmore Wastewater	23,000	49,000	26,000	113.04%
Scottsville Wastewater	21,000	36,000	15,000	71.43%
<b>Total</b>	<b>\$ 23,291,000</b>	<b>\$ 27,742,000</b>	<b>\$ 4,451,000</b>	<b>19.11%</b>
<b>Total Expenses</b>	<b>\$ 47,698,000</b>	<b>\$ 55,135,000</b>	<b>\$ 7,437,000</b>	<b>15.59%</b>

<b>Total Budgetary Surplus/ (Deficit)</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ -</b>
---	-------------	-----------------	-------------

These figures are rounded from the detail pages of this budget model and some immaterial differences will be present.

**Summary of Itemized Rates**

<b>URBAN RATE CENTERS</b>		<b>FY 2024</b>	<b>FY 2025</b>	<b>\$ Change</b>	<b>% Change</b>
<u>Operating Rates</u> (\$ per 1,000 Gallons)					
Operations	<b>Water</b>	\$ 2.949	\$ 3.363	\$ 0.414	14.04%
Operations	<b>Wastewater</b>	2.922	3.247	0.325	11.12%
<u>Debt Service Charges</u> (\$ Monthly Charge)					
<u>Water</u>					
Debt Service	<b>CITY</b>	\$ 307,200	\$ 376,226	\$ 69,026	22.47%
Debt Service	<b>ACSA</b>	542,282	673,264	130,982	24.15%
<u>Wastewater</u>					
Debt Service	<b>CITY *</b>	\$ 394,890	\$ 424,222	\$ 29,332	7.43%
Debt Service	<b>ACSA *</b>	383,403	422,158	38,755	10.11%
<b>OTHER RATE CENTERS (Monthly)</b>		<b>FY 2024</b>	<b>FY 2025</b>	<b>\$ Change</b>	<b>% Change</b>
<u>Crozet Water</u>					
Operations		\$ 99,757	\$ 118,387	\$ 18,630	18.68%
Debt Service		198,810	215,864	17,054	8.58%
<u>Scottsville Water</u>					
Operations		\$ 54,705	\$ 61,832	\$ 7,127	13.03%
Debt Service		13,228	15,868	2,640	19.96%
<b>Water Total</b>		<b>\$ 366,500</b>	<b>\$ 411,951</b>	<b>\$ 45,451</b>	<b>12.40%</b>
<u>Glenmore Wastewater</u>					
Operations		\$ 43,493	\$ 44,426	\$ 933	2.15%
Debt Service		1,890	4,065	2,175	115.08%
<u>Scottsville Wastewater</u>					
Operations		\$ 32,016	\$ 33,785	\$ 1,769	5.53%
Debt Service		1,553	2,713	1,160	74.69%
<b>Wastewater Total</b>		<b>\$ 78,952</b>	<b>\$ 84,989</b>	<b>\$ 6,037</b>	<b>7.65%</b>
<b>Total Monthly Other Rate Center Charges - ACSA</b>		<b>\$ 445,452</b>	<b>\$ 496,940</b>	<b>\$ 51,488</b>	<b>11.56%</b>

## Summary of Charges to Customers

	<u>FY 2024</u>	<u>FY 2025</u>	<u>Change</u> <u>\$</u>	<u>Change</u> <u>%</u>
<b><u>City - Charges From RWSA</u></b>				
Urban Water				
Operating Rate Charges	\$ 4,810,300	\$ 5,598,400	\$ 788,100	16.4%
Debt Service Charges	* 3,686,400	4,514,700	828,300	22.5%
	<u>\$ 8,496,700</u>	<u>\$ 10,113,100</u>	<u>\$ 1,616,400</u>	<u>19.0%</u>
Urban Wastewater				
Operating Rate Charges	\$ 4,557,800	\$ 5,173,500	\$ 615,700	13.5%
Debt Service Charges	4,738,800	5,090,800	352,000	7.4%
	<u>\$ 9,296,600</u>	<u>\$ 10,264,300</u>	<u>\$ 967,700</u>	<u>10.4%</u>
<b>Total City Charges</b>	<b>\$ 17,793,300</b>	<b>\$ 20,377,400</b>	<b>\$ 2,584,100</b>	<b>14.5%</b>

<b><u>ACSA - Charges From RWSA</u></b>				
Urban Water				
Operating Rate Charges	\$ 5,211,100	\$ 5,826,900	\$ 615,800	11.8%
Debt Service Charges	* 6,507,400	8,079,200	1,571,800	24.2%
	<u>\$ 11,718,500</u>	<u>\$ 13,906,100</u>	<u>\$ 2,187,600</u>	<u>18.7%</u>
Urban Wastewater				
Operating Rate Charges	\$ 5,350,500	\$ 5,834,000	\$ 483,500	9.0%
Debt Service Charges	4,600,800	5,065,900	465,100	10.1%
	<u>\$ 9,951,300</u>	<u>\$ 10,899,900</u>	<u>\$ 948,600</u>	<u>9.5%</u>
Other Rate Centers				
Operating Rate Charges	\$ 2,797,300	\$ 3,101,200	\$ 303,900	10.9%
Debt Service Charges	2,585,800	2,862,100	276,300	10.7%
	<u>\$ 5,383,100</u>	<u>\$ 5,963,300</u>	<u>\$ 580,200</u>	<u>10.8%</u>
<b>Total ACSA Charges</b>	<b>\$ 27,052,900</b>	<b>\$ 30,769,300</b>	<b>\$ 3,716,400</b>	<b>13.7%</b>

<b><u>RWSA Customer Revenue Charges</u></b>				
Operating Rate Revenues				
Urban Water	\$ 10,021,400	\$ 11,425,300	\$ 1,403,900	14.0%
Urban Wastewater	9,908,300	11,007,500	1,099,200	11.1%
Other Rate Centers	2,797,300	3,101,200	303,900	10.9%
	<u>\$ 22,727,000</u>	<u>\$ 25,534,000</u>	<u>\$ 2,807,000</u>	<u>12.4%</u>
Debt Service Rate Revenues				
Urban Water	\$ 10,193,800	\$ 12,593,900	\$ 2,400,100	23.5%
Urban Wastewater	9,339,600	10,156,700	817,100	8.7%
Other Rate Centers	2,585,800	2,862,100	276,300	10.7%
	<u>\$ 22,119,200</u>	<u>\$ 25,612,700</u>	<u>\$ 3,493,500</u>	<u>15.8%</u>
<b>Total RWSA Customer Revenues</b>	<b>\$ 44,846,200</b>	<b>\$ 51,146,700</b>	<b>\$ 6,300,500</b>	<b>14.0%</b>

This page left blank intentionally.

# ***Water Rate Centers***

***Rivanna Water and Sewer Authority***

***Fiscal Year 2024-2025***

This page left blank intentionally.

**Urban Water Summary**

	FY 2024		FY 2025		
	Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget	Budget % Change
Projected Flow (MGD)	9.309			9.309	0.00%

**Operations Budget**

**Projected Revenues**

<b>Operations Rate</b>	<b>\$ 2,949</b>			<b>\$ 3,363</b>	14.04%
Revenue	\$ 10,021,362	\$ 5,245,531	\$ 10,491,062	\$ 11,425,341	14.01%
Lease Revenues	94,000	53,651	107,302	90,000	-4.26%
Use of Reserves (Water Resources Fund)	80,000	80,000	80,000	-	-100.00%
Miscellaneous	-	-	-	-	
Interest Allocation	34,200	36,693	73,386	71,500	109.06%
<b>Total Operations Revenues</b>	<b>\$ 10,229,562</b>	<b>\$ 5,415,875</b>	<b>\$ 10,751,750</b>	<b>\$ 11,586,841</b>	<b>13.27%</b>

**Projected Expenses**

Personnel Cost	\$ 2,384,332	\$ 1,250,228	\$ 2,530,920	\$ 2,570,828	7.82%
Professional Services	178,500	72,026	334,052	177,000	-0.84%
Other Services and Charges	769,233	639,217	1,228,434	1,076,746	39.98%
Communications	103,200	47,219	94,438	89,700	-13.08%
Information Technology	127,650	48,367	95,934	109,400	-14.30%
Supplies	7,000	7,504	15,008	7,900	12.86%
Operations and Maintenance	2,905,068	1,567,630	3,190,260	3,334,814	14.79%
Equipment Purchases	20,100	20,531	41,062	23,300	15.92%
Depreciation & Reserves	300,000	150,000	300,000	300,000	0.00%
<b>Subtotal Before Allocations</b>	<b>\$ 6,795,083</b>	<b>\$ 3,802,722</b>	<b>\$ 7,830,108</b>	<b>\$ 7,689,688</b>	<b>13.17%</b>
Allocation of Support Departments	3,434,479	1,573,045	3,219,980	3,897,153	13.47%
<b>Total Operations Expenses</b>	<b>\$ 10,229,562</b>	<b>\$ 5,375,767</b>	<b>\$ 11,050,088</b>	<b>\$ 11,586,841</b>	<b>13.27%</b>

Operations Cost per 1,000 gallons \$3.011 \$3.410 13.25%

**Debt Service Budget**

**Projected Revenue**

<b>Debt Service Rates</b>	CITY	<b>\$ 307,200</b>			<b>\$ 376,226</b>	22.47%
	ACSA	<b>\$ 542,282</b>			<b>\$ 673,264</b>	24.15%
Debt Service Rate Revenue - CITY	\$	3,686,400	\$ 1,843,200	\$ 3,686,400	\$ 4,514,709	22.47%
Debt Service Rate Revenue - ACSA	\$	6,507,379	3,253,692	6,507,384	8,079,165	24.15%
Trust Fund Interest		77,500	88,649	177,298	185,000	138.71%
Reserve Fund Interest		423,100	385,608	771,216	744,800	76.03%
Lease Revenue		1,600	1,884	3,768	10,000	525.00%
<b>Total Debt Service Revenue</b>		<b>\$ 10,695,979</b>	<b>\$ 5,573,033</b>	<b>\$ 11,146,066</b>	<b>\$ 13,533,674</b>	<b>26.53%</b>

**Principal, Interest & Reserves**

Total Principal & Interest	\$	6,964,724	\$ 3,482,390	\$ 6,964,780	\$ 7,078,274	1.63%
Reserve Additions - Interest		423,100	385,608	771,216	744,800	76.03%
Debt Service Ratio Charge		400,000	200,000	400,000	400,000	0.00%
Est. New Debt Service - CIP Growth		2,908,100	1,454,050	2,908,100	5,310,600	82.61%
<b>Total Debt Principal and Interest</b>		<b>\$ 10,695,924</b>	<b>\$ 5,522,048</b>	<b>\$ 11,044,096</b>	<b>\$ 13,533,674</b>	<b>26.53%</b>

**Rate Center Summary**

<b>Total Revenues</b>	\$	20,925,541	\$ 10,988,908	\$ 21,897,816	\$ 25,120,515	20.05%
<b>Total Expenses</b>		20,925,486	10,897,815	22,094,184	25,120,515	20.05%
<b>Surplus/(Deficit)</b>	<b>\$</b>	<b>55</b>	<b>\$ 91,093</b>	<b>\$ (196,368)</b>	<b>\$ -</b>	

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Urban Water**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 1,580,700	\$ 891,681	\$ 1,783,362	\$ 1,709,600	\$ 128,900	8.15%
11010	Overtime & Holiday Pay	135,000	47,371	130,000	135,000	-	0.00%
12010	FICA	131,251	70,073	140,146	141,112	9,861	7.51%
12020	Health Insurance	315,400	128,851	257,702	331,100	15,700	4.98%
12026	Employee Assistance Program	350	184	368	350	-	0.00%
12030	Retirement	132,621	69,210	138,420	146,684	14,063	10.60%
12040	Life Insurance	18,810	8,560	17,120	22,909	4,099	21.79%
12050	Fitness Program	2,000	2,322	4,644	2,000	-	0.00%
12060	Worker's Comp Insurance	27,300	13,191	17,588	27,300	-	0.00%
	<b>Subtotal</b>	<b>\$ 2,343,432</b>	<b>\$ 1,231,443</b>	<b>\$ 2,489,350</b>	<b>\$ 2,516,055</b>	<b>\$ 172,623</b>	<b>7.37%</b>
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ 4,000	\$ -	\$ 4,000	\$ 4,500	\$ 500	12.50%
13150	Education & Training	10,100	7,311	14,622	21,573	11,473	113.59%
13200	Travel & Lodging	1,800	1,244	2,488	2,700	900	50.00%
13250	Uniforms	23,000	9,958	19,916	24,000	1,000	4.35%
13325	Recruiting & Medical Testing	1,000	180	360	1,000	-	0.00%
13350	Other	1,000	92	184	1,000	-	0.00%
	<b>Subtotal</b>	<b>\$ 40,900</b>	<b>\$ 18,785</b>	<b>\$ 41,570</b>	<b>\$ 54,773</b>	<b>\$ 13,873</b>	<b>33.92%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ 1,500	\$ 4,584	\$ 9,168	\$ -	\$ (1,500)	-100.00%
20200	Financial & Admin. Services	5,000	3,600	7,200	5,000	-	-
20250	Bond Issue Costs	-	-	-	-	-	-
20300	Engineering & Technical Services	172,000	63,842	317,684	172,000	-	0.00%
	<b>Subtotal</b>	<b>\$ 178,500</b>	<b>\$ 72,026</b>	<b>\$ 334,052</b>	<b>\$ 177,000</b>	<b>\$ (1,500)</b>	<b>-0.84%</b>
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 44,900	\$ 23,369	\$ 46,738	\$ 56,125	\$ 11,225	25.00%
21150	Advertising & Communication	-	-	-	-	-	-
21250	Watershed Management	71,000	97,873	145,746	54,000	(17,000)	-23.94%
21253	Safety Programs/Supplies	28,200	14,993	29,986	27,000	(1,200)	-4.26%
21300	Authority Dues/Permits/Fees	8,000	36,310	72,620	11,981	3,981	49.76%
21350	Laboratory Analysis	40,133	24,259	48,518	120,495	80,362	200.24%
21400	Utilities	525,000	408,059	816,118	750,000	225,000	42.86%
21420	General Other Services	52,000	34,354	68,708	57,145	5,145	9.89%
21430	Governance & Strategic Support	-	-	-	-	-	-
21450	Bad Debt	-	-	-	-	-	-
	<b>Subtotal</b>	<b>\$ 769,233</b>	<b>\$ 639,217</b>	<b>\$ 1,228,434</b>	<b>\$ 1,076,746</b>	<b>\$ 307,513</b>	<b>39.98%</b>
<b>Communication</b>							
22000	Radio	\$ 3,200	\$ 2,936	\$ 5,872	\$ 3,000	\$ (200)	-6.25%
22150	Telephone & Data Service	90,000	38,294	76,588	75,000	(15,000)	-16.67%
22200	Cell Phones, Wireless data	10,000	5,989	11,978	11,700	1,700	17.00%
	<b>Subtotal</b>	<b>\$ 103,200</b>	<b>\$ 47,219</b>	<b>\$ 94,438</b>	<b>\$ 89,700</b>	<b>\$ (13,500)</b>	<b>-13.08%</b>
<b>Information Technology</b>							
31000	Computer Hardware	\$ 10,000	\$ 6,170	\$ 12,340	\$ 5,000	\$ (5,000)	-50.00%
31150	SCADA Maint. & Support	101,150	40,610	81,220	99,500	(1,650)	-1.63%
31200	Maintenance & Support Services	500	1,187	2,374	500	-	0.00%
31250	Software & Subscriptions	-	-	-	-	-	-
31300	Security Systems	16,000	400	800	4,400	(11,600)	-
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	-
	<b>Subtotal</b>	<b>\$ 127,650</b>	<b>\$ 48,367</b>	<b>\$ 95,934</b>	<b>\$ 109,400</b>	<b>\$ (18,250)</b>	<b>-14.30%</b>
<b>Supplies</b>							
33000	Office Supplies	\$ 2,000	\$ 1,228	\$ 2,456	\$ 2,500	\$ 500	25.00%
33150	Subscriptions/Reference Material	-	-	-	-	-	-
33350	Postage & Delivery	5,000	6,276	12,552	5,400	400	8.00%
	<b>Subtotal</b>	<b>\$ 7,000</b>	<b>\$ 7,504</b>	<b>\$ 15,008</b>	<b>\$ 7,900</b>	<b>\$ 900</b>	<b>12.86%</b>
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ 241,500	\$ 104,947	\$ 209,894	\$ 168,750	\$ (72,750)	-30.12%
41150	Building/land Lease, Rental	175,000	175,000	175,000	175,000	-	0.00%
41300	Dam Maintenance	95,200	77,439	154,878	142,700	47,500	49.89%
41350	Pipeline/Appurtenances	62,500	78,472	156,944	62,500	-	0.00%
41400	Materials, Supplies & Tools	40,000	12,646	25,292	40,000	-	0.00%
41450	Chemicals	1,720,088	966,436	2,162,872	2,182,464	462,376	26.88%
41500	Vehicle Maintenance	10,000	11,128	22,256	8,000	(2,000)	-20.00%
41550	Equipment Repair, Replace, Maint.	261,000	76,816	153,632	257,000	(4,000)	-1.53%
41600	Instrumentation & Metering	189,775	39,506	79,012	189,700	(75)	-0.04%
41650	Fuel & Lubricants	29,000	8,309	16,618	27,700	(1,300)	-4.48%



**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Urban Water**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41700	General Other Maintenance	81,005	16,931	33,862	81,000	(5)	-0.01%
	<i>Subtotal</i>	\$ 2,905,068	\$ 1,567,630	\$ 3,190,260	\$ 3,334,814	\$ 429,746	14.79%
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases		\$ 10,481	\$ 20,962	\$ -	\$ -	0.00%
81250	Equipment (over \$10,000)		-	-	-	-	0.00%
81300	Vehicle Replacement Fund	20,100	10,050	20,100	23,300	3,200	15.92%
	<i>Subtotal</i>	\$ 20,100	\$ 20,531	\$ 41,062	\$ 23,300	\$ 3,200	15.92%
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ 1,473,920	\$ 673,123	\$ 1,407,060	\$ 613,212	\$ (860,708)	-58.40%
95110	Finance & IT	-	-	-	1,181,544	1,181,544	
95300	Engineering Allocation	1,111,646	519,896	1,035,729	1,225,017	113,371	10.20%
95150	Maintenance Allocation	588,769	264,620	547,433	599,025	10,256	1.74%
95200	Laboratory Allocation	260,144	115,406	229,758	278,355	18,211	7.00%
	<i>Subtotal</i>	\$ 3,434,479	\$ 1,573,045	\$ 3,219,980	\$ 3,897,153	\$ 462,674	13.47%
	Depreciation	\$ 300,000	\$ 150,000	\$ 300,000	\$ 300,000	\$ -	0.00%
	<i>Subtotal</i>	\$ 300,000	\$ 150,000	\$ 300,000	\$ 300,000	\$ -	0.00%
	<b>Total</b>	<b>\$ 10,229,562</b>	<b>\$ 5,375,767</b>	<b>\$ 11,050,088</b>	<b>\$ 11,586,841</b>	<b>\$ 1,357,279</b>	<b>13.27%</b>

This page left blank intentionally.

**Crozet Water Summary**

	FY 2024			FY 2025	Budget % Change
	Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget	
Projected Flow (MGD)	0.555			0.555	0.00%

**Operations Budget**

**Projected Revenues**

Operations Rate (monthly)					
	\$ 99,757			\$ 118,387	18.68%
Revenue	\$ 1,234,752	\$ 617,376	\$ 1,234,752	\$ 1,420,644	15.06%
Leases	30,000	16,410	32,820	30,000	0.00%
Interest Allocation	4,600	4,898	9,796	8,900	93.48%
<b>Total Operations Revenues</b>	<b>\$ 1,269,352</b>	<b>\$ 638,684</b>	<b>\$ 1,277,368</b>	<b>\$ 1,459,544</b>	<b>14.98%</b>

**Projected Expenses**

Personnel Cost	\$ 341,691	\$ 175,297	\$ 349,476	\$ 365,428	6.95%
Professional Services	22,900	-	-	22,900	0.00%
Other Services and Charges	133,426	90,819	181,638	163,107	22.25%
Communications	17,600	8,392	16,784	19,000	7.95%
Information Technology	32,400	9,872	23,428	35,000	8.02%
Supplies	1,500	738	1,476	1,600	6.67%
Operations and Maintenance	335,700	148,216	342,032	426,600	27.08%
Equipment Purchases	3,200	2,330	4,660	3,300	3.13%
Depreciation	60,000	30,000	60,000	60,000	0.00%
<b>Subtotal Before Allocations</b>	<b>\$ 948,417</b>	<b>\$ 465,664</b>	<b>\$ 979,494</b>	<b>\$ 1,096,935</b>	<b>15.66%</b>
Allocations of Support Departments	320,940	146,802	300,816	362,608	12.98%
<b>Total Operations Expenses</b>	<b>\$ 1,269,357</b>	<b>\$ 612,466</b>	<b>\$ 1,280,310</b>	<b>\$ 1,459,543</b>	<b>14.98%</b>

Operations Cost per 1,000 gallons \$6.266 \$7.205 14.99%

**Debt Service Budget**

**Projected Revenue**

Debt Service Rates (monthly)					
	\$ 198,810			\$ 215,864	8.58%
Debt Service Rate Revenue - ACSA	\$ 2,385,720	\$ 1,192,860	\$ 2,385,720	\$ 2,590,368	8.58%
Trust Fund Interest	13,500	15,495	30,990	32,400	140.00%
Use of Reserves	-	-	-	-	
Reserve Fund Interest	34,500	31,265	62,530	93,800	171.88%
<b>Total Debt Service Revenue</b>	<b>\$ 2,433,720</b>	<b>\$ 1,239,620</b>	<b>\$ 2,479,240</b>	<b>\$ 2,716,568</b>	<b>11.62%</b>

**Principal, Interest & Reserves**

Total Principal & Interest - Existing	\$ 1,216,725	\$ 608,363	\$ 1,216,726	\$ 1,131,172	-7.03%
Estimated New Principal & Interest	1,182,500	591,250	1,182,500	1,491,600	26.14%
Reserve Additions - Interest	34,500	31,265	62,530	93,800	171.88%
<b>Total Debt Principal and Interest</b>	<b>\$ 2,433,725</b>	<b>\$ 1,230,878</b>	<b>\$ 2,461,756</b>	<b>\$ 2,716,572</b>	<b>11.62%</b>

**Rate Center Summary**

Total Revenues	\$ 3,703,072	\$ 1,878,304	\$ 3,756,608	\$ 4,176,112	12.77%
Total Expenses	3,703,082	1,843,344	3,742,066	4,176,115	12.77%
<b>Surplus/(Deficit)</b>	<b>\$ (10)</b>	<b>\$ 34,960</b>	<b>\$ 14,542</b>	<b>\$ (3)</b>	
<b>Rates - (Monthly)</b>					
ACSA	\$ 298,567			\$ 334,251	11.95%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Crozet Water**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 221,000	\$ 124,456	\$ 248,912	\$ 240,000	\$ 19,000	8.60%
11000	Overtime & Holiday Pay	25,000	6,725	13,450	23,000	(2,000)	-8.00%
12010	FICA	18,819	9,801	19,602	20,120	1,301	6.91%
12020	Health Insurance	44,700	18,025	36,050	46,900	2,200	4.92%
12026	Employee Assistance Program	50	26	52	50	-	0.00%
12030	Retirement	18,542	9,698	19,396	20,592	2,050	11.06%
12040	Life Insurance	2,630	1,395	2,790	3,216	586	22.28%
12050	Fitness Program	300	308	616	300	-	0.00%
12060	Worker's Comp Insurance	4,300	2,052	2,736	4,300	-	0.00%
<b>Subtotal</b>		<b>\$ 335,341</b>	<b>\$ 172,486</b>	<b>\$ 343,604</b>	<b>\$ 358,478</b>	<b>\$ 23,137</b>	<b>6.90%</b>
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ 250	\$ -	\$ 250	\$ 500	\$ 250	100.00%
13150	Education & Training	2,000	1,008	2,016	2,500	500	25.00%
13200	Travel & Lodging	200	177	354	200	-	0.00%
13250	Uniforms	3,500	1,417	2,834	3,500	-	0.00%
13325	Recruiting & Medical Testing	200	26	52	150	(50)	-25.00%
13350	Other	200	183	366	100	(100)	-50.00%
<b>Subtotal</b>		<b>\$ 6,350</b>	<b>\$ 2,811</b>	<b>\$ 5,872</b>	<b>\$ 6,950</b>	<b>\$ 600</b>	<b>9.45%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	
20200	Financial & Admin. Services	-	-	-	-	-	
20250	Bond Issue Costs	-	-	-	-	-	
20300	Engineering & Technical Services	22,900	-	-	22,900	-	0.00%
<b>Subtotal</b>		<b>\$ 22,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,900</b>	<b>\$ -</b>	
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 2,900	\$ 1,513	\$ 3,026	\$ 3,190	\$ 290	10.00%
21150	Advertising & Communication	-	-	-	-	-	
21250	Watershed Management	-	-	-	-	-	
21253	Safety Programs/Supplies	7,700	1,122	2,244	5,000	(2,700)	-35.06%
21300	Authority Dues/Permits/Fees	1,200	16,032	32,064	2,237	1,037	86.42%
21350	Laboratory Analysis	21,626	10,577	21,154	40,180	18,554	85.79%
21400	Utilities	100,000	61,575	123,150	112,500	12,500	12.50%
21420	General Other Services	-	-	-	-	-	
21430	Governance & Strategic Support	-	-	-	-	-	
21450	Bad Debt	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ 133,426</b>	<b>\$ 90,819</b>	<b>\$ 181,638</b>	<b>\$ 163,107</b>	<b>\$ 29,681</b>	<b>22.25%</b>
<b>Communication</b>							
22000	Radio	\$ 400	\$ 490	\$ 980	\$ 300	\$ (100)	-25.00%
22150	Telephone & Data Service	16,000	7,063	14,126	17,200	1,200	7.50%
22200	Cell Phones, Wireless data	1,200	839	1,678	1,500	300	25.00%
<b>Subtotal</b>		<b>\$ 17,600</b>	<b>\$ 8,392</b>	<b>\$ 16,784</b>	<b>\$ 19,000</b>	<b>\$ 1,400</b>	<b>7.95%</b>
<b>Information Technology</b>							
31000	Computer Hardware	\$ 5,000	\$ -	\$ 3,000	\$ 2,000	\$ (3,000)	-60.00%
31150	SCADA Maint. & Support	24,000	10,556	21,112	33,000	9,000	37.50%
31200	Maintenance & Support Services	-	-	-	-	-	
31250	Software & Subscriptions	-	(684)	(684)	-	-	
31300	Security Systems	3,400	-	-	-	(3,400)	
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ 32,400</b>	<b>\$ 9,872</b>	<b>\$ 23,428</b>	<b>\$ 35,000</b>	<b>\$ 2,600</b>	<b>8.02%</b>
<b>Supplies</b>							
33000	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	
33150	Subscriptions/Reference Material	-	-	-	-	-	
33350	Postage & Delivery	1,500	738	1,476	1,600	100	6.67%
<b>Subtotal</b>		<b>\$ 1,500</b>	<b>\$ 738</b>	<b>\$ 1,476</b>	<b>\$ 1,600</b>	<b>\$ 100</b>	<b>6.67%</b>
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ 26,000	\$ 17,809	\$ 35,618	\$ 45,500	\$ 19,500	75.00%
41150	Building/land Lease, Rental	-	-	-	-	-	
41300	Dam Maintenance	-	3,850	7,700	-	-	
41350	Pipeline/Appurtenances	2,000	1,000	2,000	2,000	-	0.00%
41400	Materials, Supplies & Tools	5,000	879	1,758	7,000	2,000	40.00%
41450	Chemicals	212,400	87,382	220,364	270,300	57,900	27.26%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Crozet Water**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41500	Vehicle Maintenance	1,000	1,549	3,098	1,300	300	30.00%
41550	Equipment Repair, Replace, Maint.	40,000	31,281	62,562	40,000	-	0.00%
41600	Instrumentation & Metering	34,300	1,252	2,504	45,500	11,200	32.65%
41650	Fuel & Lubricants	5,000	1,389	2,778	5,000	-	0.00%
41700	General Other Maintenance	10,000	1,825	3,650	10,000	-	0.00%
<b>Subtotal</b>		<b>\$ 335,700</b>	<b>\$ 148,216</b>	<b>\$ 342,032</b>	<b>\$ 426,600</b>	<b>\$ 90,900</b>	<b>27.08%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ -	\$ 730	\$ 1,460	\$ -	\$ -	
81250	Equipment (over \$10,000)	-	-	-	-	-	
81300	Vehicle Replacement Fund	3,200	1,600	3,200	3,300	100	3.13%
<b>Subtotal</b>		<b>\$ 3,200</b>	<b>\$ 2,330</b>	<b>\$ 4,660</b>	<b>\$ 3,300</b>	<b>\$ 100</b>	<b>3.13%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ 133,993	\$ 61,193	\$ 127,915	\$ 55,747	\$ (78,246)	-58.40%
95110	Finance & IT	-	-	-	107,413	107,413	
95300	Engineering Allocation	94,608	44,246	88,147	104,257	9,649	10.20%
95150	Maintenance Allocation	68,690	30,872	63,867	69,886	1,196	1.74%
95200	Laboratory Allocation	23,649	10,491	20,887	25,305	1,656	7.00%
<b>Subtotal</b>		<b>\$ 320,940</b>	<b>\$ 146,802</b>	<b>\$ 300,816</b>	<b>\$ 362,608</b>	<b>\$ 41,668</b>	<b>12.98%</b>
Depreciation		\$ 60,000	\$ 30,000	\$ 60,000	\$ 60,000	\$ -	0.00%
<b>Subtotal</b>		<b>\$ 60,000</b>	<b>\$ 30,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Total</b>		<b>\$ 1,269,357</b>	<b>\$ 612,466</b>	<b>\$ 1,280,310</b>	<b>\$ 1,459,543</b>	<b>\$ 190,186</b>	<b>14.98%</b>

This page left blank intentionally.

### Scottsville Water Summary

	FY 2024			FY 2025	
	Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget	Budget % Change
Projected Flow (MGD)	0.047			0.047	0.00%

#### **Operations Budget**

##### Projected Revenues

<b>Operations Rate (monthly)</b>	<b>\$ 54,705</b>			<b>\$ 61,832</b>	13.03%
Revenue	\$ 656,460	\$ 328,230	\$ 656,460	\$ 741,984	13.03%
Interest Allocation	2,150	2,320	4,640	4,600	113.95%
<b>Total Operations Revenues</b>	<b>\$ 658,610</b>	<b>\$ 330,550</b>	<b>\$ 661,100</b>	<b>\$ 746,584</b>	<b>13.36%</b>

##### Projected Expenses

Personnel Cost	\$ 223,641	\$ 116,403	\$ 232,359	\$ 239,452	7.07%
Professional Services	5,000	2,205	4,410	5,000	0.00%
Other Services and Charges	31,800	22,382	44,764	68,490	115.38%
Communications	6,750	3,989	7,978	7,000	3.70%
Information Technology	19,700	4,600	19,200	13,400	-31.98%
Supplies	100	181	362	200	100.00%
Operations and Maintenance	134,800	54,348	129,576	154,600	14.69%
Equipment Purchases	2,000	1,601	3,202	2,200	10.00%
Depreciation	40,000	20,000	40,000	40,000	0.00%
<b>Subtotal Before Allocations</b>	<b>\$ 463,791</b>	<b>\$ 225,709</b>	<b>\$ 481,851</b>	<b>\$ 530,342</b>	<b>14.35%</b>
Allocations of Support Departments	194,815	88,838	182,342	216,247	11.00%
<b>Total Operations Expenses</b>	<b>\$ 658,606</b>	<b>\$ 314,547</b>	<b>\$ 664,193</b>	<b>\$ 746,589</b>	<b>13.36%</b>

Operations Cost per 1,000 gallons \$38.391 \$43.520 13.36%

#### **Debt Service Budget**

##### Projected Revenue

<b>Debt Service Rates - Monthly</b>	<b>\$ 13,228</b>			<b>\$ 15,868</b>	19.96%
Debt Service Rate Revenue - ACSA	\$ 158,736	\$ 79,368	\$ 158,736	\$ 190,416	19.96%
Trust Fund Interest	1,650	1,893	3,786	4,000	142.42%
Reserve Fund Interest	10,300	9,620	19,240	7,000	-32.04%
<b>Total Debt Service Revenue</b>	<b>\$ 170,686</b>	<b>\$ 90,881</b>	<b>\$ 181,762</b>	<b>\$ 201,416</b>	<b>18.00%</b>

##### Principal, Interest & Reserves

Total Principal & Interest	\$ 148,991	\$ 74,496	\$ 148,992	\$ 148,815	-0.12%
Estimated New Principal & Interest	11,400	5,700	11,400	45,600	300.00%
Reserve Additions-Interest	10,300	9,620	19,240	7,000	-32.04%
<b>Total Debt Principal and Interest</b>	<b>\$ 170,691</b>	<b>\$ 89,816</b>	<b>\$ 179,632</b>	<b>\$ 201,415</b>	<b>18.00%</b>

Rate Center Summary					
Total Revenues	\$ 829,296	\$ 421,431	\$ 842,862	\$ 948,000	14.31%
Total Expenses	829,297	404,363	843,825	948,004	14.31%
<b>Surplus/ (Deficit)</b>	<b>\$ (1)</b>	<b>\$ 17,068</b>	<b>\$ (963)</b>	<b>\$ (4)</b>	
<b>Rates - Monthly</b>					
ACSA	\$ 67,933			\$ 77,700	14.38%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Scottsville Water**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 146,200	\$ 82,712	\$ 165,424	\$ 158,200	\$ 12,000	8.21%
11000	Overtime & Holiday Pay	14,000	4,498	8,996	14,000	-	0.00%
12010	FICA	12,255	6,519	13,038	13,173	918	7.49%
12020	Health Insurance	30,000	11,990	23,980	31,200	1,200	4.00%
12026	Employee Assistance Program	30	17	34	35	5	16.67%
12030	Retirement	12,266	6,455	12,910	13,574	1,308	10.66%
12040	Life Insurance	1,740	978	1,956	2,120	380	21.84%
12050	Fitness Program	200	200	400	200	-	0.00%
12060	Worker's Comp Insurance	2,600	1,270	1,693	2,600	-	0.00%
<b>Subtotal</b>		<b>\$ 219,291</b>	<b>\$ 114,639</b>	<b>\$ 228,431</b>	<b>\$ 235,102</b>	<b>\$ 15,811</b>	<b>7.21%</b>
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ 400	\$ -	\$ 400	\$ 400	\$ -	0.00%
13150	Education & Training	2,000	672	1,344	2,000	-	0.00%
13200	Travel & Lodging	100	119	238	100	-	0.00%
13250	Uniforms	1,600	949	1,898	1,600	-	0.00%
13325	Recruiting & Medical Testing	150	17	34	150	-	0.00%
13350	Other	100	7	14	100	-	0.00%
<b>Subtotal</b>		<b>\$ 4,350</b>	<b>\$ 1,764</b>	<b>\$ 3,928</b>	<b>\$ 4,350</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ -	\$ 618	\$ 1,236	\$ -	\$ -	-
20200	Financial & Admin. Services	-	-	-	-	-	-
20250	Bond Issue Costs	-	-	-	-	-	-
20300	Engineering & Technical Services	5,000	1,587	3,174	5,000	-	0.00%
<b>Subtotal</b>		<b>\$ 5,000</b>	<b>\$ 2,205</b>	<b>\$ 4,410</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>-</b>
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 1,100	\$ 1,149	\$ 2,298	\$ 1,540	\$ 440	40.00%
21150	Advertising & Communication	-	-	-	-	-	-
21250	Watershed Management	-	-	-	-	-	-
21253	Safety Programs/Supplies	4,200	1,777	3,554	3,600	(600)	-14.29%
21300	Authority Dues/Permits/Fees	1,200	603	1,206	1,650	450	37.50%
21350	Laboratory Analysis	6,300	6,143	12,286	37,200	30,900	490.48%
21400	Utilities	19,000	12,710	25,420	24,500	5,500	28.95%
21420	General Other Services	-	-	-	-	-	#DIV/0!
21430	Governance & Strategic Support	-	-	-	-	-	-
21450	Bad Debt	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 31,800</b>	<b>\$ 22,382</b>	<b>\$ 44,764</b>	<b>\$ 68,490</b>	<b>\$ 36,690</b>	<b>115.38%</b>
<b>Communication</b>							
22000	Radio	\$ 250	\$ 250	\$ 500	\$ 300	\$ 50	20.00%
22150	Telephone & Data Service	5,500	3,066	6,132	5,600	100	1.82%
22200	Cell Phones, Wireless data	1,000	673	1,346	1,100	100	10.00%
<b>Subtotal</b>		<b>\$ 6,750</b>	<b>\$ 3,989</b>	<b>\$ 7,978</b>	<b>\$ 7,000</b>	<b>\$ 250</b>	<b>3.70%</b>
<b>Information Technology</b>							
31000	Computer Hardware	\$ 5,000	\$ -	\$ -	\$ 2,000	\$ (3,000)	-60.00%
31150	SCADA Maint. & Support	13,500	3,916	17,832	11,000	(2,500)	-18.52%
31200	Maintenance & Support Services	-	-	-	-	-	-
31250	Software & Subscriptions	-	684	1,368	-	-	0.00%
31300	Security Systems	1,200	-	-	400	(800)	-
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 19,700</b>	<b>\$ 4,600</b>	<b>\$ 19,200</b>	<b>\$ 13,400</b>	<b>\$ (6,300)</b>	<b>-31.98%</b>
<b>Supplies</b>							
33000	Office Supplies	\$ -	\$ 63	\$ 126	\$ -	\$ -	-
33150	Subscriptions/Reference Material	-	-	-	-	-	-
33350	Postage & Delivery	100	118	236	200	100	100.00%
<b>Subtotal</b>		<b>\$ 100</b>	<b>\$ 181</b>	<b>\$ 362</b>	<b>\$ 200</b>	<b>\$ 100</b>	<b>100.00%</b>
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ 20,800	\$ 7,790	\$ 15,580	\$ 22,600	\$ 1,800	8.65%
41150	Building/land Lease, Rental	-	-	-	-	-	-
41300	Dam Maintenance	-	-	-	3,500	3,500	-
41350	Pipeline/Appurtenances	-	2,112	4,224	-	-	-
41400	Materials, Supplies & Tools	2,500	1,988	3,976	2,500	-	0.00%
41450	Chemicals	49,600	15,322	51,524	58,100	8,500	17.14%
41500	Vehicle Maintenance	800	1,180	2,360	900	100	12.50%



**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Scottsville Water**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41550	Equipment Repair, Replace, Maint.	25,000	13,563	27,126	25,000	-	0.00%
41600	Instrumentation & Metering	26,200	763	1,526	30,000	3,800	14.50%
41650	Fuel & Lubricants	2,400	655	1,310	2,000	(400)	-16.67%
41700	General Other Maintenance	7,500	10,975	21,950	10,000	2,500	33.33%
<b>Subtotal</b>		<b>\$ 134,800</b>	<b>\$ 54,348</b>	<b>\$ 129,576</b>	<b>\$ 154,600</b>	<b>\$ 19,800</b>	<b>14.69%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ -	\$ 601	\$ 1,202	\$ -	-	
81250	Equipment (over \$10,000)	-	-	-	-	-	
81300	Vehicle Replacement Fund	2,000	1,000	2,000	2,200	200	10.00%
<b>Subtotal</b>		<b>\$ 2,000</b>	<b>\$ 1,601</b>	<b>\$ 3,202</b>	<b>\$ 2,200</b>	<b>\$ 200</b>	<b>10.00%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ 66,996	\$ 30,597	\$ 63,957	\$ 27,873	\$ (39,123)	-58.40%
95110	Finance & IT	-	-	-	53,707	53,707	
95300	Engineering Allocation	47,304	22,123	44,074	52,128	4,824	10.20%
95150	Maintenance Allocation	68,690	30,872	63,867	69,886	1,196	1.74%
95200	Laboratory Allocation	11,825	5,246	10,444	12,653	828	7.00%
<b>Subtotal</b>		<b>\$ 194,815</b>	<b>\$ 88,838</b>	<b>\$ 182,342</b>	<b>\$ 216,247</b>	<b>\$ 21,432</b>	<b>11.00%</b>
Depreciation		\$ 40,000	\$ 20,000	\$ 40,000	\$ 40,000	\$ -	0.00%
<b>Subtotal</b>		<b>\$ 40,000</b>	<b>\$ 20,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Total</b>		<b>\$ 658,606</b>	<b>\$ 314,547</b>	<b>\$ 664,193</b>	<b>\$ 746,589</b>	<b>\$ 87,983</b>	<b>13.36%</b>

This page left blank intentionally.

# ***Wastewater Rate Centers***

***Rivanna Water and Sewer Authority***

***Fiscal Year 2024-2025***

This page left blank intentionally.

## Urban Wastewater Summary

	FY 2024			FY 2025	Budget % Change
	Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget	
Projected Flow (MGD)	9.289			9.289	0.00%

### Operations Budget

#### Projected Revenues

Operations Rate	\$	2.922		\$	3.247	11.12%
Revenue	\$	9,908,321	\$ 5,123,514	\$ 10,247,028	\$ 11,007,464	11.09%
Stone Robinson WWTP		17,267	8,411	16,822	17,768	2.90%
Septage Acceptance		550,000	312,376	624,752	600,000	9.09%
Nutrient Credits		80,000	49,915	99,830	50,000	-37.50%
Miscellaneous Revenue		-	4,360	8,720	-	
Interest Allocation		3,300	38,755	77,510	74,000	2142.42%
<b>Total Operations Revenues</b>	<b>\$</b>	<b>10,558,888</b>	<b>\$ 5,537,331</b>	<b>\$ 11,074,662</b>	<b>\$ 11,749,232</b>	<b>11.27%</b>

#### Projected Expenses

Personnel Cost	\$	1,458,300	\$ 751,417	\$ 1,499,284	\$ 1,615,345	10.77%
Professional Services		40,000	18,874	37,748	35,000	-12.50%
Other Services and Charges		2,271,556	1,295,013	2,590,026	2,721,750	19.82%
Communications		11,600	8,531	17,062	14,800	27.59%
Information Technology		110,600	32,166	64,332	95,500	-13.65%
Supplies		1,200	1,907	3,814	2,600	116.67%
Operations and Maintenance		2,086,800	949,611	2,559,222	2,190,500	4.97%
Equipment Purchases		73,500	39,911	79,822	73,500	0.00%
Depreciation & Reserves		470,000	235,000	470,000	470,000	0.00%
<b>Subtotal before allocations</b>	<b>\$</b>	<b>6,523,556</b>	<b>\$ 3,332,430</b>	<b>\$ 7,321,310</b>	<b>\$ 7,218,995</b>	<b>10.66%</b>
Allocations of Support Departments		4,035,332	1,842,670	3,781,015	4,530,237	12.26%
<b>Total Operations Expenses</b>	<b>\$</b>	<b>10,558,888</b>	<b>\$ 5,175,100</b>	<b>\$ 11,102,325</b>	<b>\$ 11,749,232</b>	<b>11.27%</b>

Operations Cost per 1,000 gallons	\$3.114	\$3.465	11.27%
-----------------------------------	---------	---------	--------

### Debt Service Budget

#### Projected Revenue

Debt Service Rate	CITY	\$	394,890		\$	424,222	7.43%
	ACSA	\$	383,403		\$	422,158	10.11%
Debt Service Rate Revenue - CITY	\$	4,738,675	\$ 2,369,340	\$ 4,738,680	\$ 5,090,669	7.43%	
Debt Service Rate Revenue - ACSA		4,600,834	2,300,418	4,600,836	5,065,891	10.11%	
County MOU - Septage		109,440	109,440	109,440	109,440	0.00%	
Trust Fund Interest		86,900	99,390	198,780	208,200	139.59%	
Reserve Fund Interest		410,200	373,582	747,164	731,800	78.40%	
<b>Total Debt Service Revenue</b>	<b>\$</b>	<b>9,946,049</b>	<b>\$ 5,252,170</b>	<b>\$ 10,394,900</b>	<b>\$ 11,206,000</b>	<b>12.67%</b>	

#### Principal, Interest & Reserves

Total Principal & Interest	\$	7,812,249	\$ 3,906,125	\$ 7,812,250	\$ 7,780,072	-0.41%
Reserve Additions - Interest		410,200	373,582	747,164	731,800	78.40%
Debt Service Ratio Charge		325,000	162,500	325,000	325,000	0.00%
Est. New Debt Service - CIP Growth		1,398,600	699,300	1,398,600	2,368,300	69.33%
<b>Total Debt Principal and Interest</b>	<b>\$</b>	<b>9,946,049</b>	<b>\$ 5,141,507</b>	<b>\$ 10,283,014</b>	<b>\$ 11,205,172</b>	<b>12.66%</b>

#### Rate Center Summary

Total Revenues	\$	20,504,937	\$ 10,789,501	\$ 21,469,562	\$ 22,955,232	11.95%
Total Expenses		20,504,937	10,316,607	21,385,339	22,954,404	11.95%
<b>Surplus/(Deficit)</b>	<b>\$</b>	<b>-</b>	<b>\$ 472,894</b>	<b>\$ 84,223</b>	<b>\$ 828</b>	

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Urban Wastewater**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 986,900	\$ 524,955	\$ 1,049,910	\$ 1,099,350	\$ 112,450	11.39%
11010	Overtime & Holiday Pay	55,000	21,838	43,676	60,000	5,000	9.09%
12010	FICA	79,705	40,753	81,506	88,690	8,985	11.27%
12020	Health Insurance	204,800	95,314	190,628	222,700	17,900	8.74%
12026	Employee Assistance Program	250	124	248	250	-	0.00%
12030	Retirement	82,801	41,107	82,214	94,324	11,523	13.92%
12040	Life Insurance	11,744	3,914	7,828	14,731	2,987	25.43%
12050	Fitness Program	1,400	995	1,990	1,400	-	0.00%
12060	Worker's Comp Insurance	11,000	5,325	7,100	13,000	2,000	18.18%
<b>Subtotal</b>		<b>\$ 1,433,600</b>	<b>\$ 734,325</b>	<b>\$ 1,465,100</b>	<b>\$ 1,594,445</b>	<b>\$ 160,845</b>	<b>11.22%</b>
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ 2,500	\$ 1,878	\$ 3,756	\$ 2,500	\$ -	0.00%
13150	Education & Training	8,000	7,653	15,306	4,000	(4,000)	-50.00%
13200	Travel & Lodging	1,200	1,520	3,040	1,400	200	16.67%
13250	Uniforms	11,000	5,138	10,276	11,000	-	0.00%
13325	Recruiting & Medical Testing	1,000	611	1,222	1,000	-	0.00%
13350	Other	1,000	292	584	1,000	-	0.00%
<b>Subtotal</b>		<b>\$ 24,700</b>	<b>\$ 17,092</b>	<b>\$ 34,184</b>	<b>\$ 20,900</b>	<b>\$ (3,800)</b>	<b>-15.38%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ 5,000	\$ -	\$ -	\$ -	\$ (5,000)	
20200	Financial & Admin. Services	5,000	2,175	4,350	5,000	-	
20250	Bond Issue Costs	-	-	-	-	-	
20300	Engineering & Technical Services	30,000	16,699	33,398	30,000	-	0.00%
<b>Subtotal</b>		<b>\$ 40,000</b>	<b>\$ 18,874</b>	<b>\$ 37,748</b>	<b>\$ 35,000</b>	<b>\$ (5,000)</b>	
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 93,500	\$ 48,587	\$ 97,174	\$ 102,850	\$ 9,350	10.00%
21150	Advertising & Communication	-	-	-	-	-	
21250	Watershed Management	-	-	-	-	-	
21253	Safety Programs/Supplies	20,900	14,192	28,384	29,000	8,100	38.76%
21300	Authority Dues/Permits/Fees	36,000	30,996	61,992	36,000	-	0.00%
21350	Laboratory Analysis	14,000	10,530	21,060	10,800	(3,200)	-22.86%
21400	Utilities	940,000	654,331	1,308,662	1,376,000	436,000	46.38%
21420	General Other Services	1,167,156	536,377	1,072,754	1,167,100	(56)	0.00%
21430	Governance & Strategic Support	-	-	-	-	-	
21450	Bad Debt	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ 2,271,556</b>	<b>\$ 1,295,013</b>	<b>\$ 2,590,026</b>	<b>\$ 2,721,750</b>	<b>\$ 450,194</b>	<b>19.82%</b>
<b>Communication</b>							
22000	Radio	\$ 2,000	\$ 2,247	\$ 4,494	\$ 3,000	\$ 1,000	
22150	Telephone & Data Service	5,000	3,208	6,416	5,700	700	
22200	Cell Phones, Wireless data	4,600	3,076	6,152	6,100	1,500	32.61%
<b>Subtotal</b>		<b>\$ 11,600</b>	<b>\$ 8,531</b>	<b>\$ 17,062</b>	<b>\$ 14,800</b>	<b>\$ 3,200</b>	<b>27.59%</b>
<b>Information Technology</b>							
31000	Computer Hardware	\$ 15,000	\$ -	\$ -	\$ 7,000	\$ (8,000)	-53.33%
31150	SCADA Maint. & Support	92,000	32,166	64,332	81,000	(11,000)	-11.96%
31200	Maintenance & Support Services	-	-	-	-	-	
31250	Software & Subscriptions	-	-	-	-	-	
31300	Security Systems	3,600	-	-	7,500	3,900	
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ 110,600</b>	<b>\$ 32,166</b>	<b>\$ 64,332</b>	<b>\$ 95,500</b>	<b>\$ (15,100)</b>	<b>-13.65%</b>
<b>Supplies</b>							
33000	Office Supplies	\$ 1,000	\$ 1,523	\$ 3,046	\$ -	\$ (1,000)	-100.00%
33150	Subscriptions/Reference Material	-	-	-	-	-	
33350	Postage & Delivery	200	384	768	2,600	2,400	1200.00%
<b>Subtotal</b>		<b>\$ 1,200</b>	<b>\$ 1,907</b>	<b>\$ 3,814</b>	<b>\$ 2,600</b>	<b>\$ 1,400</b>	<b>116.67%</b>
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ 55,800	\$ 44,804	\$ 89,608	\$ 57,600	\$ 1,800	3.23%
41150	Building/land Lease, Rental	-	-	-	-	-	
41300	Dam Maintenance	-	-	-	-	-	
41350	Pipeline/Appurtenances	62,500	10,018	620,036	62,500	-	0.00%
41400	Materials, Supplies & Tools	57,000	14,107	28,214	60,000	3,000	5.26%
41450	Chemicals	1,031,100	503,808	1,007,616	1,131,900	100,800	9.78%
41500	Vehicle Maintenance	20,000	9,539	19,078	27,000	7,000	35.00%
41550	Equipment Repair, Replace, Maint.	658,900	302,521	605,042	651,000	(7,900)	-1.20%
41600	Instrumentation & Metering	171,500	44,459	148,918	181,000	9,500	5.54%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Urban Wastewater**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41650	Fuel & Lubricants	40,000	35,882	71,764	34,500	(5,500)	-13.75%
41700	General Other Maintenance	(10,000)	(15,527)	(31,054)	(15,000)	(5,000)	-50.00%
<i>Subtotal</i>		\$ 2,086,800	\$ 949,611	\$ 2,559,222	\$ 2,190,500	\$ 103,700	4.97%
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ -	\$ 3,161	\$ 6,322	\$ -	\$ -	#DIV/0!
81250	Equipment (over \$10,000)	-	-	-	-	-	
81300	Vehicle Replacement Fund	73,500	36,750	73,500	73,500	-	0.00%
<i>Subtotal</i>		\$ 73,500	\$ 39,911	\$ 79,822	\$ 73,500	\$ -	0.00%
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ 1,607,913	\$ 734,316	\$ 1,534,974	\$ 668,958	\$ (938,955)	-58.40%
95110	Finance & IT	-	-	-	1,288,957	1,288,957	
95300	Engineering Allocation	1,040,690	486,711	969,618	1,146,824	106,134	10.20%
95150	Maintenance Allocation	1,108,848	498,368	1,030,999	1,128,164	19,316	1.74%
95200	Laboratory Allocation	277,881	123,275	245,424	297,334	19,453	7.00%
<i>Subtotal</i>		\$ 4,035,332	\$ 1,842,670	\$ 3,781,015	\$ 4,530,237	\$ 494,905	12.26%
Depreciation		\$ 470,000	\$ 235,000	\$ 470,000	\$ 470,000	\$ -	0.00%
<i>Subtotal</i>		\$ 470,000	\$ 235,000	\$ 470,000	\$ 470,000	\$ -	0.00%
<b>Total</b>		<b>\$ 10,558,888</b>	<b>\$ 5,175,100</b>	<b>\$ 11,102,325</b>	<b>\$ 11,749,232</b>	<b>\$ 1,190,344</b>	<b>11.27%</b>

This page left blank intentionally.



### Glenmore Wastewater Summary

Projected Flow (MGD)

FY 2024			FY 2025		Budget % Change
Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget		
	0.113			0.113	

#### **Operations Budget**

##### Projected Revenues

<b>Operations Rate (monthly)</b>	<b>\$ 43,493</b>			<b>\$ 44,426</b>	2.15%
Revenue	521,916	\$ 260,958	\$ 521,916	533,112	2.15%
Interest Allocation	1,700	1,805	3,610	3,700	117.65%
<b>Total Operations Revenues</b>	<b>\$ 523,616</b>	<b>\$ 262,763</b>	<b>\$ 525,526</b>	<b>\$ 536,812</b>	<b>2.52%</b>

##### Projected Expenses

Personnel Cost	\$ 127,879	\$ 66,225	\$ 132,189	\$ 133,566	4.45%
Professional Services	25,000	11,686	203,372	10,000	
Other Services and Charges	35,400	21,643	43,286	41,840	18.19%
Communications	3,450	1,652	3,304	3,700	7.25%
Information Technology	13,000	14,789	29,578	14,350	10.38%
Supplies	-	-	-	-	
Operations and Maintenance	143,550	57,103	114,206	130,600	-9.02%
Equipment Purchases	3,800	1,900	3,800	3,500	-7.89%
Depreciation	25,000	12,500	25,000	40,000	60.00%
<b>Subtotal before allocations</b>	<b>\$ 377,079</b>	<b>\$ 187,498</b>	<b>\$ 554,735</b>	<b>\$ 377,556</b>	<b>0.13%</b>
Allocations of Support Departments	146,535	66,696	136,734	159,261	8.68%
<b>Total Operations Expenses</b>	<b>\$ 523,614</b>	<b>\$ 254,194</b>	<b>\$ 691,469</b>	<b>\$ 536,817</b>	<b>2.52%</b>

Operations Cost per 1,000 gallons

\$12.695

\$13.015

#### **Debt Service Budget**

##### Projected Revenue

<b>Debt Service Rate (monthly)</b>	<b>\$ 1,890</b>			<b>\$ 4,065</b>	115.08%
Debt Service Rate Revenue - ACSA	\$ 22,680	\$ 11,340	\$ 22,680	\$ 48,780	115.08%
Trust Fund Interest	200	247	494	500	
Reserve Fund Interest	-	-	-	-	#DIV/0!
<b>Total Debt Service Revenue</b>	<b>\$ 22,880</b>	<b>\$ 11,587</b>	<b>\$ 23,174</b>	<b>\$ 49,280</b>	<b>115.38%</b>

##### Principal, Interest & Reserves

Total Principal & Interest	\$ 18,729	\$ 9,365	\$ 18,730	\$ 18,720	-0.05%
Estimated New Principal & Interest	4,150	2,075	4,150	30,560	636.39%
Reserve Additions - Interest	-	-	-	-	#DIV/0!
<b>Total Debt Principal and Interest</b>	<b>\$ 22,879</b>	<b>\$ 11,440</b>	<b>\$ 22,880</b>	<b>\$ 49,280</b>	<b>115.39%</b>

#### Rate Center Summary

Total Revenues	\$ 546,496	\$ 274,350	\$ 548,700	\$ 586,092	7.25%
Total Expenses	546,493	265,634	714,349	586,097	7.25%
<b>Surplus/(Deficit)</b>	<b>\$ 3</b>	<b>\$ 8,716</b>	<b>\$ (165,649)</b>	<b>\$ (5)</b>	
<b>Rates (Monthly)</b>					
ACSA	\$ 45,383			\$ 48,491	6.85%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Glenmore Wastewater**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 86,850	\$ 46,173	\$ 92,346	\$ 90,500	\$ 3,650	4.20%
11010	Overtime & Holiday Pay	4,500	2,001	4,002	4,500	-	0.00%
12010	FICA	6,988	3,602	7,204	7,268	280	4.01%
12020	Health Insurance	18,600	8,509	17,018	19,500	900	4.84%
12026	Employee Assistance Program	20	11	22	20	-	0.00%
12030	Retirement	7,287	3,653	7,306	7,765	478	6.56%
12040	Life Insurance	1,034	530	1,060	1,213	179	17.31%
12050	Fitness Program	100	70	140	100	-	0.00%
12060	Worker's Comp Insurance	800	391	521	1,000	200	25.00%
<b>Subtotal</b>		<b>\$ 126,179</b>	<b>\$ 64,940</b>	<b>\$ 129,619</b>	<b>\$ 131,866</b>	<b>\$ 5,687</b>	<b>4.51%</b>
<b>Other Personnel Costs</b>							
13100	Employee Dues & Licenses	\$ 150	\$ 35	\$ 70	\$ 150	\$ -	0.00%
13150	Education & Training	500	552	1,104	500	-	0.00%
13200	Travel & Lodging	100	141	282	100	-	0.00%
13250	Uniforms	850	475	950	850	-	0.00%
13325	Recruiting & Medical Testing	50	56	112	50	-	0.00%
13350	Other	50	26	52	50	-	0.00%
<b>Subtotal</b>		<b>\$ 1,700</b>	<b>\$ 1,285</b>	<b>\$ 2,570</b>	<b>\$ 1,700</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Professional Services</b>							
20100	Legal Fees		\$ -	\$ -	\$ -	\$ -	
20200	Financial & Admin. Services		150	300	-	-	
20250	Bond Issue Costs		-	-	-	-	
20300	Engineering & Technical Services	25,000	11,536	203,072	10,000	(15,000)	-60.00%
<b>Subtotal</b>		<b>\$ 25,000</b>	<b>\$ 11,686</b>	<b>\$ 203,372</b>	<b>\$ 10,000</b>	<b>\$ (15,000)</b>	
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 400	\$ 168	\$ 336	\$ 440	\$ 40	10.00%
21150	Advertising & Communication		-	-	-	-	
21250	Watershed Management		-	-	-	-	
21253	Safety Programs/Supplies	2,300	607	1,214	4,300	2,000	86.96%
21300	Authority Dues/Permits/Fees	3,700	3,374	6,748	4,800	1,100	29.73%
21350	Laboratory Analysis	2,000	500	1,000	2,800	800	40.00%
21400	Utilities	27,000	16,994	33,988	29,500	2,500	9.26%
21420	General Other Services	-	-	-	-	-	
21430	Governance & Strategic Support	-	-	-	-	-	
21450	Bad Debt	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ 35,400</b>	<b>\$ 21,643</b>	<b>\$ 43,286</b>	<b>\$ 41,840</b>	<b>\$ 6,440</b>	<b>18.19%</b>
<b>Communication</b>							
22100	Radio	\$ 250	\$ 250	\$ 500	\$ 300	\$ 50	
22150	Telephone & Data Service	2,500	985	1,970	2,550	50	
22200	Cell Phones, Wireless data	700	417	834	850	150	
<b>Subtotal</b>		<b>\$ 3,450</b>	<b>\$ 1,652</b>	<b>\$ 3,304</b>	<b>\$ 3,700</b>	<b>\$ 250</b>	
<b>Information Technology</b>							
31100	Computer Hardware	\$ 5,000	\$ -	\$ -	\$ 2,000	\$ (3,000)	-60.00%
31150	SCADA Maint. & Support	8,000	14,789	29,578	10,750	2,750	34.38%
31200	Maintenance & Support Services		-	-	-	-	
31250	Software & Subscriptions	-	-	-	1,600	1,600	
31300	Security Systems	-	-	-	-	-	
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ 13,000</b>	<b>\$ 14,789</b>	<b>\$ 29,578</b>	<b>\$ 14,350</b>	<b>\$ 1,350</b>	<b>10.38%</b>
<b>Supplies</b>							
33100	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	
33150	Subscriptions/Reference Material	-	-	-	-	-	
33350	Postage & Delivery	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Operation &amp; Maintenance</b>							
41100	Building & Grounds	\$ 9,500	\$ 5,007	\$ 10,014	\$ 9,500	\$ -	0.00%
41150	Building/land Lease, Rental	-	-	-	-	-	
41300	Dam Maintenance	-	-	-	-	-	
41350	Pipeline/Appurtenances	-	-	-	-	-	

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Glenmore Wastewater**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41400	Materials, Supplies & Tools	8,500	426	852	4,000	(4,500)	-52.94%
41450	Chemicals	5,300	2,604	5,208	5,300	-	0.00%
41500	Vehicle Maintenance	750	267	534	-	(750)	-100.00%
41550	Equipment Repair, Replace, Maint.	40,000	2,641	5,282	33,900	(6,100)	-15.25%
41600	Instrumentation & Metering	5,000	-	-	5,000	-	0.00%
41650	Fuel & Lubricants	3,000	1,346	2,692	3,900	900	30.00%
41700	General Other Maintenance	71,500	44,812	89,624	69,000	(2,500)	-3.50%
<b>Subtotal</b>		<b>\$ 143,550</b>	<b>\$ 57,103</b>	<b>\$ 114,206</b>	<b>\$ 130,600</b>	<b>\$ (12,950)</b>	<b>-9.02%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases		\$ -	\$ -	\$ -	\$ -	
81250	Equipment (over \$10,000)		-	-	-	-	
81300	Vehicle Replacement Fund	3,800	1,900	3,800	3,500	(300)	-7.89%
<b>Subtotal</b>		<b>\$ 3,800</b>	<b>\$ 1,900</b>	<b>\$ 3,800</b>	<b>\$ 3,500</b>	<b>\$ (300)</b>	<b>-7.89%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ 33,498	\$ 15,298	\$ 31,979	\$ 13,937	\$ (19,561)	-58.39%
95110	Finance & IT	-	-	-	26,853	26,853	
95300	Engineering Allocation	35,478	16,592	33,055	39,096	3,618	10.20%
95150	Maintenance Allocation	68,690	30,872	63,867	69,886	1,196	1.74%
95200	Laboratory Allocation	8,869	3,934	7,833	9,489	620	6.99%
<b>Subtotal</b>		<b>\$ 146,535</b>	<b>\$ 66,696</b>	<b>\$ 136,734</b>	<b>\$ 159,261</b>	<b>\$ 12,726</b>	<b>8.68%</b>
Depreciation		\$ 25,000	\$ 12,500	\$ 25,000	\$ 40,000	\$ 15,000	60.00%
<b>Subtotal</b>		<b>\$ 25,000</b>	<b>\$ 12,500</b>	<b>\$ 25,000</b>	<b>\$ 40,000</b>	<b>\$ 15,000</b>	<b>60.00%</b>
<b>Total</b>		<b>\$ 523,614</b>	<b>\$ 254,194</b>	<b>\$ 691,469</b>	<b>\$ 536,817</b>	<b>\$ 13,203</b>	<b>2.52%</b>

This page left blank intentionally.

### Scottsville Wastewater Summary

	FY 2024			FY 2025	Budget % Change
	Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget	
Projected Flow (MGD)	0.065			0.065	

#### **Operations Budget**

##### Projected Revenues

<b>Operations Rate (monthly)</b>	<b>\$ 32,016</b>			<b>\$ 33,785</b>	5.53%
Revenue	\$ 384,192	\$ 192,096	\$ 384,192	\$ 405,420	5.53%
Interest Allocation	1,300	1,461	2,922	2,700	107.69%
<b>Total Operations Revenues</b>	<b>\$ 385,492</b>	<b>\$ 193,557</b>	<b>\$ 387,114</b>	<b>\$ 408,120</b>	<b>5.87%</b>

##### Projected Expenses

Personnel Cost	\$ 127,949	\$ 66,225	\$ 132,189	\$ 133,636	4.44%
Professional Services	5,000	-	-	5,000	0.00%
Other Services and Charges	24,800	17,594	35,188	33,400	34.68%
Communications	3,800	5,878	11,756	3,650	-3.95%
Information Technology	14,025	413	826	15,150	8.02%
Supplies	-	615	1,230	-	
Operations and Maintenance	49,500	17,933	35,866	44,500	-10.10%
Equipment Purchases	3,700	1,850	3,700	3,500	-5.41%
Depreciation	20,000	10,000	20,000	20,000	0.00%
<b>Subtotal before allocations</b>	<b>\$ 248,774</b>	<b>\$ 120,508</b>	<b>\$ 240,755</b>	<b>\$ 258,836</b>	<b>4.04%</b>
Allocations of Support Departments	136,722	62,286	127,610	149,278	9.18%
<b>Total Operations Expenses</b>	<b>\$ 385,496</b>	<b>\$ 182,794</b>	<b>\$ 368,365</b>	<b>\$ 408,114</b>	<b>5.87%</b>

Operations Cost per 1,000 gallons \$16.249 \$17.202 105.86%

#### **Debt Service Budget**

##### Projected Revenue

<b>Debt Service Rate (monthly)</b>	<b>\$ 1,553</b>			<b>\$ 2,713</b>	74.69%
Debt Service Rate Revenue - ACSA	\$ 18,636	\$ 9,318	\$ 18,636	\$ 32,556	74.69%
Trust Fund Interest	80	103	206	200	150.00%
Reserve Fund Interest	1,800	1,603	3,206	3,400	88.89%
<b>Total Debt Service Revenue</b>	<b>\$ 20,516</b>	<b>\$ 11,024</b>	<b>\$ 22,048</b>	<b>\$ 36,156</b>	<b>76.23%</b>

##### Principal, Interest & Reserves

Total Principal & Interest	\$ 7,471	\$ 3,736	\$ 7,472	\$ 7,453	-0.24%
Estimated New Principal & Interest	11,250	5,625	11,250	25,300	124.89%
Reserve Additions - Interest	1,800	1,603	3,206	3,400	88.89%
<b>Total Debt Principal and Interest</b>	<b>\$ 20,521</b>	<b>\$ 10,964</b>	<b>\$ 21,928</b>	<b>\$ 36,153</b>	<b>76.18%</b>

Rate Center Summary					
Total Revenues	\$ 406,008	\$ 204,581	\$ 409,162	\$ 444,276	9.43%
Total Expenses	406,017	193,758	390,293	444,267	9.42%
<b>Surplus/(Deficit)</b>	<b>\$ (9)</b>	<b>\$ 10,823</b>	<b>\$ 18,869</b>	<b>\$ 9</b>	
<b>Rates (Monthly)</b>					
ACSA	\$ 33,569			\$ 36,498	8.73%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Scottsville Wastewater**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>10000 Salaries &amp; Benefits</b>							
11000	Salaries	\$ 86,850	\$ 46,173	\$ 92,346	\$ 90,500	\$ 3,650	4.20%
11010	Overtime & Holiday Pay	4,500	2,001	4,002	4,500	-	0.00%
12010	FICA	6,988	3,602	7,204	7,268	280	4.01%
12020	Health Insurance	18,600	8,509	17,018	19,500	900	4.84%
12026	Employee Assistance Program	20	11	22	20	-	0.00%
12030	Retirement	7,287	3,653	7,306	7,765	478	6.56%
12040	Life Insurance	1,034	530	1,060	1,213	179	17.31%
12050	Fitness Program	100	70	140	100	-	0.00%
12060	Worker's Comp Insurance	800	391	521	1,000	200	25.00%
<b>Subtotal</b>		<b>\$ 126,179</b>	<b>\$ 64,940</b>	<b>\$ 129,619</b>	<b>\$ 131,866</b>	<b>\$ 5,687</b>	<b>4.51%</b>
<b>13000 Other Personnel Costs</b>							
13100	Employee Dues & Licenses	\$ 100	\$ 35	\$ 70	\$ 100	\$ -	0.00%
13150	Education & Training	600	552	1,104	600	-	0.00%
13200	Travel & Lodging	100	141	282	100	-	0.00%
13250	Uniforms	850	475	950	850	-	0.00%
13325	Recruiting & Medical Testing	70	57	114	70	-	-
13350	Other	50	25	50	50	-	0.00%
<b>Subtotal</b>		<b>\$ 1,770</b>	<b>\$ 1,285</b>	<b>\$ 2,570</b>	<b>\$ 1,770</b>	<b>\$ -</b>	<b>0.00%</b>
<b>20100 Professional Services</b>							
20100	Legal Fees		\$ -	\$ -	\$ -	\$ -	-
20200	Financial & Admin. Services		-	-	-	-	-
20250	Bond Issue Costs		-	-	-	-	-
20300	Engineering & Technical Services	5,000	-	-	5,000	-	0.00%
<b>Subtotal</b>		<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>-</b>
<b>21000 Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 1,000	\$ 504	\$ 1,008	\$ 1,100	\$ 100	10.00%
21150	Advertising & Communication		-	-	-	-	-
21250	Watershed Management		-	-	-	-	-
21253	Safety Programs/Supplies	2,500	651	1,302	4,700	2,200	88.00%
21300	Authority Dues/Permits/Fees	3,700	3,374	6,748	4,800	1,100	29.73%
21350	Laboratory Analysis	1,600	2,050	4,100	2,800	1,200	75.00%
21400	Utilities	16,000	11,015	22,030	20,000	4,000	25.00%
21420	General Other Services	-	-	-	-	-	-
21430	Governance & Strategic Support	-	-	-	-	-	-
21450	Bad Debt	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 24,800</b>	<b>\$ 17,594</b>	<b>\$ 35,188</b>	<b>\$ 33,400</b>	<b>\$ 8,600</b>	<b>34.68%</b>
<b>22000 Communication</b>							
22100	Radio	\$ 250	\$ 250	\$ 500	\$ 300	\$ 50	20.00%
22150	Telephone & Data Service	3,300	5,422	10,844	2,950	(350)	-10.61%
22200	Cell Phones, Wireless data	250	206	412	400	150	60.00%
<b>Subtotal</b>		<b>\$ 3,800</b>	<b>\$ 5,878</b>	<b>\$ 11,756</b>	<b>\$ 3,650</b>	<b>\$ (150)</b>	<b>-3.95%</b>
<b>31000 Information Technology</b>							
31100	Computer Hardware	\$ 5,000	\$ -	\$ -	\$ 2,000	\$ (3,000)	-60.00%
31150	SCADA Maint. & Support	7,825	413	826	10,750	2,925	37.38%
31200	Maintenance & Support Services	-	-	-	-	-	-
31250	Software & Subscriptions	-	-	-	-	-	-
31300	Security Systems	1,200	-	-	2,400	1,200	-
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 14,025</b>	<b>\$ 413</b>	<b>\$ 826</b>	<b>\$ 15,150</b>	<b>\$ 1,125</b>	<b>8.02%</b>
<b>33000 Supplies</b>							
33100	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	-
33150	Subscriptions/Reference Material	-	-	-	-	-	-
33350	Postage & Delivery	-	615	1,230	-	-	-
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ 615</b>	<b>\$ 1,230</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>41000 Operation &amp; Maintenance</b>							
41100	Building & Grounds	\$ 10,400	\$ 3,631	\$ 7,262	\$ 11,000	\$ 600	5.77%
41150	Building/land Lease, Rental	-	-	-	-	-	-
41300	Dam Maintenance	-	-	-	-	-	-
41350	Pipeline/Appurtenances	-	-	-	-	-	-
41400	Materials, Supplies & Tools	2,500	570	1,140	2,000	(500)	-20.00%
41450	Chemicals	1,000	2,975	5,950	1,000	-	0.00%
41500	Vehicle Maintenance	600	267	534	-	(600)	-100.00%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Rate Center: Scottsville Wastewater**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41550	Equipment Repair, Replace, Maint.	15,000	6,072	12,144	13,900	(1,100)	-7.33%
41600	Instrumentation & Metering	5,000	-	-	2,000	(3,000)	-60.00%
41650	Fuel & Lubricants	1,800	598	1,196	1,400	(400)	-22.22%
41700	General Other Maintenance	13,200	3,820	7,640	13,200	-	0.00%
<b>Subtotal</b>		<b>\$ 49,500</b>	<b>\$ 17,933</b>	<b>\$ 35,866</b>	<b>\$ 44,500</b>	<b>\$ (5,000)</b>	<b>-10.10%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases		\$ -	\$ -	\$ -	\$ -	
81250	Equipment (over \$10,000)	-	-	-	-	-	
81300	Vehicle Replacement Fund	3,700	1,850	3,700	3,500	(200)	-5.41%
<b>Subtotal</b>		<b>\$ 3,700</b>	<b>\$ 1,850</b>	<b>\$ 3,700</b>	<b>\$ 3,500</b>	<b>\$ (200)</b>	<b>-5.41%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ 33,498	\$ 15,298	\$ 31,979	\$ 13,937	\$ (19,561)	-58.39%
95110	Finance & IT	-	-	-	26,853	26,853	
95300	Engineering Allocation	35,478	16,592	33,055	39,096	3,618	10.20%
95150	Maintenance Allocation	58,877	26,462	54,743	59,903	1,026	1.74%
95200	Laboratory Allocation	8,869	3,934	7,833	9,489	620	6.99%
<b>Subtotal</b>		<b>\$ 136,722</b>	<b>\$ 62,286</b>	<b>\$ 127,610</b>	<b>\$ 149,278</b>	<b>\$ 12,556</b>	<b>9.18%</b>
Depreciation		\$ 20,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ -	0.00%
<b>Subtotal</b>		<b>\$ 20,000</b>	<b>\$ 10,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Total</b>		<b>\$ 385,496</b>	<b>\$ 182,794</b>	<b>\$ 368,365</b>	<b>\$ 408,114</b>	<b>\$ 22,618</b>	<b>5.87%</b>

This page left blank intentionally.



# ***Support Departments***

***Fiscal Year 2024-2025***

***Rivanna Water and Sewer Authority***

This page left blank intentionally.

**Administration Summary**

FY 2024			FY 2025		Budget % Change
Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget		

**Operations Budget**

**Projected Revenues & Sources**

Payment for Services SWA	\$ 781,000	\$ 390,500	\$ 781,000	\$ 364,200	-53.37%
Bond Proceeds Funding Bond Issuance Costs	-	-	-	-	
Miscellaneous Revenue	-	5,996	5,996	-	#DIV/0!
<b>Total Operations Revenues</b>	<b>\$ 781,000</b>	<b>\$ 396,496</b>	<b>\$ 786,996</b>	<b>\$ 364,200</b>	<b>-53.37%</b>

**Projected Expenses**

Personnel Cost	\$ 2,930,008	\$ 1,374,909	\$ 2,740,141	\$ 1,348,563	-53.97%
Professional Services	136,450	59,060	153,274	153,250	12.31%
Other Services and Charges	140,760	85,507	153,606	161,100	14.45%
Communications	42,800	41,237	82,474	9,700	-77.34%
Information Technology	778,800	327,760	755,520	5,000	-99.36%
Supplies	22,800	9,258	18,516	14,000	-38.60%
Operations and Maintenance	64,200	21,001	66,150	57,250	-10.83%
Equipment Purchases	15,000	7,589	15,178	9,000	-40.00%
Depreciation	-	-	-	-	
<b>Total Operations Expenses</b>	<b>\$ 4,130,818</b>	<b>\$ 1,926,321</b>	<b>\$ 3,984,859</b>	<b>\$ 1,757,863</b>	<b>-57.45%</b>

Department Summary						
<b>Total Revenues</b>		\$ 781,000	\$ 396,496	\$ 786,996	\$ 364,200	-53.37%
<b>Total Expenses</b>		4,130,818	1,926,321	3,984,859	1,757,863	-57.45%
<b>Net Costs Allocable to Rate Centers</b>		<b>\$ (3,349,818)</b>	<b>\$ (1,529,825)</b>	<b>\$ (3,197,863)</b>	<b>\$ (1,393,663)</b>	<b>-58.40%</b>
<b>Allocations to the Rate Centers</b>						
Urban Water	44.00%	\$ 1,473,920	\$ 673,123	\$ 1,407,060	\$ 613,212	
Crozet Water	4.00%	133,993	61,193	127,915	55,747	
Scottsville Water	2.00%	66,996	30,597	63,957	27,873	
Urban Wastewater	48.00%	1,607,913	734,316	1,534,974	668,958	
Glenmore Wastewater	1.00%	33,498	15,298	31,979	13,937	
Scottsville Wastewater	1.00%	33,498	15,298	31,979	13,937	
	100.00%	\$ 3,349,818	\$ 1,529,825	\$ 3,197,864	\$ 1,393,664	

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Administration**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 2,157,400	\$ 1,012,168	\$ 2,024,336	\$ 993,200	\$ (1,164,200)	-53.96%
11010	Overtime & Holiday Pay	500	1,531	3,062	100	(400)	-80.00%
12010	FICA	165,079	67,180	134,360	75,987	(89,092)	-53.97%
12020	Health Insurance	314,550	148,939	297,878	131,100	(183,450)	-58.32%
12026	Employee Assistance Program	300	160	320	150	(150)	-50.00%
12030	Retirement	181,006	85,817	171,634	85,217	(95,789)	-52.92%
12040	Life Insurance	25,673	15,077	30,154	13,309	(12,364)	-48.16%
12050	Fitness Program	3,000	692	1,384	1,500	(1,500)	-50.00%
12060	Worker's Comp Insurance	9,700	4,690	6,253	5,000	(4,700)	-48.45%
	<b>Subtotal</b>	<b>\$ 2,857,208</b>	<b>\$ 1,336,254</b>	<b>\$ 2,669,381</b>	<b>\$ 1,305,563</b>	<b>\$ (1,551,645)</b>	<b>-54.31%</b>
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ 1,800	\$ 555	\$ 1,110	\$ 1,500	\$ (300)	-16.67%
13150	Education & Training	38,500	15,947	31,894	10,500	(28,000)	-72.73%
13200	Travel & Lodging	5,000	9,275	12,000	2,500	(2,500)	-50.00%
13250	Uniforms	5,000	818	1,636	1,500	(3,500)	-70.00%
13325	Recruiting & Medical Testing	3,500	1,181	2,362	2,000	(1,500)	-42.86%
13350	Other	19,000	10,879	21,758	25,000	6,000	31.58%
	<b>Subtotal</b>	<b>\$ 72,800</b>	<b>\$ 38,655</b>	<b>\$ 70,760</b>	<b>\$ 43,000</b>	<b>\$ (29,800)</b>	<b>-40.93%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ 60,000	\$ 7,423	\$ 50,000	\$ 60,000	\$ -	0.00%
20200	Financial & Admin. Services	46,450	26,654	53,308	63,250	16,800	36.17%
20250	Bond Issue Costs	-	-	-	-	-	0.00%
20300	Engineering & Technical Services	30,000	24,983	49,966	30,000	-	0.00%
	<b>Subtotal</b>	<b>\$ 136,450</b>	<b>\$ 59,060</b>	<b>\$ 153,274</b>	<b>\$ 153,250</b>	<b>\$ 16,800</b>	<b>12.31%</b>
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 5,700	\$ 2,942	\$ 5,884	\$ 3,500	\$ (2,200)	-38.60%
21150	Advertising & Communication	18,000	6,140	12,280	18,500	500	2.78%
21250	Watershed Management	-	-	-	-	-	-
21253	Safety Programs/Supplies	11,560	8,589	17,178	15,000	3,440	29.76%
21300	Authority Dues/Permits/Fees	44,100	28,460	56,920	-	(44,100)	-100.00%
21350	Laboratory Analysis	-	-	-	-	-	-
21400	Utilities	1,400	913	1,826	1,600	200	14.29%
21420	General Other Services	37,500	18,400	36,800	102,500	65,000	173.33%
21430	Governance & Strategic Support	20,000	1,359	2,718	20,000	-	0.00%
21450	Bad Debt	2,500	18,704	20,000	-	(2,500)	-
	<b>Subtotal</b>	<b>\$ 140,760</b>	<b>\$ 85,507</b>	<b>\$ 153,606</b>	<b>\$ 161,100</b>	<b>\$ 20,340</b>	<b>14.45%</b>
<b>Communication</b>							
22000	Radio	\$ 1,800	\$ 1,742	\$ 3,484	\$ 2,200	\$ 400	22.22%
22150	Telephone & Data Service	23,000	30,394	60,788	-	(23,000)	-100.00%
22200	Cell Phones, Wireless data	18,000	9,101	18,202	7,500	(10,500)	-58.33%
	<b>Subtotal</b>	<b>\$ 42,800</b>	<b>\$ 41,237</b>	<b>\$ 82,474</b>	<b>\$ 9,700</b>	<b>\$ (33,100)</b>	<b>-77.34%</b>
<b>Information Technology</b>							
31000	Computer Hardware	\$ 145,000	\$ 47,657	\$ 145,314	\$ -	\$ (145,000)	-100.00%
31150	SCADA Maint. & Support	59,000	14,592	29,184	-	(59,000)	-100.00%
31200	Maintenance & Support Services	167,000	194,142	388,284	5,000	(162,000)	-97.01%
31250	Software & Subscriptions	312,800	71,369	192,738	-	(312,800)	-100.00%
31300	Security Systems	95,000	-	-	-	(95,000)	-
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	-
	<b>Subtotal</b>	<b>\$ 778,800</b>	<b>\$ 327,760</b>	<b>\$ 755,520</b>	<b>\$ 5,000</b>	<b>\$ (773,800)</b>	<b>-99.36%</b>
<b>Supplies</b>							
33000	Office Supplies	\$ 15,000	\$ 5,371	\$ 10,742	\$ 10,000	\$ (5,000)	-33.33%
33150	Subscriptions/Reference Material	800	396	792	-	(800)	-100.00%
33350	Postage & Delivery	7,000	3,491	6,982	4,000	(3,000)	-42.86%
	<b>Subtotal</b>	<b>\$ 22,800</b>	<b>\$ 9,258</b>	<b>\$ 18,516</b>	<b>\$ 14,000</b>	<b>\$ (8,800)</b>	<b>-38.60%</b>
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ 50,000	\$ 19,858	\$ 49,716	\$ 45,000	\$ (5,000)	-10.00%
41150	Building/land Lease, Rental	6,200	3,540	7,080	6,500	300	4.84%
41300	Dam Maintenance	-	-	-	-	-	-
41350	Pipeline/Appurtenances	-	-	-	-	-	-
41400	Materials, Supplies & Tools	1,500	172	344	750	(750)	-50.00%
41450	Chemicals	-	-	-	-	-	-
41500	Vehicle Maintenance	2,500	(6,074)	2,000	3,000	500	20.00%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Administration**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41550	Equipment Repair, Replace, Maint.	-	-	-	-	-	-
41600	Instrumentation & Metering	-	-	-	-	-	-
41650	Fuel & Lubricants	4,000	3,505	7,010	2,000	(2,000)	-50.00%
41700	General Other Maintenance	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 64,200</b>	<b>\$ 21,001</b>	<b>\$ 66,150</b>	<b>\$ 57,250</b>	<b>\$ (6,950)</b>	<b>-10.83%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ -	\$ 89	\$ 178	\$ -	\$ -	
81250	Equipment (over \$10,000)	-	-	-	-	-	-
81300	Vehicle Replacement Fund	15,000	7,500	15,000	9,000	(6,000)	-40.00%
<b>Subtotal</b>		<b>\$ 15,000</b>	<b>\$ 7,589</b>	<b>\$ 15,178</b>	<b>\$ 9,000</b>	<b>\$ (6,000)</b>	<b>-40.00%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	
95110	Finance & IT	-	-	-	-	-	-
95300	Engineering Allocation	-	-	-	-	-	-
95150	Maintenance Allocation	-	-	-	-	-	-
95200	Laboratory Allocation	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Depreciation		-	-	-	\$ -	-	-
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Total</b>		<b>\$ 4,130,818</b>	<b>\$ 1,926,321</b>	<b>\$ 3,984,859</b>	<b>\$ 1,757,863</b>	<b>\$ (2,372,955)</b>	<b>-57.45%</b>

This page left blank intentionally.

Rivanna Water & Sewer Authority  
 FY 2025 Adopted Budget

Finance & IT Summary

FY 2024			FY 2025	Budget % Change
Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget	

**Operations Budget**

**Projected Revenues & Sources**

Payment for Services SWA	\$	-	\$	-	\$	-	\$	541,000
Bond Proceeds Funding Bond Issuance Costs		-		-		-		-
Miscellaneous Revenue		-		-		-		-
<b>Total Operations Revenues</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>541,000</b>

**Projected Expenses**

Personnel Cost	\$	-	\$	-	\$	-	\$	2,083,478
Professional Services		-		-		-		42,000
Other Services and Charges		-		-		-		46,000
Communications		-		-		-		65,000
Information Technology		-		-		-		962,850
Supplies		-		-		-		14,500
Operations and Maintenance		-		-		-		5,000
Equipment Purchases		-		-		-		7,500
Depreciation		-		-		-		-
<b>Total Operations Expenses</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,226,328</b>

Department Summary									
<b>Total Revenues</b>		\$	-	\$	-	\$	-	\$	541,000
<b>Total Expenses</b>			-		-		-		3,226,328
<b>Net Costs Allocable to Rate Centers</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(2,685,328)</b>
<b><u>Allocations to the Rate Centers</u></b>									
Urban Water	44.00%	\$	-	\$	-	\$	-	\$	1,181,544
Crozet Water	4.00%		-		-		-		107,413
Scottsville Water	2.00%		-		-		-		53,707
Urban Wastewater	48.00%		-		-		-		1,288,957
Glenmore Wastewater	1.00%		-		-		-		26,853
Scottsville Wastewater	1.00%		-		-		-		26,853
	100.00%	\$	-	\$	-	\$	-	\$	2,685,327

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Finance & IT**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ -	\$ -	\$ -	\$ 1,543,700	\$ 1,543,700	
11010	Overtime & Holiday Pay	-	-	-	-	-	
12010	FICA	-	-	-	118,093	118,093	
12020	Health Insurance	-	-	-	217,400	217,400	
12026	Employee Assistance Program	-	-	-	150	150	
12030	Retirement	-	-	-	132,449	132,449	
12040	Life Insurance	-	-	-	20,686	20,686	
12050	Fitness Program	-	-	-	1,500	1,500	
12060	Worker's Comp Insurance	-	-	-	6,000	6,000	
	<b>Subtotal</b>	\$ -	\$ -	\$ -	\$ 2,039,978	\$ 2,039,978	#DIV/0!
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	
13150	Education & Training	-	-	-	27,000	27,000	
13200	Travel & Lodging	-	-	-	8,000	8,000	
13250	Uniforms	-	-	-	5,000	5,000	
13325	Recruiting & Medical Testing	-	-	-	500	500	
13350	Other	-	-	-	1,000	1,000	
	<b>Subtotal</b>	\$ -	\$ -	\$ -	\$ 43,500	\$ 43,500	#DIV/0!
<b>Professional Services</b>							
20100	Legal Fees	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
20200	Financial & Admin. Services	-	-	-	37,000	37,000	
20250	Bond Issue Costs	-	-	-	-	-	
20300	Engineering & Technical Services	-	-	-	-	-	
	<b>Subtotal</b>	\$ -	\$ -	\$ -	\$ 42,000	\$ 42,000	#DIV/0!
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500	
21150	Advertising & Communication	-	-	-	-	-	
21250	Watershed Management	-	-	-	-	-	
21253	Safety Programs/Supplies	-	-	-	-	-	
21300	Authority Dues/Permits/Fees	-	-	-	42,500	42,500	
21350	Laboratory Analysis	-	-	-	-	-	
21400	Utilities	-	-	-	-	-	
21420	General Other Services	-	-	-	-	-	
21430	Governance & Strategic Support	-	-	-	-	-	
21450	Bad Debt	-	-	-	-	-	
	<b>Subtotal</b>	\$ -	\$ -	\$ -	\$ 46,000	\$ 46,000	#DIV/0!
<b>Communication</b>							
22000	Radio	\$ -	\$ -	\$ -	\$ -	\$ -	
22150	Telephone & Data Service	-	-	-	55,000	55,000	
22200	Cell Phones, Wireless data	-	-	-	10,000	10,000	
	<b>Subtotal</b>	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	#DIV/0!
<b>Information Technology</b>							
31000	Computer Hardware	\$ -	\$ -	\$ -	\$ 186,250	\$ 186,250	
31150	SCADA Maint. & Support	-	-	-	104,000	104,000	
31200	Maintenance & Support Services	-	-	-	283,500	283,500	
31250	Software & Subscriptions	-	-	-	299,100	299,100	
31300	Security Systems	-	-	-	90,000	90,000	
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	
	<b>Subtotal</b>	\$ -	\$ -	\$ -	\$ 962,850	\$ 962,850	#DIV/0!
<b>Supplies</b>							
33000	Office Supplies	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	
33150	Subscriptions/Reference Material	-	-	-	1,000	1,000	
33350	Postage & Delivery	-	-	-	6,000	6,000	
	<b>Subtotal</b>	\$ -	\$ -	\$ -	\$ 14,500	\$ 14,500	#DIV/0!
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ -	\$ -	\$ -	\$ -	\$ -	
41150	Building/land Lease, Rental	-	-	-	-	-	
41300	Dam Maintenance	-	-	-	-	-	
41350	Pipeline/Appurtenances	-	-	-	-	-	



41400	Materials, Supplies & Tools	-	-	-	-	-	-	-
41450	Chemicals	-	-	-	-	-	-	-
41500	Vehicle Maintenance	-	-	-	-	3,000	3,000	-
41550	Equipment Repair, Replace, Maint.	-	-	-	-	-	-	-
41600	Instrumentation & Metering	-	-	-	-	-	-	-
41650	Fuel & Lubricants	-	-	-	-	2,000	2,000	-
41700	General Other Maintenance	-	-	-	-	-	-	-
<b>Subtotal</b>		\$	-	\$	-	\$	5,000	\$ 5,000 #DIV/0!
81000	<b>Equipment Purchases</b>							
81200	Rental & Leases	\$	-	\$	-	\$	-	\$ -
81250	Equipment (over \$10,000)	-	-	-	-	-	-	-
81300	Vehicle Replacement Fund	-	-	-	-	7,500	7,500	-
<b>Subtotal</b>		\$	-	\$	-	\$	7,500	\$ 7,500 #DIV/0!
95000	<b>Allocations from Departments</b>							
95100	Administrative Allocation	\$	-	\$	-	\$	-	\$ -
95110	Finance & IT	-	-	-	-	-	-	-
95300	Engineering Allocation	-	-	-	-	-	-	-
95150	Maintenance Allocation	-	-	-	-	-	-	-
95200	Laboratory Allocation	-	-	-	-	-	-	-
<b>Subtotal</b>		\$	-	\$	-	\$	-	\$ -
Depreciation						\$	-	-
<b>Subtotal</b>		\$	-	\$	-	\$	-	\$ -
<b>Total</b>		\$	-	\$	-	\$	3,226,328	\$ 3,226,328

This page left blank intentionally.

**Maintenance Summary**

FY 2024			FY 2025		Budget % Change
Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget		

**Operations Budget**

**Projected Revenues**

Miscellaneous Revenue	\$	-	\$	1,067	\$	2,134	\$	-
Payment for Services SWA		-		-		-		-

*Total Operations Revenues*

<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,067</b>	<b>\$</b>	<b>2,134</b>	<b>\$</b>	<b>-</b>
-----------	----------	-----------	--------------	-----------	--------------	-----------	----------

**Projected Expenses**

Personnel Cost	\$	1,553,212	\$	744,663	\$	1,483,789	\$	1,645,860	5.96%
Professional Services		25,000		-		-		10,000	
Other Services and Charges		36,400		10,615		21,230		29,140	-19.95%
Communications		11,300		12,261		702		16,200	43.36%
Information Technology		17,500		505		1,010		7,500	-57.14%
Supplies		4,000		-		-		3,500	-12.50%
Operations and Maintenance		114,150		50,090		120,180		138,800	21.59%
Equipment Purchases		201,000		65,000		200,000		145,750	-27.49%
Depreciation		-		-		-		-	

*Total Operations Expenses*

<b>\$</b>	<b>1,962,562</b>	<b>\$</b>	<b>883,134</b>	<b>\$</b>	<b>1,826,911</b>	<b>\$</b>	<b>1,996,750</b>	<b>1.74%</b>
-----------	------------------	-----------	----------------	-----------	------------------	-----------	------------------	--------------

**Department Summary**

<b>Total Revenues</b>		\$	-	\$	1,067	\$	2,134	\$	-
<b>Total Expenses</b>			1,962,562		883,134		1,826,911		1,996,750
<b>Net Costs Allocable to Rate Centers</b>		<b>\$</b>	<b>(1,962,562)</b>	<b>\$</b>	<b>(882,067)</b>	<b>\$</b>	<b>(1,824,777)</b>	<b>\$</b>	<b>(1,996,750)</b>
<b>Allocations to the Rate Centers</b>									
Urban Water	30.00%	\$	588,769	\$	264,620	\$	547,433	\$	599,025
Crozet Water	3.50%		68,690		30,872		63,867		69,886
Scottsville Water	3.50%		68,690		30,872		63,867		69,886
			-		-		-		-
Urban Wastewater	56.50%		1,108,848		498,368		1,030,999		1,128,164
Glenmore Wastewater	3.50%		68,690		30,872		63,867		69,886
Scottsville Wastewater	3.00%		58,877		26,462		54,743		59,903
	100.00%	<b>\$</b>	<b>1,962,564</b>	<b>\$</b>	<b>882,066</b>	<b>\$</b>	<b>1,824,776</b>	<b>\$</b>	<b>1,996,750</b>

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Maintenance**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 1,066,100	\$ 523,954	\$ 1,047,908	\$ 1,127,800	\$ 61,700	5.79%
11010	Overtime & Holiday Pay	15,000	5,542	11,084	15,500	500	3.33%
12010	FICA	82,704	39,250	78,500	87,462	4,758	5.75%
12020	Health Insurance	235,100	103,002	206,004	246,800	11,700	4.98%
12026	Employee Assistance Program	275	133	266	275	-	0.00%
12030	Retirement	89,446	42,131	84,262	96,765	7,319	8.18%
12040	Life Insurance	12,687	7,485	14,970	15,113	2,426	19.12%
12050	Fitness Program	-	-	-	-	-	0.00%
12060	Worker's Comp Insurance	17,200	8,306	11,075	17,200	-	0.00%
<b>Subtotal</b>		<b>\$ 1,518,512</b>	<b>\$ 729,803</b>	<b>\$ 1,454,069</b>	<b>\$ 1,606,915</b>	<b>\$ 88,403</b>	<b>5.82%</b>
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ 250	\$ -	\$ -	\$ 375	\$ 125	50.00%
13150	Education & Training	15,000	8,890	17,780	24,200	9,200	61.33%
13200	Travel & Lodging	650	649	1,298	650	-	0.00%
13250	Uniforms	15,500	3,571	7,142	11,720	(3,780)	-24.39%
13325	Recruiting & Medical Testing	2,500	335	670	1,000	(1,500)	-60.00%
13350	Other	800	1,415	2,830	1,000	200	25.00%
<b>Subtotal</b>		<b>\$ 34,700</b>	<b>\$ 14,860</b>	<b>\$ 29,720</b>	<b>\$ 38,945</b>	<b>\$ 4,245</b>	<b>12.23%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	-
20200	Financial & Admin. Services	-	-	-	-	-	-
20250	Bond Issue Costs	-	-	-	-	-	-
20300	Engineering & Technical Services	25,000	-	-	10,000	(15,000)	-
<b>Subtotal</b>		<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ (15,000)</b>	<b>-</b>
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 7,400	\$ 3,867	\$ 7,734	\$ 8,140	\$ 740	10.00%
21150	Advertising & Communication	-	-	-	-	-	-
21250	Watershed Management	-	-	-	-	-	-
21253	Safety Programs/Supplies	25,000	5,935	11,870	17,000	(8,000)	-32.00%
21300	Authority Dues/Permits/Fees	-	-	-	-	-	-
21350	Laboratory Analysis	-	-	-	-	-	-
21400	Utilities	-	-	-	-	-	-
21420	General Other Services	4,000	813	1,626	4,000	-	0.00%
21430	Governance & Strategic Support	-	-	-	-	-	-
21450	Bad Debt	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 36,400</b>	<b>\$ 10,615</b>	<b>\$ 21,230</b>	<b>\$ 29,140</b>	<b>\$ (7,260)</b>	<b>-19.95%</b>
<b>Communication</b>							
22000	Radio	\$ 500	\$ 3,995	\$ 7,990	\$ 500	\$ -	0.00%
22150	Telephone & Data Service	800	-	-	500	(300)	-37.50%
22200	Cell Phones, Wireless data	10,000	8,266	16,532	15,200	5,200	52.00%
<b>Subtotal</b>		<b>\$ 11,300</b>	<b>\$ 12,261</b>	<b>\$ 24,522</b>	<b>\$ 16,200</b>	<b>\$ 4,900</b>	<b>43.36%</b>
<b>Information Technology</b>							
31000	Computer Hardware	\$ 13,000	\$ 42	\$ 84	\$ 5,000	\$ (8,000)	-61.54%
31150	SCADA Maint. & Support	-	-	-	-	-	-
31200	Maintenance & Support Services	2,500	463	926	-	(2,500)	-100.00%
31250	Software & Subscriptions	2,000	-	-	2,500	500	25.00%
31300	Security Systems	-	-	-	-	-	-
31325	Asset Mgt / Project Mgt Systems	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 17,500</b>	<b>\$ 505</b>	<b>\$ 1,010</b>	<b>\$ 7,500</b>	<b>\$ (10,000)</b>	<b>-57.14%</b>
<b>Supplies</b>							
33000	Office Supplies	\$ 4,000	\$ -	\$ -	\$ 3,500	\$ (500)	-12.50%
33150	Subscriptions/Reference Material	-	-	-	-	-	-
33350	Postage & Delivery	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500</b>	<b>\$ (500)</b>	<b>-12.50%</b>
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ 20,000	\$ 3,164	\$ 6,328	\$ 22,950	\$ 2,950	14.75%
41100	Building/land Lease, Rental	-	-	-	-	-	-
41300	Dam Maintenance	-	-	-	-	-	-
41350	Pipeline/Appurtenances	5,000	394	788	5,000	-	0.00%
41400	Materials, Supplies & Tools	25,000	12,716	25,432	31,000	6,000	24.00%
41450	Chemicals	-	-	-	-	-	-
41500	Vehicle Maintenance	16,800	17,199	34,398	13,000	(3,800)	-22.62%
41550	Equipment Repair, Replace, Maint.	30,350	1,194	22,388	26,850	(3,500)	-11.53%
41600	Instrumentation & Metering	2,000	1,299	2,598	10,000	8,000	400.00%
41650	Fuel & Lubricants	15,000	14,124	28,248	30,000	15,000	100.00%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Maintenance**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41700	General Other Maintenance	-	-	-	-	-	-
	<i>Subtotal</i>	\$ 114,150	\$ 50,090	\$ 120,180	\$ 138,800	\$ 24,650	21.59%
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ 1,000	\$ -	\$ -	\$ 750	\$ (250)	-25.00%
81250	Equipment (over \$10,000)	70,000	-	70,000	15,000	(55,000)	-78.57%
81300	Vehicle Replacement Fund	130,000	65,000	130,000	130,000	-	0.00%
	<i>Subtotal</i>	\$ 201,000	\$ 65,000	\$ 200,000	\$ 145,750	\$ (55,250)	-27.49%
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	-
95110	Finance & IT	-	-	-	-	-	-
95300	Engineering Allocation	-	-	-	-	-	-
95150	Maintenance Allocation	-	-	-	-	-	-
95200	Laboratory Allocation	-	-	-	-	-	-
	<i>Subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
	Depreciation	-	-	-	-	-	-
	<i>Subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>Total</b>	<b>\$ 1,962,562</b>	<b>\$ 883,134</b>	<b>\$ 1,850,731</b>	<b>\$ 1,996,750</b>	<b>\$ 34,188</b>	<b>1.74%</b>

This page left blank intentionally.

**Laboratory Summary**

FY 2024			FY 2025		Budget % Change
<i>Budgeted FY 2024</i>	Actual for 6 months	Projected 12 months	<i>Adopted Budget</i>		

**Operations Budget**

Projected Revenues  
 N/A

**Projected Expenses**

Personnel Cost	\$ 456,056	\$ 229,057	\$ 456,420	\$ 463,225	1.57%
Professional Services	-	-	-	-	
Other Services and Charges	14,580	674	1,348	9,550	-34.50%
Communications	1,400	351	-	1,050	-25.00%
Information Technology	1,000	-	-	-	-100.00%
Supplies	1,200	351	702	1,300	8.33%
Operations and Maintenance	115,300	31,004	62,008	133,600	15.87%
Equipment Purchases	1,700	850	1,700	23,900	1305.88%
Depreciation	-	-	-	-	
<b>Total Operations Expenses</b>	<b>\$ 591,236</b>	<b>\$ 262,287</b>	<b>\$ 522,178</b>	<b>\$ 632,625</b>	<b>7.00%</b>



Department Summary						
<b>Total Revenues</b>		\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses</b>		591,236	262,287	522,178	632,625	7.00%
<b>Net Costs Allocable to Rate Centers</b>		<b>\$ (591,236)</b>	<b>\$ (262,287)</b>	<b>\$ (522,178)</b>	<b>\$ (632,625)</b>	
<b><u>Allocations to the Rate Centers</u></b>						
Urban Water	44.00%	\$ 260,144	\$ 115,406	\$ 229,758	\$ 278,355	
Crozet Water	4.00%	23,649	10,491	20,887	25,305	
Scottsville Water	2.00%	11,825	5,246	10,444	12,653	
		-	-	-	-	
Urban Wastewater	47.00%	277,881	123,275	245,424	297,334	
Glenmore Wastewater	1.50%	8,869	3,934	7,833	9,489	
Scottsville Wastewater	1.50%	8,869	3,934	7,833	9,489	
	100.00%	<b>\$ 591,237</b>	<b>\$ 262,286</b>	<b>\$ 522,179</b>	<b>\$ 632,625</b>	

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Laboratory**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>10000 Salaries &amp; Benefits</b>							
11000	Salaries	\$ 312,800	\$ 171,510	\$ 343,020	\$ 331,100	\$ 18,300	5.85%
11010	Overtime & Holiday Pay	17,000	4,272	8,544	2,500	(14,500)	-85.29%
12010	FICA	25,230	13,100	26,200	25,520	290	1.15%
12020	Health Insurance	58,800	19,453	38,906	61,700	2,900	4.93%
12026	Employee Assistance Program	60	36	72	60	-	0.00%
12030	Retirement	26,244	13,098	26,196	28,408	2,164	8.25%
12040	Life Insurance	3,722	2,332	4,664	4,437	715	19.21%
12050	Fitness Program	200	216	432	-	(200)	-100.00%
12060	Worker's Comp Insurance	5,300	2,541	3,388	5,300	-	0.00%
<b>Subtotal</b>		<b>\$ 449,356</b>	<b>\$ 226,558</b>	<b>\$ 451,422</b>	<b>\$ 459,025</b>	<b>\$ 9,669</b>	<b>2.15%</b>
<b>13000 Other Personnel Costs</b>							
13100	Employee Dues & Licenses	\$ 100	\$ -	\$ -	\$ 100	\$ -	0.00%
13150	Education & Training	4,500	1,455	2,910	2,000	(2,500)	-55.56%
13200	Travel & Lodging	500	924	1,848	500	-	0.00%
13250	Uniforms	1,000	60	120	800	(200)	-20.00%
13325	Recruiting & Medical Testing	500	-	-	500	-	0.00%
13350	Other	100	60	120	300	200	200.00%
<b>Subtotal</b>		<b>\$ 6,700</b>	<b>\$ 2,499</b>	<b>\$ 4,998</b>	<b>\$ 4,200</b>	<b>\$ (2,500)</b>	<b>-37.31%</b>
<b>Professional Services</b>							
20100	Legal Fees		\$ -	\$ -	\$ -	\$ -	
20200	Financial & Admin. Services		-	-	-	-	
20250	Bond Issue Costs		-	-	-	-	
20300	Engineering & Technical Services		-	-	-	-	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 500	\$ 252	\$ 504	\$ 550	\$ 50	10.00%
21150	Advertising & Communication		-	-	-	-	
21250	Watershed Management		-	-	-	-	
21253	Safety Programs/Supplies	6,580	33	66	1,000	(5,580)	-84.80%
21300	Authority Dues/Permits/Fees	5,500	330	660	5,500	-	0.00%
21350	Laboratory Analysis	1,000	59	118	2,500	1,500	150.00%
21400	Utilities		-	-	-	-	
21420	General Other Services	1,000	-	-	-	(1,000)	-100.00%
21430	Governance & Strategic Support		-	-	-	-	
21450	Bad Debt		-	-	-	-	
<b>Subtotal</b>		<b>\$ 14,580</b>	<b>\$ 674</b>	<b>\$ 1,348</b>	<b>\$ 9,550</b>	<b>\$ (5,030)</b>	<b>-34.50%</b>
<b>22000 Communication</b>							
22100	Radio	\$ -	\$ -	\$ -	\$ -	\$ -	
22150	Telephone & Data Service		-	-	-	-	
22200	Cell Phones, Wireless data	1,400	351	702	1,050	(350)	-25.00%
<b>Subtotal</b>		<b>\$ 1,400</b>	<b>\$ 351</b>	<b>\$ 702</b>	<b>\$ 1,050</b>	<b>\$ (350)</b>	
<b>31000 Information Technology</b>							
31100	Computer Hardware	\$ -	\$ -	\$ -	\$ -	\$ -	
31150	SCADA Maint. & Support		-	-	-	-	
31200	Maintenance & Support Services	1,000	-	-	-	(1,000)	-100.00%
31250	Software & Subscriptions		-	-	-	-	
31300	Security Systems		-	-	-	-	
31325	Asset Mgt / Project Mgt Systems		-	-	-	-	
<b>Subtotal</b>		<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,000)</b>	<b>-100.00%</b>
<b>33000 Supplies</b>							
33100	Office Supplies	\$ 1,000	\$ 253	\$ 506	\$ 1,200	\$ 200	20.00%
33150	Subscriptions/Reference Material		-	-	-	-	
33350	Postage & Delivery	200	98	196	100	(100)	-50.00%
<b>Subtotal</b>		<b>\$ 1,200</b>	<b>\$ 351</b>	<b>\$ 702</b>	<b>\$ 1,300</b>	<b>\$ 100</b>	<b>8.33%</b>
<b>41000 Operation &amp; Maintenance</b>							
41100	Building & Grounds	\$ -	\$ 169	\$ 338	\$ -	\$ -	
41150	Building/land Lease, Rental		-	-	-	-	
41300	Dam Maintenance		-	-	-	-	
41350	Pipeline/Appurtenances		-	-	-	-	
41400	Materials, Supplies & Tools	45,000	20,805	41,610	80,000	35,000	77.78%



**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Laboratory**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41450	Chemicals	10,000	718	1,436	5,000	(5,000)	-50.00%
41500	Vehicle Maintenance	1,000	692	1,384	2,500	1,500	
41550	Equipment Repair, Replace, Maint.	29,500	3,384	6,768	6,000	(23,500)	-79.66%
41600	Instrumentation & Metering	28,800	4,731	9,462	39,300	10,500	36.46%
41650	Fuel & Lubricants	1,000	505	1,010	800	(200)	-20.00%
41700	General Other Maintenance	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ 115,300</b>	<b>\$ 31,004</b>	<b>\$ 62,008</b>	<b>\$ 133,600</b>	<b>\$ 18,300</b>	<b>15.87%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ -	\$ -	\$ -	\$ -	\$ -	
81250	Equipment (over \$10,000)	-	-	-	20,000	20,000	
81300	Vehicle Replacement Fund	1,700	850	1,700	3,900	2,200	129.41%
<b>Subtotal</b>		<b>\$ 1,700</b>	<b>\$ 850</b>	<b>\$ 1,700</b>	<b>\$ 23,900</b>	<b>\$ 22,200</b>	<b>1305.88%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	
95110	Finance & IT	-	-	-	-	-	
95300	Engineering Allocation	-	-	-	-	-	
95150	Maintenance Allocation	-	-	-	-	-	
95200	Laboratory Allocation	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Depreciation		-	-	-	\$ -	-	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total</b>		<b>\$ 591,236</b>	<b>\$ 262,287</b>	<b>\$ 522,880</b>	<b>\$ 632,625</b>	<b>\$ 41,389</b>	<b>7.00%</b>

This page left blank intentionally.

**Engineering Summary**

FY 2024			FY 2025		Budget % Change
Budgeted FY 2024	Actual for 6 months	Projected 12 months	Adopted Budget		

**Operations Budget**

**Projected Revenues**

Payment for Services SWA	\$	-	\$ 1,483	\$ 2,966	\$	-
<b>Total Operations Revenues</b>	<b>\$</b>	<b>-</b>	<b>\$ 1,483</b>	<b>\$ 2,966</b>	<b>\$</b>	<b>-</b>

**Projected Expenses**

Personnel Cost	\$	2,022,024	\$ 991,172	\$ 1,975,211	\$ 2,216,684	9.63%
Professional Services		30,000	5,806	11,612	32,500	8.33%
Other Services and Charges		22,000	5,450	9,387	20,465	-6.98%
Communications		19,540	7,831	15,662	15,150	-22.47%
Information Technology		154,900	66,161	132,322	211,900	36.80%
Supplies		8,500	1,671	3,342	5,600	-34.12%
Operations and Maintenance		86,740	18,804	37,608	82,620	-4.75%
Equipment Purchases		21,500	10,750	21,500	21,500	0.00%
Depreciation		-	-	-	-	
<b>Total Operations Expenses</b>	<b>\$</b>	<b>2,365,204</b>	<b>\$ 1,107,645</b>	<b>\$ 2,206,644</b>	<b>\$ 2,606,419</b>	<b>10.20%</b>

Department Summary						
<b>Total Revenues</b>		\$	-	\$ 1,483	\$ 2,966	\$ -
<b>Total Expenses</b>			2,365,204	1,107,645	2,206,644	2,606,419
<b>Net Costs Allocable to Rate Centers</b>		<b>\$</b>	<b>(2,365,204)</b>	<b>\$ (1,106,162)</b>	<b>\$ (2,203,678)</b>	<b>\$ (2,606,419)</b>
<b>Allocations to the Rate Centers</b>						
Urban Water	47.00%	\$	1,111,646	\$ 519,896	\$ 1,035,729	\$ 1,225,017
Crozet Water	4.00%		94,608	44,246	88,147	104,257
Scottsville Water	2.00%		47,304	22,123	44,074	52,128
Urban Wastewater	44.00%		1,040,690	486,711	969,618	1,146,824
Glenmore Wastewater	1.50%		35,478	16,592	33,055	39,096
Scottsville Wastewater	1.50%		35,478	16,592	33,055	39,096
	100.00%	\$	2,365,204	\$ 1,106,160	\$ 2,203,678	\$ 2,606,418

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Engineering**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 1,489,000	\$ 753,703	\$ 1,507,406	\$ 1,645,000	\$ 156,000	10.48%
11010	Overtime & Holiday Pay	13,000	7,412	14,824	13,000	-	0.00%
12010	FICA	114,903	55,625	111,250	126,837	11,934	10.39%
12020	Health Insurance	206,000	79,076	158,152	232,100	26,100	12.67%
12026	Employee Assistance Program	250	115	230	250	-	0.00%
12030	Retirement	124,927	62,748	125,496	138,016	13,089	10.48%
12040	Life Insurance	17,719	11,243	22,486	19,576	1,857	10.48%
12050	Fitness Program	4,300	1,298	2,596	4,300	-	0.00%
12060	Worker's Comp Insurance	22,200	10,699	14,265	-	(22,200)	-100.00%
<b>Subtotal</b>		<b>\$ 1,992,299</b>	<b>\$ 981,919</b>	<b>\$ 1,956,705</b>	<b>\$ 2,179,079</b>	<b>\$ 186,780</b>	<b>9.38%</b>
<b>Other Personnel Costs</b>							
13100	Employee Dues & Licenses	\$ 3,250	\$ 918	\$ 1,836	\$ 3,250	\$ -	0.00%
13150	Education & Training	10,000	5,979	11,958	15,680	5,680	56.80%
13200	Travel & Lodging	10,000	1,015	2,030	13,200	3,200	32.00%
13250	Uniforms	4,375	500	1,000	4,375	-	0.00%
13325	Recruiting & Medical Testing	1,500	-	-	500	(1,000)	-66.67%
13350	Other	600	841	1,682	600	-	0.00%
<b>Subtotal</b>		<b>\$ 29,725</b>	<b>\$ 9,253</b>	<b>\$ 18,506</b>	<b>\$ 37,605</b>	<b>\$ 7,880</b>	<b>26.51%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ 2,500	\$ -	\$ -	\$ 5,000	\$ 2,500	100.00%
20200	Financial & Admin. Services	2,500	3,300	6,600	2,500	-	-
20250	Bond Issue Costs	-	-	-	-	-	-
20300	Engineering & Technical Services	25,000	2,506	5,012	25,000	-	0.00%
<b>Subtotal</b>		<b>\$ 30,000</b>	<b>\$ 5,806</b>	<b>\$ 11,612</b>	<b>\$ 32,500</b>	<b>\$ 2,500</b>	<b>8.33%</b>
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 4,400	\$ 2,270	\$ 3,027	\$ 4,840	\$ 440	10.00%
21150	Advertising & Communication	200	-	-	200	-	0.00%
21250	Watershed Management	-	-	-	-	-	-
21253	Safety Programs/Supplies	9,825	2,564	5,128	6,675	(3,150)	-32.06%
21300	Authority Dues/Permits/Fees	1,500	-	-	1,500	-	0.00%
21350	Laboratory Analysis	250	-	-	250	-	0.00%
21400	Utilities	825	616	1,232	2,000	1,175	142.42%
21420	General Other Services	-	-	-	-	-	-
21430	Governance & Strategic Support	5,000	-	-	5,000	-	-
21450	Bad Debt	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 22,000</b>	<b>\$ 5,450</b>	<b>\$ 9,387</b>	<b>\$ 20,465</b>	<b>\$ (1,535)</b>	<b>-6.98%</b>
<b>Communication</b>							
22100	Radio	\$ 4,600	\$ 2,747	\$ 5,494	\$ 1,000	\$ (3,600)	-78.26%
22150	Telephone & Data Service	1,500	71	142	750	(750)	-50.00%
22200	Cell Phones, Wireless data	13,440	5,013	10,026	13,400	(40)	-0.30%
<b>Subtotal</b>		<b>\$ 19,540</b>	<b>\$ 7,831</b>	<b>\$ 15,662</b>	<b>\$ 15,150</b>	<b>\$ (4,390)</b>	<b>-22.47%</b>
<b>Information Technology</b>							
31100	Computer Hardware	\$ 12,000	\$ 4,940	\$ 9,880	\$ 2,000	\$ (10,000)	-83.33%
31150	SCADA Maint. & Support	-	-	-	-	-	-
31200	Maintenance & Support Services	56,700	60,921	121,842	16,800	(39,900)	-70.37%
31250	Software & Subscriptions	5,500	300	600	49,700	44,200	803.64%
31300	Security Systems	33,300	-	-	39,200	5,900	-
31325	Asset Mgt / Project Mgt Systems	47,400	-	-	104,200	56,800	-
<b>Subtotal</b>		<b>\$ 154,900</b>	<b>\$ 66,161</b>	<b>\$ 132,322</b>	<b>\$ 211,900</b>	<b>\$ 57,000</b>	<b>36.80%</b>
<b>Supplies</b>							
33100	Office Supplies	\$ 7,000	\$ 884	\$ 1,768	\$ 3,500	\$ (3,500)	-50.00%
33150	Subscriptions/Reference Material	900	600	1,200	1,500	600	66.67%
33350	Postage & Delivery	600	187	374	600	-	0.00%
<b>Subtotal</b>		<b>\$ 8,500</b>	<b>\$ 1,671</b>	<b>\$ 3,342</b>	<b>\$ 5,600</b>	<b>\$ (2,900)</b>	<b>-34.12%</b>
<b>Operation &amp; Maintenance</b>							
41100	Building & Grounds	\$ 19,240	\$ 3,832	\$ 7,664	\$ 14,240	\$ (5,000)	-25.99%
41150	Building/land Lease, Rental	1,900	1,141	2,282	2,100	200	10.53%
41300	Dam Maintenance	-	-	-	-	-	-
41350	Pipeline/Appurtenances	17,000	5,583	11,166	16,280	(720)	-4.24%
41400	Materials, Supplies & Tools	14,000	3,030	6,060	15,000	1,000	7.14%
41450	Chemicals	-	-	-	-	-	-
41500	Vehicle Maintenance	24,000	1,130	2,260	24,000	-	0.00%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Department: Engineering**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41550	Equipment Repair, Replace, Maint.	1,000	589	1,178	1,400	400	40.00%
41600	Instrumentation & Metering	-	-	-	-	-	-
41650	Fuel & Lubricants	9,600	3,499	6,998	9,600	-	0.00%
41700	General Other Maintenance	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ 86,740</b>	<b>\$ 18,804</b>	<b>\$ 37,608</b>	<b>\$ 82,620</b>	<b>\$ (4,120)</b>	<b>-4.75%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ -	\$ -	\$ -	\$ -	\$ -	-
81250	Equipment (over \$10,000)	-	-	-	-	-	-
81300	Vehicle Replacement Fund	21,500	10,750	21,500	21,500	-	0.00%
<b>Subtotal</b>		<b>\$ 21,500</b>	<b>\$ 10,750</b>	<b>\$ 21,500</b>	<b>\$ 21,500</b>	<b>\$ -</b>	<b>0.00%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	-
95110	Finance & IT	-	-	-	-	-	-
95300	Engineering Allocation	-	-	-	-	-	-
95150	Maintenance Allocation	-	-	-	-	-	-
95200	Laboratory Allocation	-	-	-	-	-	-
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Depreciation		-	-	-	\$ -	-	-
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Total</b>		<b>\$ 2,365,204</b>	<b>\$ 1,107,645</b>	<b>\$ 2,206,644</b>	<b>\$ 2,606,419</b>	<b>\$ 241,215</b>	<b>10.20%</b>

This page left blank intentionally.

# ***APPENDICES***

***Rivanna Water and Sewer Authority***

***Fiscal Year 2024-2025***

This page left blank intentionally.



**Flow Projections**

		<i>(1,000 GALLONS)</i>			<i>(MILLION GALLONS PER DAY)</i>		
		<u><b>FY 2024</b></u>	<u><b>FY 2025</b></u>	<u><b>% Change</b></u>	<u><b>FY 2024</b></u>	<u><b>FY 2025</b></u>	<u><b>% Change</b></u>
<b>Water</b>							
	Urban	3,397,700	3,397,700	0.00%	9.309	9.309	0.00%
	Crozet	202,697	202,697	0.00%	0.555	0.555	0.00%
	Scottsville	17,230	17,230	0.00%	0.047	0.047	0.00%
<b>Total</b>		<u>3,617,627</u>	<u>3,617,627</u>	<u>0.00%</u>	<u>9.911</u>	<u>9.911</u>	<u>0.00%</u>
<b>Wastewater</b>							
	Urban	3,390,400	3,390,400	0.00%	9.289	9.289	0.00%
	Glenmore	41,401	41,401	0.00%	0.113	0.113	0.00%
	Scottsville	23,643	23,643	0.00%	0.065	0.065	0.00%
<b>Total</b>		<u>3,455,444</u>	<u>3,455,444</u>	<u>0.00%</u>	<u>9.467</u>	<u>9.467</u>	<u>0.00%</u>

<b>Allocation (Urban Area Only)</b>	<u><b>FY 2024</b></u>	<u><b>FY 2025</b></u>	<u><b>Allocation % Change</b></u>
<b><u>Water</u></b>			
City	48%	49%	2.08%
ACSA	52%	51%	-1.92%
<b><u>Wastewater</u></b>			
City	46%	47%	2.17%
ACSA	54%	53%	-1.85%

FY 2025 allocations are based on FY 2023 retail flows reported by the City and ACSA.

		<i>(1,000 GALLONS)</i>			<i>(MILLION GALLONS PER DAY)</i>		
		<u><b>FY 2024</b></u>	<u><b>FY 2025</b></u>	<u><b>% Change</b></u>	<u><b>FY 2024</b></u>	<u><b>FY 2025</b></u>	<u><b>% Change</b></u>
<b>Allocation (Urban Area Only)</b>							
<b><u>Water</u></b>							
	City	1,630,896	1,664,873	2.08%	4.468	4.561	2.08%
	ACSA	1,766,804	1,732,827	-1.92%	4.841	4.747	-1.94%
		<u>3,397,700</u>	<u>3,397,700</u>				
<b><u>Wastewater</u></b>							
	City	1,559,584	1,593,488	2.17%	4.273	4.366	2.18%
	ACSA	1,830,816	1,796,912	-1.85%	5.016	4.923	-1.85%
		<u>3,390,400</u>	<u>3,390,400</u>				

**URBAN WATER DEBT SERVICE COSTS**  
**Summary of Debt Service Budget to be included in Monthly Charges**

City Allocation of Debt Service Costs	Estimated Debt Service Budget FY 2025	City %	City Amount	Annual Total
<b>ALLOCATION BASED ON FLOWS</b>				
<i>Regional Water System Projects:</i>				
9.2% of 2019 Refunding Bond	\$ 129,414	49.00%	\$ 63,413	
14.2% of 2015B Bond - New Projects	240,165	49.00%	117,681	<b>181,094</b>
<i>Revenues that offset Debt Service</i>				
Trust Fund Interest	(185,000)	49.00%	(90,650)	
Use of Reserves	-	FIXED	-	
Lease Revenues	(10,000)	49.00%	(4,900)	<b>(95,550)</b>
<b>RATES BASED ON FIXED AGREEMENTS</b>				
<i>2003 &amp; 2012 Urban Water Agreement</i>				
<i>Water Supply Expansion (15%/85%)</i>				
100% of 2012B Revenue Bond	1,338,372	15.00%	200,756	
9.0% of 2015B Bond - Refunding	142,487	15.00%	21,373	
<i>Water Pipeline (20%/80%)</i>				
10.4% of 2018 Bond	162,586	20.00%	32,517	
<i>Non-Water Supply - Other Projects (48%/52%)</i>				
47.4% of 2015B Bond - Refunding	750,434	48.00%	360,208	
77.8% of 2015B Bond - New Projects	1,315,836	48.00%	631,601	
37.7% of 2018 Bond	1,038,745	48.00%	498,598	
91.6% of 2021 Bond	1,268,158	48.00%	608,716	
<i>South Rivanna Expansion of 1999</i>				
10.3% of 2015B Bond - Refunding	163,069	0.00%	-	<b>2,353,769</b>
<i>Southern Loop Water Line, West Branch</i>				
0.8% of 2019 Refunding Bond	10,730	24.51%	2,630	<b>2,630</b>
<i>South Rivanna Connector Main</i>				
3.0% of 2019 Refunding Bond	42,243	52.00%	21,966	<b>21,966</b>
<i>Northern Area Agreement</i>				
25% of 2021 Bond	476,035	0.00%	-	-
<b>DEBT SERVICE PROJECTED FROM 5-YEAR CIP</b>				
CIP Growth Charge from 2025-2029 CIP	5,310,600	FIXED	1,906,800	<b>1,906,800</b>
Debt Service Coverage Ratio / Policy Charge	400,000	36.00%	144,000	<b>144,000</b>
<b>Total Debt Service For Rate Computation</b>	<b>\$ 12,593,874</b>		<b>\$ 4,514,709</b>	<b>\$ 4,514,709</b>

ACSA Allocation of Debt Service Costs	Estimated Debt Service Budget FY 2025	ACSA %	ACSA Amount	Annual Total
<b>ALLOCATION BASED ON FLOWS</b>				
<i>Regional Water System Projects:</i>				
9.2% of 2019 Refunding Bond	\$ 129,414	51.00%	\$ 66,001	
14.2% of 2015B Bond - New Projects	240,165	51.00%	122,484	<b>188,485</b>
<i>Revenues that offset Debt Service</i>				
Trust Fund Interest	(185,000)	51.00%	(94,350)	
Use of Reserves	-	FIXED	-	
Lease Revenues	(10,000)	51.00%	(5,100)	<b>(99,450)</b>
<b>RATES BASED ON FIXED AGREEMENTS</b>				
<i>2003 &amp; 2012 Urban Water Agreement</i>				
<i>Water Supply Expansion (15%/85%)</i>				
100% of 2012B Revenue Bond	1,338,372	85.00%	1,137,616	
9.0% of 2015B Bond - Refunding	142,487	85.00%	121,114	
<i>Water Pipeline (20%/80%)</i>				
10.4% of 2018 Bond	162,586	80.00%	130,069	
<i>Non-Water Supply - Other Projects (48%/52%)</i>				
47.4% of 2015B Bond - Refunding	750,434	52.00%	390,226	
77.8% of 2015B Bond - New Projects	1,315,836	52.00%	684,235	
37.7% of 2018 Bond	1,038,745	52.00%	540,147	
91.6% of 2021 Bond	1,268,158	52.00%	659,442	
<i>South Rivanna Expansion of 1999</i>				
10.3% of 2015B Bond - Refunding	163,069	100.00%	163,069	<b>3,825,918</b>
<i>Southern Loop Water Line, West Branch</i>				
0.8% of 2019 Refunding Bond	10,730	75.49%	8,100	<b>8,100</b>
<i>South Rivanna Connector Main</i>				
3.0% of 2019 Refunding Bond	42,243	48.00%	20,277	<b>20,277</b>
<i>Northern Area Agreement</i>				
25% of 2021 Bond	476,035	100.00%	476,035	<b>476,035</b>
<b>DEBT SERVICE PROJECTED FROM 5-YEAR CIP</b>				
CIP Growth Charge from 2025-2029 CIP	5,310,600	FIXED	3,403,800	<b>3,403,800</b>
Debt Service Coverage Ratio / Policy Charge	400,000	64.00%	256,000	<b>256,000</b>
<b>Total Debt Service For Rate Computation</b>	<b>\$ 12,593,874</b>		<b>\$ 8,079,165</b>	<b>\$ 8,079,165</b>

<b>SUMMARY OF DEBT SERVICE REVENUES:</b>			
CITY SHARE OF TOTAL DEBT SERVICE	\$ 4,514,709		36%
ACSA SHARE OF TOTAL DEBT SERVICE	8,079,165		64%
	\$ 12,593,874		100%

**URBAN WASTEWATER DEBT SERVICE COSTS**  
**Summary of Debt Service Budget to be Included in Charges**

City Allocation of Debt Service Costs		Estimated Debt Service Budget FY 2025	City %	City Amount	
<b>ALLOCATION BASED ON FLOWS</b>					
<i>System Projects Rate</i>					
22.9% of 2015B Bond Refunding		\$ 362,551	47%	\$ 170,399	
100% 2005A Bond VRA/VRLF		150,976	47%	70,959	
88.5% of 2009A Bond VRA/VRLF		1,419,716	47%	667,267	
37.9% of 2011 A,B Bond VRA/VRLF		192,130	47%	90,301	
24.5% of 2019 Refunding Bond		344,106	47%	161,730	
100% of 2016 Bond		626,483	47%	294,447	
6.3% of 2021 Bond		91,399	47%	42,958	
2.4% of 2018 Bond		54,195	47%	25,472	<b>1,523,533</b>
<i>Revenues/Reserves that offset Debt Service</i>					
County MOU - Septage		(109,440)	47%	(51,437)	
Use of Reserves		-	Fixed	-	
Trust Fund Interest		(208,200)	47%	(97,854)	<b>(149,291)</b>
<b>ALLOCATION BASED ON FIXED AGREEMENTS</b>					
<u>2014 Wastewater Agreement</u>					
Meadowcreek	97.9% of 2010A and 10.9% of 2019 Bonds:	1,095,638	Segments	708,775	
Wet Weather MCWWTP	11.5% of 2009A and 62.1% of 2011 A/B Bonds:	499,293	Segments	270,138	
Moore's Creek Pump Stn.	100% of 2011 D/E Bond	296,944	Segments	184,550	
Rivanna Pump Stn. & F.M.	5.8% of 2019 and 100% of 2014A Bonds:	1,851,718	Segments	961,258	
Albemarle Berkley Pump Stn.	3.4% of 2019 Refunding Bond	47,230	0%	-	
Crozet Interceptor	2.3% of 2019 and 13.8% of 2011	343,441	0%	-	
Schenks Branch Agreement	16.1% of 2019, 2.1% of 2010A, and 100% of 2015A Bonds	315,319	100%	315,319	<b>2,440,040</b>
<u>Four Party Rate</u>					
Regional System Projects	3.9% of 2019 Refunding Bond	53,990	N/A	16,585	
Crozet Interceptor	0.7% of 2019 Refunding Bond	10,758	N/A	3,305	
Facilities Purchase	1.4% of 2019 Refunding Bond	19,704	N/A	6,053	<b>25,943</b>
Moore's Creek Relief IS, Pt 1	0.3% of 2019 Refunding Bond	4,481	30%	1,344	<b>1,344</b>
<b>DEBT SERVICE PROJECTED FROM 5-YEAR CIP</b>					
CIP Growth Charge from 2025-2029 CIP		2,368,300	Fixed	1,086,600	<b>1,086,600</b>
Debt Service Coverage Ratio / Policy Charge		325,000	50%	162,500	<b>162,500</b>
<b>Total</b>		<b>\$ 10,155,732</b>		<b>\$ 5,090,669</b>	<b>\$ 5,090,669</b>

ACSA Allocation of Debt Service Costs		Estimated Debt Service Budget FY 2025	ACSA %	ACSA Amount	
<b>ALLOCATION BASED ON FLOWS</b>					
<i>System Projects Rate</i>					
22.9% of 2015B Bond Refunding		\$ 362,551	53%	\$ 192,152	
100% 2005A Bond VRA/VRLF		150,976	53%	80,017	
88.5% of 2009A Bond VRA/VRLF		1,419,716	53%	752,449	
37.9% of 2011 A,B Bond VRA/VRLF		192,130	53%	101,829	
24.5% of 2019 Refunding Bond		344,106	53%	182,376	
100% of 2016 Bond		626,483	53%	332,036	
6.3% of 2021 Bond		91,399	53%	48,441	
2.4% of 2018 Bond		54,195	53%	28,723	<b>1,718,023</b>
<i>Revenues/Reserves that offset Debt Service</i>					
County MOU - Septage		(109,440)	53%	(58,003)	
Use of Reserves		-	53%	-	
Trust Fund Interest		(208,200)	53%	(110,346)	<b>(168,349)</b>
<b>ALLOCATION BASED ON FIXED AGREEMENTS</b>					
<u>2014 Wastewater Agreement</u>					
Meadowcreek	97.9% of 2010A and 10.9% of 2019 Bonds:	1,095,638	Segments	387,404	
Wet Weather MCWWTP	11.5% of 2009A and 62.1% of 2011 A/B Bonds:	499,293	Segments	229,155	
Moore's Creek Pump Stn.	100% of 2011 D/E Bond	296,944	Segments	112,395	
Rivanna Pump Stn. & F.M.	5.8% of 2019 and 100% of 2014A Bonds:	1,851,718	Segments	890,746	
Albemarle Berkley Pump Stn.	3.4% of 2019 Refunding Bond	47,230	100%	47,230	
Crozet Interceptor	2.3% of 2019 and 13.8% of 2011	343,441	100%	343,441	
Schenks Branch Agreement	16.1% of 2019, 2.1% of 2010A, and 100% of 2015A Bonds	315,319	0%	-	<b>2,010,371</b>
<u>Four Party Rate</u>					
Regional System Projects	3.9% of 2019 Refunding Bond	53,990	N/A	37,405	
Crozet Interceptor	0.7% of 2019 Refunding Bond	10,758	N/A	7,453	
Facilities Purchase	1.4% of 2019 Refunding Bond	19,704	N/A	13,651	<b>58,509</b>
Moore's Creek Relief IS, Pt 1	0.3% of 2019 Refunding Bond	4,481	70%	3,137	<b>3,137</b>
<b>DEBT SERVICE PROJECTED FROM 5-YEAR CIP</b>					
CIP Growth Charge from 2025-2029 CIP		2,368,300	Fixed	1,281,700	<b>1,281,700</b>
Debt Service Coverage Ratio / Policy Charge		325,000	50%	162,500	<b>162,500</b>
<b>Total</b>		<b>\$ 10,155,732</b>		<b>\$ 5,065,891</b>	<b>\$ 5,065,891</b>

<b>SUMMARY OF DEBT SERVICE REVENUES:</b>		
CITY SHARE OF TOTAL DEBT SERVICE	\$ 5,090,669	50%
ACSA SHARE OF TOTAL DEBT SERVICE	5,065,891	50%
	\$ 10,156,560	100%

**OTHER RATE CENTERS DEBT SERVICE RATES**

**Summary of Debt Service Payments Due**

	Existing Estimated Debt Service Budget FY 2025	FY 2024	Estimated New Debt Service	ACSA Monthly Rate
<b><u>WATER</u></b>				
<u>Crozet Water</u>				
<i>System Upgrades</i>				
13.9% of 2019 Refunding Bond	\$ 193,882	\$ 194,567		
17.0% of 2012A Bond (new money)	-	-		
7.4% of 2015B Bond Refunding	117,156	117,267		
5.9% of 2015B Bond New Projects	99,787	99,665		
35.7% of 2018 Bond	720,347	805,226		
<b>Estimated DS - CIP Growth Charge</b>	<b>1,491,600</b>	<b>1,182,500</b>	<b>\$ 309,100</b>	
<i>Revenues that offset Debt Service</i>				
<b>Use of Reserves</b>	-	-		
<b>Trust Fund Interest</b>	(32,400)	(13,500)	-	
	<b>\$ 2,590,372</b>	<b>\$ 2,385,725</b>	<b>\$ 309,100</b>	<b>\$ 215,864</b>
<u>Scottsville Water</u>				
<i>System Upgrades</i>				
3.4% of 2019 Refunding Bond	\$ 47,702	\$ 47,871		
4.2% of 2012A Bond (new money)	-	-		
2.7% of 2015B Bond Refunding	42,746	42,787		
2.1% of 2015B Bond New Projects	35,517	35,474		
1.2% of 2021 Bond	22,850	22,859		
<b>Estimated DS - CIP Growth Charge</b>	<b>45,600</b>	<b>11,400</b>	<b>\$ 34,200</b>	
<i>Revenues that offset Debt Service</i>				
<b>Trust Fund Interest</b>	(4,000)	(1,650)	-	
	<b>\$ 190,415</b>	<b>\$ 158,741</b>	<b>\$ 34,200</b>	<b>\$ 15,868</b>
<b><u>WASTEWATER</u></b>				
<u>Glenmore Wastewater</u>				
<i>System Upgrades</i>				
0.1% of 2015B Bond Refunding	\$ 1,583	\$ 1,585		
0.9% of 2021 Bond	17,137	17,144		
<b>Estimated DS - CIP Growth Charge</b>	<b>30,560</b>	<b>4,150</b>	<b>\$ 26,410</b>	
<i>Revenues that offset Debt Service</i>	-	-		
<b>Trust Fund Interest</b>	(500)	(200)	-	
	<b>\$ 48,780</b>	<b>\$ 22,679</b>	<b>\$ 26,410</b>	<b>\$ 4,065</b>
<u>Scottsville Wastewater</u>				
<i>Facilities Purchase</i>				
0.3% of 2012A Refunding Bond	\$ -	\$ -		
<i>System Upgrades</i>				
0.3% of 2019 Refunding Bond	4,287	4,302		
0.2% of 2015B Bond Refunding	3,166	3,169		
<b>Estimated DS - CIP Growth Charge</b>	<b>25,300</b>	<b>11,250</b>	<b>\$ 14,050</b>	
<i>Revenues that offset Debt Service</i>				
<b>Trust Fund Interest</b>	(200)	(80)	-	
	<b>\$ 32,553</b>	<b>\$ 18,641</b>	<b>\$ 14,050</b>	<b>\$ 2,713</b>
<b>TOTAL</b>	<b>\$ 2,862,120</b>	<b>\$ 2,585,786</b>	<b>\$ 383,760</b>	<b>\$ 238,510</b>

**DEBT SUMMARY**

	<b>Total Revenue Bond Debt</b>	<b>Total FY 2025 Debt Service</b>
<b><u>CURRENT EXISTING DEBT</u></b>		
<b><u>DEBT BY BOND ISSUE</u></b>		
2005 A Bond VRA/VRLF	\$ 367,768	\$ 150,976
2009A Bond	9,520,985	1,604,199
2010A Bond	5,829,589	962,522
2011A Bond	3,069,385	443,608
2011B Bond	438,199	63,331
2011D,E Bond	2,180,719	296,944
2012A Bond (refunding & new money)	-	-
2012B Bond	19,220,000	1,338,372
2014A Bond	19,152,238	1,770,751
2015A Bond	769,406	70,593
2015B Bond (refunding & new money)	32,320,000	3,274,500
2016 Bond	7,020,000	626,483
2018 Bond	33,745,000	2,258,141
2019 Bond	16,155,000	1,399,945
2021 Bond	35,655,000	1,904,141
	<b>\$ 185,443,289</b>	<b>\$ 16,164,506</b>

*Ratio of Debt Service / Total Debt*      8.7%

**PRINCIPAL AND INTEREST PAYMENTS BY CENTER - Annual**

Urban Water	\$ 7,078,274
Crozet Water	1,131,172
Scottsville Water	148,815
Urban Wastewater	7,780,072
Glenmore Wastewater	18,720
Scottsville Wastewater	7,453
	<b>\$ 16,164,506</b>

## Stone Robinson School WWTP Estimated Charges

<b>Expenses</b>	<b>Total</b>	<b>Monthly</b>
<i>Fixed Costs</i>		
Wages	\$ 5,621	
Benefits	2,473	
Mileage	900	
Subtotal	<u>\$ 8,994</u>	
Overhead at 35%	<u>3,148</u>	
Total Fixed Charge	<u>\$ 12,142</u>	
 <i>Variable Costs</i>		
Sludge hauls from digester	\$ 1,575	
Belts oil etc.	1,000	
Chemicals	2,500	
Subtotal	<u>\$ 5,075</u>	
Overhead at 35%	<u>551</u>	
Total Variable Charge	<u>\$ 5,626</u>	
Total Annual Charge Estimate	<u>\$ 17,768</u>	<u>\$ 1,481</u>

**All Rate Centers  
 Detailed Summary of Revenues**

	<i>FY 2024</i>	<i>FY 2025</i>	<i>\$ Change</i>	<i>% Change</i>
<b><u>OPERATIONS</u></b>				
<b>Operations Rate Revenues</b>	\$ 22,727,003	\$ 25,533,965	\$ 2,806,962	12.35%
<b>Other Operations Revenues</b>				
Interest Allocation	\$ 47,250	\$ 165,400	\$ 118,150	250.05%
Stone Robinson WWTP	17,267	17,768	501	2.90%
Septage/Sludge Acceptance	550,000	600,000	50,000	9.09%
Leases	124,000	120,000	(4,000)	-3.23%
Administration	781,000	364,200	(416,800)	-53.37%
Finance & IT	-	541,000	541,000	
Nutrient Credits	80,000	50,000	(30,000)	-37.50%
Use of Reserves	80,000	-	(80,000)	-100.00%
Miscellaneous	-	-	-	
	\$ 1,679,517	\$ 1,858,368	\$ 178,851	10.65%
<b>Total Operations Revenues</b>	\$ 24,406,520	\$ 27,392,333	\$ 2,985,813	12.23%
<b><u>DEBT SERVICE</u></b>				
<b>Debt Service Rate Revenues</b>				
City	\$ 8,425,075	\$ 9,605,378	\$ 1,180,303	14.01%
ACSA	13,693,985	16,007,176	2,313,191	16.89%
	\$ 22,119,060	\$ 25,612,554	\$ 3,493,494	15.79%
<b>Other Debt Service Revenues</b>				
Interest	1,059,730	2,011,100	951,370	89.77%
County MOU - Septage	109,440	109,440	-	0.00%
Leases	1,600	10,000	8,400	525.00%
	\$ 1,170,770	\$ 2,130,540	\$ 959,770	81.98%
<b>Total Debt Service Revenues</b>	\$ 23,289,830	\$ 27,743,094	\$ 4,453,264	19.12%
<b>Total Revenues</b>	\$ 47,696,350	\$ 55,135,427	\$ 7,439,077	15.60%

**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Authority as a Whole**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
<b>Salaries &amp; Benefits</b>							
10000	Salaries	\$ 8,133,800	\$ 4,177,485	\$ 8,354,970	\$ 9,028,950	\$ 895,150	11.01%
11010	Overtime Pay	283,500	103,191	241,640	272,100	(11,400)	-4.02%
12010	FICA	643,922	309,505	619,010	711,530	67,608	10.50%
12020	Health Insurance	1,446,550	621,668	1,243,336	1,560,000	113,450	7.84%
12026	Employee Assistance Program	1,605	817	1,634	1,610	5	0.31%
12030	Retirement	682,427	337,570	675,140	771,559	89,132	13.06%
12040	Life Insurance	96,793	52,044	104,088	118,523	21,730	22.45%
12050	Fitness Program	11,600	6,171	12,342	11,400	(200)	-1.72%
12060	Worker's Comp Insurance	101,200	48,856	65,140	82,700	(18,500)	-18.28%
<b>Subtotal</b>		<b>\$ 11,401,397</b>	<b>\$ 5,657,307</b>	<b>\$ 11,317,300</b>	<b>\$ 12,558,372</b>	<b>\$ 1,156,975</b>	<b>10.15%</b>
<b>Other Personnel Costs</b>							
13000	Employee Dues & Licenses	\$ 12,800	\$ 3,421	\$ 11,492	\$ 15,375	\$ 2,575	20.12%
13150	Education & Training	91,200	50,019	100,038	110,553	19,353	21.22%
13200	Travel & Lodging	19,650	15,205	23,860	29,450	9,800	49.87%
13250	Uniforms	66,675	23,361	46,722	65,195	(1,480)	-2.22%
13325	Recruiting & Medical Testing	10,470	2,463	4,926	6,920	(3,550)	-33.91%
13350	Other	22,900	13,820	27,640	30,200	7,300	31.88%
<b>Subtotal</b>		<b>\$ 223,695</b>	<b>\$ 108,289</b>	<b>\$ 214,678</b>	<b>\$ 257,693</b>	<b>\$ 33,998</b>	<b>15.20%</b>
<b>Professional Services</b>							
20100	Legal Fees	\$ 69,000	\$ 12,625	\$ 60,404	\$ 70,000	\$ 1,000	1.45%
20200	Financial & Admin. Services	58,950	35,879	71,758	112,750	53,800	91.26%
20250	Bond Issue Costs	-	-	-	-	-	0.00%
20300	Engineering & Technical Services	339,900	121,153	612,306	309,900	(30,000)	-8.83%
<b>Subtotal</b>		<b>\$ 467,850</b>	<b>\$ 169,657</b>	<b>\$ 744,468</b>	<b>\$ 492,650</b>	<b>\$ 24,800</b>	<b>5.30%</b>
<b>Other Services and Charges</b>							
21100	General Liability/Property Ins.	\$ 161,800	\$ 84,621	\$ 167,729	\$ 185,775	\$ 23,975	14.82%
21150	Advertising & Communication	18,200	6,140	12,280	18,700	500	2.75%
21250	Watershed Management	71,000	97,873	145,746	54,000	(17,000)	-23.94%
21253	Safety Programs/Supplies	118,765	50,463	100,926	113,275	(5,490)	-4.62%
21300	Authority Dues/Permits/Fees	104,900	119,479	238,958	110,968	6,068	5.78%
21350	Laboratory Analysis	86,909	54,118	108,236	217,025	130,116	149.72%
21400	Utilities	1,629,225	1,166,213	2,332,426	2,316,100	686,875	42.16%
21420	General Other Services	1,261,656	589,944	1,179,888	1,330,745	69,089	5.48%
21430	Governance & Strategic Support	25,000	1,359	2,718	25,000	-	0.00%
21450	Bad Debt	2,500	18,704	20,000	-	(2,500)	
<b>Subtotal</b>		<b>\$ 3,479,955</b>	<b>\$ 2,188,914</b>	<b>\$ 4,308,907</b>	<b>\$ 4,371,588</b>	<b>\$ 891,633</b>	<b>25.62%</b>
<b>Communication</b>							
22000	Radio	\$ 13,250	\$ 14,907	\$ 29,814	\$ 10,900	\$ (2,350)	-17.74%
22150	Telephone & Data Service	147,600	88,503	177,006	165,250	17,650	11.96%
22200	Cell Phones, Wireless data	60,590	33,931	67,862	68,800	8,210	13.55%
<b>Subtotal</b>		<b>\$ 221,440</b>	<b>\$ 137,341</b>	<b>\$ 274,682</b>	<b>\$ 244,950</b>	<b>\$ 23,510</b>	<b>10.62%</b>
<b>Information Technology</b>							
31000	Computer Hardware	\$ 215,000	\$ 58,809	\$ 170,618	\$ 213,250	\$ (1,750)	-0.81%
31150	SCADA Maint. & Support	305,475	117,042	244,084	350,000	44,525	14.58%
31200	Maintenance & Support Services	227,700	256,713	513,426	305,800	78,100	34.30%
31250	Software & Subscriptions	320,300	71,669	194,022	352,900	32,600	10.18%
31300	Security Systems	153,700	400	800	143,900	(9,800)	-6.38%
31325	Asset Mgt / Project Mgt Systems	47,400	-	-	104,200	56,800	119.83%
<b>Subtotal</b>		<b>\$ 1,269,575</b>	<b>\$ 504,633</b>	<b>\$ 1,122,150</b>	<b>\$ 1,470,050</b>	<b>\$ 200,475</b>	<b>15.79%</b>
<b>Supplies</b>							
33000	Office Supplies	\$ 30,000	\$ 9,322	\$ 18,644	\$ 28,200	\$ (1,800)	-6.00%
33150	Subscriptions/Reference Material	1,700	996	1,992	2,500	800	47.06%
33350	Postage & Delivery	14,600	11,907	23,814	20,500	5,900	40.41%
<b>Subtotal</b>		<b>\$ 46,300</b>	<b>\$ 22,225</b>	<b>\$ 44,450</b>	<b>\$ 51,200</b>	<b>\$ 4,900</b>	<b>10.58%</b>
<b>Operation &amp; Maintenance</b>							
41000	Building & Grounds	\$ 453,240	\$ 211,011	\$ 432,022	\$ 397,140	\$ (56,100)	-12.38%
41150	Building/land Lease, Rental	183,100	179,681	184,362	183,600	500	0.27%
41300	Dam Maintenance	95,200	81,289	162,578	146,200	51,000	53.57%
41350	Pipeline/Appurtenances	149,000	97,579	795,158	148,280	(720)	-0.48%
41400	Materials, Supplies & Tools	201,000	67,339	134,678	242,250	41,250	20.52%
41450	Chemicals	3,029,488	1,579,245	3,454,970	3,654,064	624,576	20.62%
41500	Vehicle Maintenance	77,450	36,877	87,902	82,700	5,250	6.78%
41550	Equipment Repair, Replace, Maint.	1,100,750	438,061	896,122	1,055,050	(45,700)	-4.15%



**Rivanna Water and Sewer Authority  
Fiscal Year 2024-2025 Adopted Budget  
Expense Detail**

**Authority as a Whole**

Object Code	Line Item	Adopted Budget FY 2023-2024	Current Year Activity		Adopted Budget FY 2024-2025	2024	2024
			Six Month Actual 12/31/2023	Projected Year end 6/30/2024		vs. 2025 Variance \$	vs. 2025 Variance %
41600	Instrumentation	462,575	92,010	244,020	502,500	39,925	8.63%
41650	Fuel & Lubricants	110,800	69,812	139,624	118,900	8,100	7.31%
41700	General Other Maintenance	173,205	62,836	125,672	168,200	(5,005)	-2.89%
<b>Subtotal</b>		<b>\$ 6,035,808</b>	<b>\$ 2,915,740</b>	<b>\$ 6,657,108</b>	<b>\$ 6,698,884</b>	<b>\$ 663,076</b>	<b>10.99%</b>
81000	<b>Equipment Purchases</b>						
81200	Rental & Leases	\$ 1,000	\$ 15,062	\$ 30,124	\$ 750	\$ (250)	-25.00%
81250	Equipment (over \$10,000)	70,000	-	70,000	35,000	(35,000)	-50.00%
81300	Vehicle Replacement Fund	274,500	137,250	274,500	281,200	6,700	2.44%
<b>Subtotal</b>		<b>\$ 345,500</b>	<b>\$ 152,312</b>	<b>\$ 374,624</b>	<b>\$ 316,950</b>	<b>\$ (28,550)</b>	<b>-8.26%</b>
95000	<b>Allocations from Departments</b>						
95100	Administrative Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	
95110	Finance & IT	-	-	-	-	-	
95300	Engineering Allocation	-	-	-	-	-	
95150	Maintenance Allocation	-	-	-	-	-	
95200	Laboratory Allocation	-	-	-	-	-	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Depreciation		\$ 915,000	\$ 457,500	\$ 915,000	\$ 930,000	\$ 15,000	1.64%
<b>Subtotal</b>		<b>\$ 915,000</b>	<b>\$ 457,500</b>	<b>\$ 915,000</b>	<b>\$ 930,000</b>	<b>\$ 15,000</b>	<b>1.64%</b>
<b>Total</b>		<b>\$ 24,406,520</b>	<b>\$ 12,313,918</b>	<b>\$ 25,973,367</b>	<b>\$ 27,392,337</b>	<b>\$ 2,985,817</b>	<b>12.23%</b>

Audit Check	
Less revenue allocation in Admin.	(905,200)
Less revenue allocation in Maint.	-
Less revenue allocation in Eng.	-
Detail Check on Expenses	\$ 26,487,137
<b>Total Summary Sheet Rate Center Only</b>	<b>\$ 26,487,136</b>

Roughly \$2.4 is target increase

## RWSA Staffing by Department

<b>OPERATIONS</b>	<b>Approved Positions FY 2024</b>	<b>Changes</b>	<b>Positions FY 2025</b>
<b><u>Engineering &amp; Maintenance</u></b>			
Director of Engineering & Maintenance	1		1
<b>Engineering Department</b>			
Engineering Manager	1		1
Asset Management Coordinator	1		1
Senior Civil, Civil Engineers	5		5
Grant/Sustainability Coordinator	0	1	1
Water Resources Manager	1		1
Construction Inspector Supervisor	0	1	1
Engineering Technician/Inspector	5	-1	4
Administrative Office Technician	1		1
<b>(Director FTE included) Subtotal</b>	15	1	16
<b>Maintenance Department</b>			
Maintenance Manager	1		1
Asst. Maintenance Manager	1		1
Mechanics	10		10
Industrial Controls/Instrumentation Specialist	1		1
Vehicle Equipment Mechanic	1		1
Mechanic Helper	1		1
Maintenance Workers	1		1
<b>Subtotal</b>	16		16
<b><u>Operations</u></b>			
Director of Operations	1		1
<b>Laboratory</b>			
Laboratory Manager	1		1
Chemist	3		3
<b>Subtotal</b>	4		4
<b>Wastewater Department</b>			
Wastewater Manager	1		1
Wastewater Assistant Manager	1		1
Treatment Supervisor	1		1
<u>Plant Operators (14 total)</u>			
Operators - Relief Shift Differential all plants	2		2
Operators - Urban	9	1	10
Operator - Glenmore	1		1
Operator - Scottsville	1		1
<b>Subtotal</b>	16	1	17
<b>Water Department</b>			
Water Manager	1		1
Water Assistant Manager	1		1
Water Quality Specialist	1		1
Water Treatment Plant Supervisor	2		2
<u>Plant Operators</u>			
Operators - Relief Shift Differential all plants	3		3
Operators - Urban	14.6		14.6

## RWSA Staffing by Department

OPERATIONS	Approved	Changes	Positions	FTE Split		
	FY 2024		FY 2025	RWSA	SWA	
Operators - Crozet	2		2	0.85	0.15	1.00
Operators - Scottsville	1.4		1.4	0.85	0.15	1.00
<b>Subtotal</b>	<b>26</b>	<b>0.0</b>	<b>26</b>			
<b>Subtotal</b>	<b>78</b>	<b>2</b>	<b>80</b>			
<b>Joint Administrative Staff</b>						
Executive Director	1		1	0.85	0.15	1.00
Deputy Executive Director	0	1	1	0.85	0.15	1.00
Director of Administration	1		1	0.80	0.20	1.00
Executive Coordinator	1		1	0.60	0.40	1.00
HR Manager	1		1	0.75	0.25	1.00
Payroll & Benefits Coordinator	1		1	0.75	0.25	1.00
Communications/Outreach Coordinator	0	1	1	0.75	0.25	1.00
Administrative Assistant	1		1	0.75	0.25	1.00
Safety Manager	1		1	0.75	0.25	1.00
Director of Finance	1		1	0.85	0.15	1.00
Finance Manager	1		1	0.85	0.15	1.00
Senior Accountant	1		1	0.80	0.20	1.00
Accounting Associate	1		1	0.80	0.20	1.00
Accounts Payable Technician	1		1	0.80	0.20	1.00
Accounts Receivable Technician	1		1	0.20	0.80	1.00
Business System Analyst	1		1	0.60	0.40	1.00
<b>IT/SCADA</b>						
Information Systems Administrator - Core	1		1	0.60	0.40	1.00
Information Systems Administrator - ERP	1		1	0.80	0.20	1.00
Information Systems Administrator - Operation	1		1	1.00	0.00	1.00
Information Systems Asst. Administrator - Core	1		1	0.60	0.40	1.00
GIS Coordinator	1		1	1.00	0.00	1.00
IT Manager	1		1	0.80	0.20	1.00
IT Systems Analyst - Operations	1		1	0.80	0.20	1.00
IT Systems Analyst - ERP/Core	1		1	<u>0.80</u>	<u>0.20</u>	1.00
<b>Administration and allocation with RSWA</b>	<b>22</b>	<b>2</b>	<b>24</b>	<b>18.15</b>	<b>5.85</b>	<b>24.00</b>
Total all positions	100.00	4.00	104.00			
FTE Position Allocated to RSWA	<u>-5.40</u>		<u>-5.85</u>			
Total Adjusted FTEs	94.60		98.15			