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BOARD OF DIRECTORS

Regular Meeting of the Board of Directors of the Rivanna Water & Sewer Authority

DATE: FEBRUARY 25, 2025

LOCATION: Rivanna Administration Building (2nd Floor Conference Room),
695 Moores Creek Lane, Charlottesville, VA 22902

TIME: 2:15 p.m.

Amended Agenda

1. Call to Order
2. Amended Agenda Approval – *updated Closed Meeting motion*
3. Minutes of Previous Board Meeting on January 28, 2025 – *as amended:*
Line 372-“rolling” to “rowing”, 542-“RWSA” to “RRC - Rivanna Rowing Club”, 872- Add “a little” knowledge can be a dangerous thing, 875- “she was doing” to “Ms. McIlwee was doing”, 878- “the effort she was putting into” to “the effort Ms. McIlwee was putting into”, 1024- “Rising” to “Raising”.
4. Recognition
5. Executive Director’s Report
6. Items from the Public
Matters Not Listed for Public Hearing on the Agenda
7. Responses to Public Comments
8. Consent Agenda
 - a. Staff Report on Finance
 - b. Staff Report on Operations
 - c. Staff Report on CIP Projects
 - d. Staff Report on Administration and Communications
 - e. Staff Report on Wholesale Metering
 - f. Staff Report on Drought Monitoring
 - g. Approval of Engineering Services — Glenmore WRRF Upgrades Project – Short Elliot Hendrickson Inc.

9. Closed Meeting

(Motion, second and roll call vote to enter into a closed session)

Motion*: I move that the Rivanna Water & Sewer Authority enter into a closed session to discuss or consider the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Rivanna Water and Sewer Authority, as permitted by subsection (3) of Section 2.2-3711(A) of the Code of Virginia, and to discuss the award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Rivanna Water and Sewer Authority, as permitted by subsection (29) of Section 2.2-3711(A) of the Code of Virginia.

10. Certify Closed Meeting

(Motion, second and roll call vote to certify the closed session)

Motion*: I move that the Rivanna Water & Sewer Authority certify by recorded vote, that closed session was to discuss or consider the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Rivanna Water and Sewer Authority, as permitted by subsection (3) of Section 2.2-3711(A) of the Code of Virginia, and to discuss the award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Rivanna Water and Sewer Authority, as permitted by subsection (29) of Section 2.2-3711(A) of the Code of Virginia.

*** Closed meeting motion subject to change***

11. Other Business

- a. Presentation: Introduction of the FY 26 - 30 Capital Improvement Program
Jennifer Whitaker, P.E., Director of Engineering & Maintenance
- b. Presentation and Vote to Consider Approval of Construction Contract Award and Capital Improvement Plan Amendment– MCAWRRF Structural and Concrete Rehabilitation Project - W.M. Schlosser Company, Inc.
Michelle Simpson, P.E., Senior Civil Engineer
- c. Presentation and Vote to Consider Approval of Construction Contract Award and Capital Improvement Plan Amendment– MCAWRRF Building Upfits and Gravity Thickener Improvements Project- English Construction Company, Inc.
Michelle Simpson, P.E., Senior Civil Engineer
- d. Presentation and Vote to Consider Approval of Construction Contract Award and Capital Improvement Plan Amendment–Administration Building Renovation and Addition Project – Martin Horn, Inc.
Scott Schiller, P.E., Engineering Manager

12. Other Items from Board/Staff not on the Agenda

13. Adjournment