



1 **RSWA BOARD OF DIRECTORS**  
2 **Minutes of Regular Meeting**  
3 **March 26, 2024**  
4

5 A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held  
6 on Tuesday, March 26, 2024, at 2:00 p.m. in the Rivanna Administrative Building, (2nd Floor  
7 Conference Room), 695 Moores Creek Lane, Charlottesville, VA 22902.  
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9 **Board Members Present:** Mike Gaffney, Jeff Richardson, Sam Sanders, Jim Andrews, Steven  
10 Hicks, Brian Pinkston, Lance Stewart.

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12 **Board Members Absent:** None

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14 **Rivanna Staff Present:** Bill Mawyer, Lonnie Wood, Phil McKalips, Betsy Nemeth, David  
15 Rhoades, Jacob Woodson, Deborah Anama, Stephanie Deal  
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17 **Attorney(s) Present:** Valerie Long.  
18

19 **1. CALL TO ORDER**

20 Mr. Gaffney convened the March 26, 2024 regular meeting of the Board of Directors of the Rivanna  
21 Solid Waste Authority at 2:00 p.m.  
22

23 **2. AGENDA APPROVAL**  
24

25 **Mr. Andrews moved that the Board adopt the agenda. The motion was seconded by Mr.**  
26 **Sanders and passed unanimously (7-0).**

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28 **3. MINUTES OF PREVIOUS BOARD MEETING**  
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30 *a. Minutes of the Regular Meeting of the Board on January 23, 2024*  
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32 **Mr. Pinkston moved that the Board approve the minutes of the January 23, 2024 meeting.**  
33 **The motion was seconded by Mr. Stewart and passed unanimously (7-0).**  
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35 **4. RECOGNITION**

36 There were no recognitions.  
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38 **5. EXECUTIVE DIRECTOR'S REPORT**  
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40 Mr. Mawyer stated that the Solid Waste Authority continues to be a growing enterprise with the  
41 refuse disposal at the Ivy Transfer Station increasing by approximately 25% compared to last year.  
42

43 Mr. Mawyer stated that in February, they reached 214 tons per day, which represented a nearly five  
44 and a half times increase from when the new Transfer Station opened in 2018 and received 39 tons  
45 daily. He stated that the introduction of the new Transfer Station, extended hours, and reduced fees  
46 had all been strategic measures aimed at increasing the usage of the Ivy Transfer Station. He stated

47 that these initiatives had been successful. He stated that he was pleased to recognize several staff  
48 members.

49  
50 Mr. Mawyer stated that first he wanted to commend David Rhoades, their Solid Waste Manager. He  
51 explained that David obtained his Bachelor of Science degree in Environmental Science during his  
52 tenure with them. He stated this was part of the Authority's succession management program,  
53 which involved identifying candidates for future positions and informing them about the required  
54 qualifications for eligibility. He stated that Mr. Rhoades excelled by returning to school and  
55 acquiring his degree. He thanked Mr. Rhoades very much. He asked if Mr. Rhoades had any  
56 comments.

57  
58 Mr. Rhoades stated that he was now getting a lot of sleep after two and a half years of no sleep.

59  
60 Mr. Mawyer stated that in July of 2022, this Board, along with the Water and Sewer Board,  
61 requested a succession management plan. He stated that consequently, he presented a  
62 comprehensive strategy in January of 2023 that incorporated the organization's retirement  
63 expectations over the next five years, aligned with the priorities identified in the 2023 Strategic  
64 Plan. He stated that the plan outlined how the organization might evolve, including additional  
65 positions up to the year 2035 due to the Administration building expansion project and potential  
66 staffing changes within 10 to 15 years. He stated that one of the new positions was a Finance  
67 Manager, which the Board approved in July of last year.

68  
69 Mr. Mawyer stated that he was delighted to introduce Stephanie Deal, their newly appointed  
70 Finance Manager, who began her tenure yesterday. He stated that with over 13 years of experience,  
71 most recently as the elected Treasurer in Greene County, Stephanie had a distinguished history. He  
72 stated that she had previously worked for Rivanna from 1995 to 2001 as an Accounting Technician  
73 before pursuing further education at the UVA McIntire School of Commerce. He stated that she  
74 then held various positions, including in Greene County, and now joined them as their Finance  
75 Manager. He stated that they were thrilled to welcome her to the team.

76  
77 Ms. Deal thanked Mr. Mawyer. She stated that things had changed a lot since the first time she was  
78 here. She stated that she was very excited, as everyone was so wonderful, and the training had been  
79 great. She stated that she was looking forward to getting started.

80  
81 Mr. Mawyer noted that Ms. Deal would support both authorities in her role as Finance Manager. He  
82 continued to report that they had recently engaged in extensive community outreach efforts. He  
83 stated that they hosted the Charlottesville-Albemarle Airport management team, providing them  
84 with a comprehensive tour of their facilities both physically and virtually. He stated that he had the  
85 opportunity to meet Jason Burch, Chris White, Stuart Key, and Penny Shifflett from the Airport's  
86 management team, and appreciated getting to know them. He stated that in return, they had invited  
87 Rivanna to visit the airport, and they will be touring some of their facilities soon.

88  
89 Mr. Mawyer stated that Betsy Nemeth, their Administration and Communications Division  
90 Director, had developed a new program where interested parties could sign up online to tour their  
91 facilities. He mentioned that a tour for the Ivy MUC was scheduled for March 29, and a number of  
92 people had already signed up. He stated that this initiative was another example of how they were  
93 reaching out to the community and educating them about the services provided by Rivanna. He  
94 stated that Ms. Nemeth's position was part of their Succession Management Strategic Plan, which  
95 the Board approved in July 2023.

96

97 Mr. Mawyer stated that regarding the Large Clean Fill Program, it did not have the most positive  
98 future. He stated that in their last meeting in January, they proposed adding two new large fill areas  
99 to continue the program. He stated that since that time, following discussions Mr. McKalips had  
100 with the Department of Environmental Quality (DEQ), numerous requirements must be met before  
101 they can expand into different fill areas. He stated that these include installing additional landfill  
102 liners. He stated that at this point, doing that was prohibitively expensive, so although they were  
103 still in talks with DEQ, they did not plan to expand the Large Clean Fill Program as initially  
104 discussed in January. He stated that this development was disappointing.

105  
106 Mr. Pinkston stated that it was further explained in the packet, but his understanding was that they  
107 had met with a couple of people from DEQ. He asked if it was worth going over their heads  
108 somehow.

109  
110 Mr. McKalips stated that he did not think so. He stated that when they initially discussed this long-  
111 range idea with DEQ, they asked if they could do these things. He stated that the issue arose when  
112 clean fill was placed over existing caps, as this prevented inspection of the existing caps. He stated  
113 that consequently, a new cap must be constructed, which entailed not only the cost of the new cap  
114 but also initiated a 30-year post-closure care period. He stated that from his perspective, this  
115 significantly hindered the process, making it an unadvisable choice.

116  
117 Mr. Gaffney asked if they could fill in between the existing cells.

118  
119 Mr. McKalips stated that unfortunately, the roads situated between them had caps on either side,  
120 leaving no other area. He stated that he had initiated some preliminary discussions with Mr. Stewart  
121 about whether there was there an alternative location within the County where they could explore  
122 this program further. He stated that considering its value to the community and potential revenue  
123 generation, it would be beneficial to find an appropriate location.

124  
125 Mr. Mawyer stated that they would maintain communication with DEQ regarding this matter,  
126 perhaps to persuade them otherwise, but this information was based on the feedback received from  
127 the DEQ permit writers. He stated that the DEQ office in Harrisonburg is their point of contact.

128  
129 He stated that to address a community request, Albemarle Supervisor LaPisto-Kirtley contacted him  
130 about creating a pickleball recycling station. He stated that this facility, located at Ivy, allows local  
131 pickleball players to deposit balls into the container. He stated that a North Carolina-based company  
132 will recycle the balls without the need for transportation elsewhere by Rivanna staff.

133  
134 Mr. Hicks asked if they had pickleball courts in Albemarle or Charlottesville Parks and Rec.

135  
136 Mr. Andrews stated that they did at Darden Towe.

137  
138 Ms. Mallek stated that they also had them at Crozet Park.

139  
140 Mr. Hicks stated that he had seen a lot of them at parks. He asked if the containers were at the parks.

141  
142 Mr. Mawyer stated that right now they just had one at Ivy, but could expand to the parks in the  
143 future if desired.

144

145 Mr. Mawyer stated that similar to their recycling program for oyster shells, this was a unique,  
146 specialty program. He stated that they tried to support these initiatives where possible, and it did  
147 was not a significant expense to do so.

148  
149 He stated that Ms. Anama did an exceptional job creating their spring newsletter, which they sent to  
150 over 2,000 recipients. He stated that the newsletter included the attached spring special collection  
151 schedule for items such as household, furniture, appliances, tires, and e-waste. Mr. Mawyer stated  
152 that they emphasized their daily paint collection program at Ivy, where people could bring their cans  
153 of paint for disposal. He stated that after discussing the issue of paint spills on highways with the  
154 Board of Supervisors, they wanted to emphasize that this program was available every day the Ivy  
155 Convenience Center was open. He stated that at the bottom of the newsletter, there was an invitation  
156 to take a tour of the Ivy MUC, organized by Ms. Nemeth and her group.

157  
158 **6. ITEMS FROM THE PUBLIC**

159 There were none.

160  
161 **7. RESPONSES TO PUBLIC COMMENTS**

162 There were no items from the public, so there were no responses.

163  
164 **8. CONSENT AGENDA**

165  
166 *a. Staff Report on Finance*

167 *b. Staff Report on Ivy Material Utilization Center/Recycling Operations Update*

168 *c. Staff Report on Administration and Communications*

169 **Mr. Pinkston moved that the Board approve the Consent Agenda as presented. The motion**  
170 **was seconded by Mr. Hicks and passed unanimously (7-0).**

171  
172 **9. OTHER BUSINESS**

173  
174 *a. Presentation: History and Organizational Agreements of the RSWA*

175  
176 Mr. Mawyer stated that each year, he had been reviewing with the Board during budget season  
177 the background of how they performed their calculations and the recipients of allocations  
178 between the City, the County, and UVA. He stated that the Solid Waste Authority was  
179 established in 1990 through the Solid Waste Organizational Agreement, also known as the  
180 “three-party agreement”, similar to the “four-party agreement” in water and sewer.

181  
182 Mr. Mawyer stated that around the year 2000, a settlement agreement was reached with  
183 neighbors prohibiting future landfilling at Ivy. He stated that the Environmental Memorandum of  
184 Understanding in 2005 was between the County, City, and UVA, bringing them to the table to  
185 share in their environmental expenses as part of the 30-year post-closure program, initiated by  
186 Mr. Gaffney.

187  
188 Mr. Mawyer reiterated that the Solid Waste Agreement in 1990 directed Rivanna to acquire,  
189 finance, construct, and operate a regional garbage and recycling disposal system for waste  
190 reduction, recycling, and disposal. He stated that the 2000 settlement agreement with the IMUC  
191 neighbors focused on monitoring and maintenance costs of closed landfill cells. He stated that

192 the 2007 Local Government Agreement established City and County contributions to fund  
193 Rivanna's administrative and operating expenses, which would be highlighted in the slides Mr.  
194 McKalips would present.

195  
196 Mr. Mawyer stated that in 2010, the City and County agreed to continue funding Rivanna for just  
197 a few months. He stated that the Local Government Support Agreement in 2011 established the  
198 funding distribution for Rivanna's recycling programs at McIntire and the Paper Sort, with the  
199 County funding 70% while the City covering 30%. He stated that the Ivy MUC Agreement of  
200 2011 established the County's commitment to continue funding services provided by Rivanna,  
201 such as vegetation disposal, clean fill, and refuse transfer operations. He stated that it was  
202 amended and restated in 2016 when the County asked Rivanna to build a new transfer station.

203  
204 Mr. Mawyer stated that the background of the new transfer station was that DEQ had notified  
205 them that the existing transfer station was noncompliant with the regulations, so they had to  
206 provide major improvements to the facility or eliminate it. With the County's concurrence, it  
207 was decided to build a new transfer station with major modifications. He stated that the ninth  
208 agreement was the Ivy Convenience Center Agreement of 2019.

209  
210 He stated that to summarize, through this regional collaboration, multiple agreements have been  
211 established to guide service allocation and charges, ensuring that funds are distributed accurately  
212 between the City, the County, and UVA. He commended Mr. Wood and his staff for maintaining  
213 this financial order.

214  
215 Mr. Richardson stated that as Mr. Mawyer summarized this with the City, the County, and the  
216 University, he was paying close attention to the University aspect. He asked if, besides the  
217 \$79,000 he mentioned that Mr. Gaffney was involved in during 2010, were there any other  
218 agreements related to the University that he had overlooked. He stated that it appeared that there  
219 was only one such agreement.

220  
221 Mr. Mawyer stated that it was just the one that pertained to the continuing care of closed landfill  
222 cells, specifically regarding the disposal of refuse within them. He stated that Mr. Gaffney had  
223 successfully persuaded the involved parties to contribute towards the shared costs of ongoing  
224 post-closure care.

225  
226 Mr. Gaffney stated that UVA's Vice President Leonard Sandridge stated, during their initial  
227 meeting, that the university would contribute their fair share. He stated that UVA has been  
228 adhering to this commitment.

229  
230 *b. Presentation and Vote: Introduction of FY 2024-2025 Budget and Vote to Consider Approval*  
231 *of the Resolution to Adopt the Preliminary Rate Schedule*

232  
233 Mr. McKalips stated that he would like to present on the proposed FY25 Budget and invite anyone  
234 with questions to feel free to interrupt him at any time, rather than waiting until the end. He stated  
235 that their total budget for this year amounted to \$9.8 million, which was a \$1.88 million increase in  
236 expenses from FY24, and a \$1.22 million increase in revenues, resulting in a \$0.66 million rise in  
237 net expenses compared to last year. He stated that the County allocation stood at \$3.4 million, while  
238 the City allocation was \$0.7 million, and the UVA allocation was just under \$80,000.

239  
240 Mr. McKalips stated that they aimed to provide a historical context by presenting a snapshot of their  
241 progress. He stated that if one referred to the peak during the environmental programs in FY 2007 to

242 2009 and 2010, there was extensive groundwater remediation involved, particularly with caps and  
243 legacy landfill systems. He stated that following this period, operations shifted primarily to a small  
244 transfer station, accompanied by minimal staffing levels. He stated that then, in 2018, the  
245 construction of a new transfer station commenced, leading to an increase in activities. He stated that  
246 the tipping fees fell from \$66 per ton to a market rate of \$52 a ton, which marked a significant  
247 turning point. He stated that the Ivy Convenience Center was opened in 2021, and the Southern  
248 Albemarle Convenience Center opened in June of 2023.

249  
250 Mr. Andrews asked if these figures referred to the total budget numbers.

251  
252 Mr. McKalips stated yes, they were the total budget numbers. He continued to say that their  
253 accomplishments this year included the opening of the Southern Convenience Center and managing  
254 a 20% increase in transfer station growth. He stated that additionally, they saw similar growth in  
255 their vegetative waste disposal tonnage. He stated that they had completed the design and permitting  
256 for the new baling facility, with over 60% design already done, and begun preliminary design for a  
257 convenience center north of town, known as the Northern Convenience Center. He stated that for  
258 the coming fiscal year, they planned to start construction of the baling facility in the summer and  
259 complete the design and permitting of the Northern Convenience Center in FY25.

260  
261 Mr. McKalips explained that they intended to renovate the Ivy Administrative Office facility, which  
262 had not been updated for years, to accommodate the new staff members, including a Recycling  
263 Assistant Manager. He stated that the addition would provide much-needed office space and  
264 meeting space for training and public outreach. He stated that they planned to repurpose an existing  
265 garage at the site by building a two-story area in the back half of the garage, providing indoor  
266 meeting space. He stated that this year, they expected to complete the Large Clean Fill Disposal  
267 Program, with only minor delays possibly extending it into the following year.

268  
269 Mr. Pinkston asked if the baling facility would be staying at its current location or relocating.

270  
271 Mr. McKalips stated that it was moving to Ivy, in the northeastern corner of the site, beyond the  
272 landfill disposal cells. He stated they would close the paper sort facility located on Meade Avenue  
273 and cease rent payments.

274 He stated that moving on to the budget pie chart, the Ivy Transfer comprised half of the budget,  
275 including shared expenses with the City and County. He stated that the Ivy Environmental and  
276 Recycling budgets were shared costs with the City and the County, so that was where the City's  
277 payments were involved. He stated that the Ivy Operations and Convenience Centers were the  
278 remainder and were County financial obligations.

279  
280 Mr. McKalips stated that he would like to discuss each of the cost centers. He stated that first was  
281 Operations, and the Operations cost center included expenses such as vegetative waste disposal,  
282 mulching programs, clean fill, and tires. He stated that this year's costs were similar to last year's,  
283 with an expense of \$1.4 million and a revenue of \$1.36 million primarily from the large clean fill  
284 program. He stated that the net expense was \$40,000. He stated that no capital expenditures were  
285 expected in this cost center for the next year. He stated that this was a 100% County-supported cost  
286 center.

287  
288 Mr. McKalips stated that the Ivy Environmental program cost center covered expenses related to the  
289 legacy landfill, such as the MOU between the City, County, and UVA. He stated that it included  
290 groundwater remediation, e-waste, paint disposal, and their HHW program. He stated that no capital  
291 expenditure was proposed for the upcoming year.

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Mr. McKalips stated that the Transfer cost center was responsible for contracted transportation and disposal of MSW refuse and construction demolition debris to a landfill in Henrico. He stated that it also covered staff and equipment costs as well as special collections for appliances and furniture. He stated that the net expense totaled \$5 million. He stated that the breakdown consisted of revenues of \$3.8 million and a net expense of \$1.2 million. He stated that capital expenditures in this cost center included replacing the 20-year-old scale house for \$100,000 and a 1996 front-end loader for \$250,000, both of which had provided significant service and were due for replacement.

Mr. McKalips stated that the County Convenience Centers, their newest cost center, included the Southern Albemarle Convenience Center, the Ivy Convenience Center, and eventually, the Northern Convenience Center. He stated that the capital expenditure in the program was entirely funded by the County. He stated that since opening the Southern Convenience Center in late June last year, they had seen a 25% increase in customers, which was promising.

Mr. McKalips stated that the McIntire Recycling Center expenses amounted to \$1.08 million, with revenues of \$285,000 and a net expense of \$800,000. He stated that the increased expenses this year resulted from decreased revenues and the cost of the new Assistant Manager position. He stated that regarding administrative costs, they were controlled by various agreements they had in place. He stated that the expenses for each cost center included administrative support allocations from the RWSA.

Mr. McKalips stated that although administrative costs might seem like a negative aspect, he emphasized the benefits they provided. He stated that they had increased their internet bandwidth to all sites, allowing them to manage HR programs such as Paychex and timekeeping. He stated that additionally, monitoring cameras at the sites enabled them to see what customers and employees were experiencing. He stated that their focus on customer service was much more front-facing compared to the Water and Sewer Authority. He stated that other benefits of their administrative efforts included succession planning and outreach.

Mr. McKalips stated that from 2013 to 2018, they managed approximately 75,000 transactions per year through their accounting department. He stated that in the last full fiscal year, that number increased to 175,000 transactions. He stated that the tonnage also increased significantly, so administrative charges also rose due to the need to process tickets, cash checks, and handle other related tasks.

Mr. McKalips stated that their staff size grew from 9.2 members to 28 in this fiscal year. He stated that their technology had advanced substantially, progressing from two flip phones and poor email service to high-speed gigabit fiber optics at Ivy and connectivity across all sites. He stated that this transformation had been impressive, and while it required additional funds, they believed the value received justified the expenses.

Mr. Pinkston asked what the timeframe was for these statistics.

Mr. McKalips stated that it had been from 2018 to present, so six years. He stated that it had been a dramatic change in the Authority. He stated that these organizational improvements had positively impacted their staff, because as they discussed staff professionalism and organization, these actions demonstrated that they had certain expectations for their employees, such as hard work and dedication. He stated that the capital improvement program would further support these goals by outlining projects like replacing the Encore shop in 2026, as shown in the budget.

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Mr. McKalips stated that addressing landfill cap repairs and landfill gas system repairs in FY27 was crucial for future environmental concerns. He stated that although it was challenging to predict the exact timeline, they could anticipate these repairs occurring between 2027 and 2031. He stated that to avoid large, unexpected expenses, they must start funding these projects through a capital fund account now.

Mr. Pinkston asked for clarification about the Encore shop.

Mr. McKalips stated that the Encore shop had expanded its scope, now encompassing the well-known triangle of reduce, reuse, and recycle. He stated that the emphasis on reusing materials had played a significant role in diverting items from large landfills. He mentioned that as a result, a shop was established where individuals could pay a disposal fee to bring items with remaining useful life that could be purchased by customers. He stated that this location saw a steady clientele interested in purchasing items such as used lawnmowers and bicycles.

Mr. McKalips stated that in 2023, the shop recorded nearly 1,100 transactions, generating approximately \$7,700 in revenue. He stated that many people had small businesses refurbishing lawnmowers and other items that they could then sell to the public. He stated that they also had a capital equipment program for acquiring and maintaining rolling stock and cans. He stated that replacement costs for this program were also considered.

Mr. McKalips stated that for each cost center there was a line called "allocated equipment," which would be discussed in the next slide. He stated that the green line represented shared equipment and was for rolling stock and items expected to be replaced within the next five years. He explained that out of the \$250,000 allocated to these costs, \$75,000 went into the Ivy Operations Cost Center, while \$175,000 went into the Transfer Station. He stated that these costs reappear in the upper table.

Mr. McKalips stated that to summarize, their increases are due to depreciation for both equipment and buildings, investing in workforce with an additional Recycling Assistant Manager, adding half an FTE to complement a previously unfilled Attendant position at the Ivy Convenience Center, and granting a 3% COLA and a 2% merit increase. He stated that they continue to absorb health insurance costs and are increasing their investment in the workforce. He stated that an anticipated increase in refuse tonnage is projected to result in an additional \$1.2 million dollar increase in Transfer fees.

Mr. McKalips stated that the proposed Tipping Fee changes, recommend to and requested by the County, are that vegetation disposal will rise from \$50 to \$54 per ton, and domestic waste and construction debris disposal will increase from \$54 to \$58 per ton. He stated that these rates remain within market ranges, making them competitive with neighboring counties. He stated that anecdotally, he had heard this morning that Greene County's domestic waste rate went from \$60 to \$70, so Rivanna's costs are well-priced at this point.

Mr. McKalips stated that in terms of organization, the new Assistant Solid Waste Manager for Recycling can be seen on this slide, as well as their contribution to the new Deputy Executive Director and the Outreach and Communication Coordinator positions. He stated that to recap, their budget is \$9.8 million, with revenues of \$5.6 million, a net expense of \$4.2 million, and the allocations shown on the slide.



391 Mr. Stewart stated that he would like to pose a question as he was considering the next fiscal year,  
392 which would be this time next year. He stated that the revenues associated with the Clean Fill  
393 Program for the full year amounted to approximately half a million dollars. He stated for their own  
394 planning purposes for the outyears, they need to plan for that. He stated that it was likely that they  
395 would see a rise in compensation without any dramatic changes in tipping fees or significant  
396 changes.

397  
398 Mr. McKalips stated that the Large Clean Fill Program would likely be completed this year with the  
399 resultant decrease of approximately \$500,000 in revenues next fiscal year.

400  
401 Mr. Gaffney asked if it was known what the deficit would be if they had not raised the rates.

402  
403 Mr. McKalips stated the estimated waste tonnage for FY 2025 was 63,000 tons. He stated that for  
404 every dollar increase, it amounted to \$63,000. He stated that the \$4 increase would provide an  
405 additional \$252,000. He stated that for vegetation, it was 9,000 tons, so 9,000 times \$4 would be  
406 \$36,000.

407  
408 Mr. Stewart expressed his gratitude to Mr. McKalips and his team for initiating the five-year Capital  
409 Planning process. He stated that this endeavor significantly assisted them in projecting accurate  
410 figures when conducting their Comprehensive Annual Financial Reports.

411  
412 Mr. McKalips stated that it had been beneficial for them to look ahead and consider the long-term  
413 implications.

414  
415 Mr. Mawyer clarified that the motion before the Board was to advertise the preliminary rate, which  
416 would be scheduled for a public hearing in May.

417  
418 **Mr. Pinkston moved that the Board approve the Resolution to adopt the preliminary rate**  
419 **schedule including authorization to advertise the preliminary rate schedule for a public**  
420 **meeting to be held during the regular meeting of the Board of Directors on May 28, 2024. The**  
421 **motion was seconded by Mr. Andrews and passed unanimously (7-0).**

422  
423 ***10. OTHER ITEMS FROM BOARD/STAFF NOT ON AGENDA***

424  
425 There were none.

426  
427 ***11. CLOSED MEETING***

428 There was no reason for a closed meeting.

429  
430 ***12. ADJOURNMENT***

431 **At 2:37 p.m., Mr. Andrews moved to adjourn the meeting of the Rivanna Solid Waste**  
432 **Authority. Mr. Sanders seconded the motion, which passed unanimously (7-0).**

433  
434 Respectfully submitted,

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\_\_\_\_\_  
**Mr. Sam Sanders**  
**Secretary - Treasurer**

